



**WORKFORCESOLUTIONS**  
**G R E A T E R D A L L A S**

## **Board of Directors Meeting**

September 20, 2011

**Board of Directors Meeting  
September 20, 2011 - 7:30 AM**

***DART Board Room, 1401 Pacific Avenue, 1st Floor, Dallas, Texas 75202***

**Call to Order—Patrick Aulson, Chairman**

**Public Comment**

**Introduction of New Director**

**Declaration of Conflict of Interest**

**Chairman's Comments**

**Consent Agenda**

**Action**

- A. Review and Approval of August 16, 2011 Minutes and Ratification of Action
- B. Ratification of Additions to the Eligible Training Provider System List
- C. Approval of Other Customer Service Vendors
- D. Contracts
- E. Approval of Vendor Agreements and Purchases

**Means, Ends and Expectations**

**Discussion/Action**

- A. July Performance Analysis
- B. July Financial Statements and Expenditure Reports

**President's Briefing**

- A. Authorization of Contracts, Partnerships, and Agreements
- B. Leases
- C. Policy
- D. Quality Assurance and Oversight
- E. Legislative Updates

**Action**  
**Action**  
**Action**  
**Action**  
**Action**

**Closed Session- Meeting with Board Attorney; Closed Meeting Pursuant to §551.071 of Texas Open Meetings Act**

**General Discussion/Other Business**

**Adjourn**

*The Board will adjourn the business portion of the meeting and resume the strategic discussion. Although this is still a public meeting, space is limited.*

**Strategic Planning Session, Part II**

- A. Revisit Mission
- B. Review Critical Issues
- C. Next Step

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations, should contact Workforce Solutions at 214-290-1000, two (2) working days prior to the meeting, so that appropriate arrangements can be made.

*New Board Director*

**Steven Traylor**

Program Manager

Health and Human Services Commission

**January 2009 to present** – Second level manager for six offices and various levels of staff within the region to include Dallas, Tarrant and surrounding counties. Monitors offices to ensure that program and agency goals are met. Guides supervisors on office operations, human resource procedures and dealings with both clients and staff. Provides monthly and daily reports to both Regional and State Office staff on program and status of programs and offices.

**February 2000 to January 2009** – Supervised a unit of case workers who determine eligibility for needs based programs. Provided assistance to clients in finding employment and becoming self sufficient. Provided coaching and counseling to staff.

**Education:** University of Texas at Arlington, Arlington Texas  
Stephen F. Austin State University, Nacogdoches, Texas



# **WORKFORCESOLUTIONS**

## **G R E A T E R   D A L L A S**

### Monthly Meeting Schedule

**2011**

#### *NEW Meeting Dates*

Please note meetings are now held on the 3rd TUESDAY of the month.

<b>January 18, 2011</b>	<b>Summer Break</b>
<b>February 15, 2011</b>	<b>August 16, 2011</b>
<b>Spring Break</b>	<b>September 20, 2011</b>
<b>April 19, 2011</b>	<b>October 18, 2011</b>
<b>May 17, 2011</b>	<b>November 15, 2011*</b> <i>Site TBA—DART Unavailable</i>
<b>June 21, 2011*</b> <i>Dallas Regional Chamber</i>	<b>Winter Break</b>

**2012**

#### *Proposed Meeting Dates*

<b>January 17, 2012</b>	<b>Summer Break</b>
<b>February 21, 2012</b>	<b>August 21, 2012</b>
<b>Spring Break</b>	<b>September 18, 2012</b>
<b>April 17, 2012</b>	<b>October 16, 2012</b>
<b>May 15, 2012</b>	<b>November 20, 2012</b>
<b>June 19, 2012</b>	<b>Winter Break</b>

*Unless otherwise noted, meetings will be held at the Dallas Area Rapid Transit (DART) Board Room, 1401 Pacific Avenue, First Floor.*

# Consent Agenda September 20, 2011

- A. Review and Approval of August 16, 2011 Minutes and Ratification of Action – Board approval of minutes and ratification of action. Page **7**
- B. Ratifications of Additions to the Eligible Training Provider System List – Board received 20 vendor applications to provide Workforce Investment Act training. After careful review, staff does not recommend any of the training program offerings. Page **14**.
- C. Approval of Other Customer Service Vendors – Board authorization to extend current vendor agreements for job search/career training workshops and assessment services for one year agreements. Page **16**.
- D. Contracts- None this month.
- E. Approval of Vendor Agreements and Purchases – Board authorization to extend agreement for an additional 12-month period with existing vendor at the same cost and quality of services delivered. Page **17**.

**RECOMMENDATION:** Board authorization to approve the consent agenda.

**Consent Item – A**  
**Review and Approval of August 16, 2011 Meeting Minutes and Ratification of Action**

<i>Directors Present</i>	<i>Directors Absent</i>
Andrew F. Brown	Patrick J. Aulson, Chairman
Rolinda Duran	Kenneth Bernstein
Jay Fox	Tre Black
Cathy Kusaka Fraser	Kyllan Cody
Gilbert Gerst	Rod Cuevas
Linda Henrie, Ed.D., Treasurer	Steve Hargrove
Mark King	Kay Irlas
Jay Klingelhoffer	Gail Jackson
Elaine Lantz	James Oberwetter
Wright L. Lassiter, Jr., Ed.D	Eddie Reeves, Vice Chairman
Vernon Proctor	Martha Stowe
Tom Sadler	
Scott Smith	

**MINUTES**

***Call To Order/Welcome***

Gilbert Gerst, Past Chairman, called the Board of Directors meeting to order at 7:42 a.m. and welcomed everyone in attendance. A quorum was present.

***Public Comment - None***

***Declaration of Conflict of Interest***

Dr. Wright Lassiter, Jr. – DCCCD

Mark King – Item E-Consent Agenda

***Chairman's Comments***

**Laurie Bouillion Larrea** reported that at the TAWB meeting in August, various boards have closed offices and centers. The Houston/Gulf Coast board closed four offices and the Galveston center. They have to do more with less and be frugal. TAWB also had presentations on tips and strategies from Austin and charts showing the high population growth in the last 20 years.

***Audit Committee Report***

**A. Acceptance of 2010 Annual Audit**

The Audit Committee met on Tuesday, July 26, 2011 at 7:30 a.m. at the Board offices. Members present included: Dr. Linda Henrie, Committee Chair and Board Treasurer, and committee members, Cathy Fraser, and Kenneth Bernstein. Staff members in attendance were Laurie Bouillion Larrea, President, and Mike Purcell, CFO. KPMG audit team members present were Stewart Berkinshaw, Manager, and Dee Niles Audit Partner.

KPMG completed our 2010 Annual Audit and was pleased to report the following:

- Unqualified opinion
- No deficiencies in internal control
- No findings or questioned costs

It was recommended that the Board authorize the approval of the Audit Committee's recommendation to accept the 2010 Annual Audit.

**B. Ratification of Insurance Coverage**

McQueary Henry Bowles and Troy (MHBT) proposed continued coverage for all Board insurance policies. This year, we are pleased to report a decrease of \$2,877 compared to the 2010-11 premiums, which includes a decrease in Workers Compensation premiums due to changing to ADP's carrier.

It was recommended that the Board ratify the approval of the Audit Committee's recommendation to approve modifications to the Board's insurance policies, as presented. The committee recommended that the umbrella limit be increased to \$3 million and \$1,700 will be added to the estimated premium.

**Dr. Linda Henrie made the motion to approve the Audit Committee's report and the Ratification of Insurance Coverage with Andy Brown seconding. The motion passed.**

## ***Consent Agenda***

### **A. Review and Approval of June 21, 2011 Meeting Minutes**

### **B. Ratification of Additions to the Eligible Training Provider System List**

WFSDallas received nineteen (19) vendor applications to provide Workforce Investment Act training. After careful review, staff recommended the addition of thirteen (13) training programs.

It was recommended that the Board ratify the 13 training programs. Programs not recommended will be encouraged to resubmit, unless the training program is not on the targeted occupations list.

### **C. Approval of Other Customer Service Vendors**

#### **Job Search/Career Transition Seminar, Workshop and Assessment Services**

The Vendor agreements listed below for job search/career transition workshops and assessment services are one year agreements with an opportunity for renewal based upon successful performance. Staff recommends extending the existing Vendor agreements to continue providing job search/career transition workshops and assessment services:

Effective September 16, 2011 through September 15, 2012

- Taylor Smith Consulting, LLC – Agreement #CTS 09-35
- Whitmire Executive Solutions – Agreement #CTS 09-36

Effective October 21, 2011 through October 20, 2012

- Cgl Cartgroup International – Agreement #CTS 09-43
- Ellen Loomstein – Agreement #CTS 09-42
- IB Communication Skills – Agreement #CTS 09-40
- Mary Thrash dba Communication Mastery – Agreement #CTS 09-41
- New Paradigms Consortium, Inc. – Agreement #CTS 09-45
- Sittcom, Inc./Management Training Specialist – Agreement #CTS 09-46

It was recommended that the board authorize the amendment of the existing vendor agreements listed above.

### **D. Contracts**

#### **I. Business Access LLC Agreement Amendment**

Recently, Workforce Solutions Greater Dallas was chosen to host the Texas Association of Workforce Boards (TAWB) website for the next two years. The website will become an extension of the Board's web page. In addition, we extended virtual services to Workforce Solutions Heart of Texas to provide technical support for inclusion of approved training providers. Through our existing Business Access LLC agreement, innovative technological tools and trainings are available to extend and enhance customer services delivered within the workforce centers and virtual services beyond the Greater Dallas geographic area including beneficial partnerships with contiguous workforce areas or other regional partners.

It was recommended that the Board ratify the amendment to the Business Access LLC agreement with additional funds not to exceed \$7,500, to add the TAWB extension to the Board's web page and provide technical support to Workforce Solutions Heart of Texas, effective July 1, 2011.

#### **II. FY11 Arbor E&T, LLC d.b.a. ResCare Workforce Services Amendment**

In June, the Board authorized the 1st quarter (July 1, 2011 – September 30, 2011) WIA Adult and Dislocated Worker funds to ResCare for operational costs. At that time we informed the board that we would analyze the amount necessary to cover obligations for ITAs, support services and staffing costs. After analyzing ResCare's costs and our budget, additional funds are available to contract to ResCare in the amount of \$1,125,215. The \$1,125,215 consists of the following:

- \$400,000 for ITAs and \$45,000 for supportive services in WIA Adult funds;
- \$550,000 for ITAs and \$75,000 for supportive services in WIA Dislocated Worker funds; and
- \$55,215 for staffing cost in WIA Dislocated Worker (Rapid Response) funds.

During these negotiations, ResCare apprised Board staff that several grant streams within their contract may require additional funds to meet year-end expenditures. Although we are not prepared to authorize additional funds at this time, we agreed to review expenses for all grants upon closeout. We anticipate funds to be available either in administration, center costs, and unearned profit, but we will have to negotiate reasonable increases to the ResCare contract. The final amount will be brought back to the Board for ratification in October.

It was recommended that the Board authorize the amendment to the existing ResCare contract with additional WIA Adult and Dislocated Worker funds at cost not to exceed \$1,125,215 for ITAs and supportive services, effective July 1, 2011 through September 30, 2011.

#### **III. FY11 ChildCareGroup Amendment**

A ratification of contract amendment to the existing ChildCareGroup (CCG) contract is necessary for the following items:

- Added \$914,286 for direct care to children who are deemed eligible and authorized for services by Department of Family and Protective Services (DFPS) through August 31, 2011. The Board's contract with TWC for FY2011 DFPS funds is an indefinite quantity/indefinite delivery contract.
- Added \$79,518 from recoupment funds from child care customers and providers during this contract period to the CCDF direct care budget to continue providing child care assistance.

It was recommended that the Board ratify the amendment to the Business Access LLC agreement with additional funds not to exceed \$7,500 to add TAWB extension to the Board's web page and provide technical support to Workforce Solutions Heart of Texas, effective July 1, 2011.

#### **IV. De-obligation/Re-obligation of Project RIO Funds**

In May, staff presented to the Board the reduced number of Project RIO customers to be served by Urban League of Greater Dallas and North Central Texas from 2,000 to 1,700. With this reduction, staff continued to negotiate with Urban League to reduce the awarded amount of \$200,000. Urban League voluntarily de-obligated \$17,100. Staff requested that the de-obligated amount of \$17,100 be contracted to the existing ResCare contract for Project RIO services.

It was recommended that the Board authorize the de-obligation to Urban League's Project RIO contract in the amount of \$17,100 and re-obligate the funds to ResCare's existing contract.

#### **V. Arbor E&T, LLC d.b.a. ResCare Workforce Services Youth Amendment**

In June, the Board authorized an amendment to the PY2010 Youth contract with ResCare who voluntarily de-obligated \$400,000 after the Board received a request from TWC to assist other local Boards with WIA youth funds. After closing their June books, ResCare realized they did not include all invoices received for work experience activities that occurred in the month of June. ResCare has requested \$37,542 of the \$400,000 originally de-obligated to cover the costs of youth wages who participated in work experience activities.

It was recommended that the Board authorize the amendment to the PY10 ResCare Youth Services contract by returning \$37,542 to cover costs of youth wages who participated in work experience activities through June 30, 2011.

#### **E. Endorsement of External Grants and Agreements**

Federal and State external funding sources often require review and support from the local workforce development board. Board staff evaluates grants for cost reasonableness, appropriateness of program activities, employer demand, and quality of outcomes. These applications occasionally request partnership and/or financial support. The following agreements and applications are presented to the board for endorsement this month and require no financial support from the board. *The following opportunity requested Board support:*

##### **Texas Workforce Commission, Skills Development Fund**

Richland College is partnering with the Dallas County Manufacturers Association (DCMA) for a training project of 8 manufacturing companies in the Garland metro area of Dallas County. This project includes new DCMA members and will train a workforce of 398 participants delivered within a 12 month period beginning September 1, 2011. The training plan is 92% technical skills with only 8% soft skills for a total request of 367,506

##### **Texas Workforce Commission, Self Sufficiency Fund**

H.I.S. Bridgebuilders is partnering with Omni Dallas Convention Center Hotel, El Centro College and Workforce Solutions Greater Dallas in developing a training program that will consist of 160 hours of classroom and experiential training delivered over four weeks. The courses are: Introduction to Hospitality Industry, Job Search & Employment Skills, Introduction to Customer Service, Basic Safety Communications, and basic Internet. Upon completion of training, graduates will interview for jobs at Omni Hotel recruitment and the Omni has committed to hiring up to 120 graduates for their open positions. The grant request is \$362,207

##### **Administration of Children and Families**

The Dallas One-stop Optimized Re-entry System (DOORS) developed a proposal that will provide a community-centered approach to serve 200 clients. The key components of the initiative include a standardized assessment to create a personalized family plan. In addition to enhanced case management, enhanced job placement, and enhanced job retention. DOORS will be seeking \$750,000 in funding to provide a community centered approach targeting families of formerly incarcerated persons, parents receiving or at risk of receiving TANF, and low income parents who are high school dropouts, non-custodial parents, and parents with disabilities.

Texans CAN! Academy has developed a proposal that will model School to Work as a strategy to increase economic success of their students. Texans CAN! Academy is establishing the groundwork to implement the pathways to responsible fatherhood initiative with student fathers, expectant fathers and fathers of female students' children in this program that will serve 200 students with a budget of \$906,000. Outcomes of the initiative include improving the educational attainment, economic stability and employability of the 200 participants. In addition, the intensive case management model will increase the parenting skills, and the level of involvement with their children for the fathers in the program.

It was recommended that the Board authorize support of the grant applications as presented.

#### **F. Approval of Vendor Agreements and Purchases**

##### **Vendor Services List**

Workforce Solutions Greater Dallas (WFSDallas) maintains a vendors list for availability of services, which results from the WFSDallas Request for Quotes (RFQ) for vendor services issued October 27, 2008. The RFQ is an open procurement process that allows for vendors' services and set pricing on the list for 12-months initially. After 12-months, WFSDallas retains the option to extend vendors' availability of services up to two additional 12-month periods contingent on satisfaction with services and set pricing.

The vendors below will reach either their initial 12-month period or first additional 12-month period by August 18, 2011; therefore, they will qualify for service extensions. Staff contacted vendors regarding the option to extend services for availability and all want to continue their services on the Vendors' list at same pricing levels approved last year. Staff has been pleased with the quality of services delivered by vendors.

Vendor Name

Crest Painting, Dallas  
Deaf Action Center, Dallas  
New Generation Mechanical, LLC, Dallas  
Special Delivery Service, Inc., Dallas

Vendor Service

Painting  
Interpreting  
Environmental Control Systems  
Courier

It was recommended that the Board authorize the above vendors for an additional 12 month period on the approved vendors list to provide services on an as-needed basis.

**Andy Brown made the motion to approve the consent agenda with Dr. Linda Henrie seconding. The motion passed with abstentions from Dr. Wright Lassiter and Mark King.**

*Means, Ends, and Expectations*

Laurie Larrea reviewed the June 2011 final release of the performance measures report and the expenditure report. We are meeting four measures, exceeding eight measures, and failing three measures. On the board meeting day, it was reported by staff that we'll only be failing one measure with Project RIO and Total Job Seekers Educational Achievement will be meeting. Dallas is number one and number two in child care administrative operations and expenditure rates. Also, the Texas Veteran Commission (TVC) issued a \$100,000 grant to provide support services in transportation for veterans. The veterans will get gas and bus cards. Pilgrim's Pride in South Dallas had a big layoff of about 1,035 people. Our rapid response team immediately went out to the plant to assist them and most staff will be seeking our services at the Towne Market and MLK centers. The City of Dallas also laid off 121 people and Executive Focus has a contract to assist them.

*President's Briefing*

**A. Authorization of Contracts, Partnerships, and Agreements**

**I. Youth Procurement**

Workforce Solutions Greater Dallas released a Request for Proposals (RFP) on May 24, 2011 for Year-Round Youth Services to align with the federal fiscal year period (October 1, 2011 – September 30, 2012). The deadline for proposals in response to the RFP was June 22, 2011. Consideration for funding under the RFP placed emphasis on four main areas: **alternative education, demand of business, hard-to-serve youth and improved performance.**

The Board received nine (9) proposals in response to the Year-Round Youth Services RFP. The proposals were distributed to readers, evaluated, scored and ranked. Four (4) proposals from DCCCD-Richland College, ResCare Workforce Services, SER-JOBS for Progress National, and Gulf Coast Trades Center received an overall score meeting the Board's threshold of 70 points or above to provide services via a comprehensive youth development system. Staff requested to negotiate with up to four proposers scoring 70 points or above, pending availability of funds.

These recommendations will assist the Board in targeting the hardest to serve youth population while connecting youth to high growth employment and future career opportunities. The planning allocation for Program Year 2011 reflects a slight increase in youth funding over the current year, contracting approximately \$3.5 million in WIA youth funds. We will negotiate in the order recommended and only through the money available for services that may not include full contracts with all four organizations.

It was recommended that the Board authorize staff to negotiate Year-Round Youth Services contracts with Dallas County Community College District – Richland College, Arbor E&T, LLC d/b/a ResCare Workforce Services, SER-JOBS for Progress National, Inc., and Gulf Coast Trades Center in rank order to begin October 1, 2011. Staff estimates a cumulative negotiation of \$3,548,966 to serve approximately 1,981 youth throughout Dallas County.

**Andy Brown made the motion to approve the above recommendation with Scott Smith seconding. The motion passed with Dr. Wright Lassiter abstaining.**

**II. Management of Child Care Services**

Workforce Solutions Greater Dallas released a Request for Proposals (RFP) on June 7, 2011 for the procurement of Management of Child Care Services in Dallas County for Fiscal Year 2012 (October 1, 2011 – September 30, 2012). The deadline for proposals in response to the RFP was close of business on July 6, 2011. Consideration for funding under the RFP placed emphasis on **demonstrated performance including organizational capacity/qualifications, operational plan/program design, innovation, financial management and cost for services.**

The Board received two proposals from: **ChildCareGroup** (our current provider) and **LaunchAbility**, both of Dallas. The proposals were distributed to readers, evaluated, scored and ranked. The **ChildCareGroup** proposal score only met the Board's threshold of 70 percent or above to provide management of child care services, including responsibility for local match services. The **ChildCareGroup** proposed \$4,319,116 for management of child care services. Please note that the dollars for management of local match services are not reflected in the proposed amount for management of child care services.

Staff requested authorization to negotiate with **ChildCareGroup** to address any concerns in the operational plan/program design and to reduce proposed budget costs when deemed necessary, pending availability of funding. The contract's anticipated start date is October 1, 2011.

The planning allocation for Fiscal Year 2012 reflects approximately \$52,320,047 for management of child care services, including local match services, provided we can secure local dollars to match federal funds. This represents a 10% increase over prior year

funding. These are estimated figures **for planning purposes only** with the final figures to be negotiated upon the final release of the Fiscal Year 2012 childcare funds from the Texas Workforce Commission.

It was recommended that the Board authorize the negotiations with **ChildCareGroup** for the management/operation of Fiscal Year 2012 child care services, including local match services not to exceed \$4,319,116 pending final communication from TWC listing final performance targets.

**Dr. Wright Lassiter made the motion to approve the above recommendation with Jay Fox seconding. The motion passed.**

### **III. Approval of Child Care Local Match Partners**

The 2012 fiscal year total amount of local match required to access the federal child care funds is \$2,825,113. Staff requested agreements with the City of Dallas and Irving ISD to secure local match funds in the amount of \$760,000. Staff continues to secure uncommitted funds and will bring additional partners for ratification in September. From the City of Dallas we secured \$460,000 and from the Irving ISD we secured \$300,000 for a total of \$760,000.

It was recommended that the Board authorize the acceptance of the contributions for Local Match agreements as specified above with the City of Dallas and Irving ISD.

**Dr. Linda Henrie made the motion to approve the above recommendation with Jay Fox seconding. The motion passed.**

### **IV. Texas Veterans Commission Grant**

The Board received a grant in the amount of \$100,000 from the Texas Veterans Commission on July 25, 2011 to assist veteran's who may not be eligible for services under other existing programs. Staff requested that the funds be awarded to ResCare who will offer supportive transportation services to 277 veterans for up to 8 weeks at a maximum of \$30 per week according with the Board's policy.

It was recommended that the Board authorize the amendment to the existing FY11 ResCare contract with Texas Veterans Commission funds at a cost not to exceed \$100,000 for transportation services to 277 veterans effective July 1, 2011 through June 30, 2012.

**Andy Brown made the motion to approve the above recommendation with Scott Smith seconding. The motion passed.**

### **V. Employer-Specific Rapid Reemployment Services**

Workforce Solutions Greater Dallas released a Request for Proposals (RFP) on July 5, 2011 for Employer-Specific Rapid Reemployment Services soliciting on-site transition center services for a pending large lay-off event. The RFP requested transition center services from July 14, 2011 through October 14, 2011 for up to 400 soon-to-be-displaced workers. The goal of the procurement was to engage a firm or firms to address the needs of the displaced workers: to provide orientation, training seminars, job coaching, and other initial services that will expedite the reemployment of the effected workforce. The deadline for proposals was July 12, 2011.

The procurement sought proven outplacement service models that provide effective and efficient rapid reemployment services to recently dislocated and/or soon-to-be-displaced workers in the Dallas community. Consideration for funding under the RFP emphasized **overall responsiveness, quality of program design, staffing credentials and qualifications, demonstrated experience in working with the targeted population and proficiency in grant management of federal programs and cost for services.**

The Board received one (1) proposal in response to the RFP from: **Executive Focus, Dallas**. The proposal was distributed to readers, evaluated, and scored. The proposal met the Board's threshold of 70 percent or above to provide services to displaced workers.

Since only one proposal was received, it was necessary to request approval of **non-competitive procurement certification** by the Texas Workforce Commission (TWC), which was granted effective July 28, 2011, for services not to exceed \$247,587. The size of the pending displacement has now been reduced and a contract has been negotiated with **Executive Focus** to provide services for approximately 150 dislocated workers at a cost not exceed \$100,000.

It was recommended that the Board ratify the contract with Executive Focus to provide employer-specific rapid reemployment services from July 28, 2011 through October 14, 2011 at a cost not to exceed \$100,000.

**Dr. Linda Henrie made the motion to approve the above recommendation with Mark King seconding. The motion passed.**

### **VI. Workshop Conversion to e-Learning Project**

On June 30, 2011, Workforce Solutions Greater Dallas released a Request for Quotations (RFQ) to current workshop providers offering the opportunity to convert an approved classroom-based curriculum to a pre-recorded, self-directed webinar format accessible to online job seekers from the WFSDallas.com portal. Workshop providers could submit two curriculums from the following five (5) topic areas: job search strategies, resume preparation, interviewing skills, debt reduction/financial management and coping with stress and adapting to change. The deadline for proposals in response to the RFQ was July 7, 2011.

The objective of the procurement was to enhance and expand services available through the WFSDallas.com portal thereby making quality services more widely available to the job-seeker public. The selected vendors will be required to work with Business Access in transitioning their curriculum to an e-learning format that will be available to job seeker customers 24 hours/day for up to one year from the date of contract approval. Consideration for funding under the RFQ placed emphasis on **overall responsiveness, quality of curriculum outline, and competitive pricing for services**

Eight (8) vendors submitted proposals in response to the Workshop Conversion to e-Learning Project RFO). Although five topic areas were available, proposals were submitted for only four topics. The top scoring proposers in the four topic areas are: **Consumer Credit Counseling of Greater Dallas, Inc.** (Debt Reduction/Financial Management); **Business Access, LLC** (Interviewing Skills and Job Search Strategies) and **ACCESS! Seminars & Consulting Services** (Resume Preparation). Staff has negotiated with all vendors and all have agreed to Board's offering of not to exceed \$5,000 for each workshop service (conversion and 12-month use fee inclusive).

It was recommended that the Board authorize staff to contract with **Consumer Credit Counseling of Greater Dallas, Inc.**, **Business Access, LLC**, and **ACCESS! Seminars & Consulting Services** for pre-recorded, self-directed webinars at a cost of \$5,000 for each workshop with a total cost not to exceed \$20,000.

**Dr. Wright Lassiter made the motion to approve the above recommendation with Jay Klingelhoffer seconding. The motion passed.**

**B. Policy**

**Support Services Policy**

Board authorized a modification to the Support Services Policy increasing weekly transportation rate from \$30/week to \$45/week at the April Board meeting. After several months of operation, it was determined that the rate of use if continued would cause a budget shortfall. Staff was compelled to return to \$30/week effective July 15, 2011 to avoid over expenditure of grants.

**Incentive Policy for WIA Youth Participants**

As in accordance with WD Letter #27-08, change 1, local boards must develop guidelines for the provision of incentives. **WFSDallas only provides nonmonetary incentives to eligible WIA participants.** Non-momentary incentives are awarded only if participants have exceeded the minimum requirements of a program, employer, educational institution or training provider- i.e. the participants must achieve or exceed goals that are not considered requirements of participation. Non-monetary incentives may be awarded for: job retention, successful completion of training services, attainment of educational goals, and participation in workforce services outside of program provisions.

Issuing non-monetary incentives must be tied to the size and nature of the achievement for which they are awarded, and scaled to inspire participants to work toward the associated achievements. Incentive data must be entered in TWIST with start and end dates of accomplishment. The following incentives are allowable:

Benchmark Incentive	Maximum Incentive Amount
Attainment of GED or HS Diploma	Gift card \$100.00
Employment 1 <sup>st</sup> quarter following exit date	Gift card \$100.00
Successful completion of training services	Gift card \$100.00
Successful completion of other education goals	Gift card \$50.00

**Travel Policy**

In accordance with Texas Comptroller of Public Accounts, WFSDallas will amend the existing travel policy to comply with revised travel rates. On Tuesday, June 28, 2011, the Texas Comptroller of Public Accounts announced that the maximum state mileage rate for travel will increase from the rate of 51 cents per mile to 55.5 cents per mile, effective for the period July 1, 2011, through December 31, 2011. The new rate is consistent with the mileage rate recently adopted by the Internal Revenue Service. The Comptroller publishes travel reimbursement rates at <https://fm.x.cpa.state.tx.us/fm/travel/travelrates.php>.

It was recommended that the Board ratify the support services policy, as presented. In addition, Board authorization to approve the two additional policies as presented.

**Cathy Fraser made the motion to approve the above recommendation with Scott Smith seconding. The motion passed.**

**C. Quality Assurance and Oversight**

The monitoring results were reviewed.

**D. Legislative Updates**

August 2nd, Congress passed a debt limit and deficit reduction package (S 365) which President Obama signed hours before the government default deadline set by the Department of Treasury. The legislation increases the debt ceiling by at least \$2.1 trillion and cuts spending by as much as \$2.4 trillion over 10 years. The bulk of the cuts will be made through a new joint congressional committee, with equal numbers of Republican and Democratic members, which will recommend legislation to trim future deficits by at least \$1.2 trillion. If the committee fails to meet its objectives, automatic cuts would reduce defense and non-defense spending equally, while sparing some entitlements. The final debt deal contains many provisions that were contained in House Speaker John Boehner's (OH) plan (S 627). Discretionary spending will be capped for FY12 and FY13, effectively freezing it at current levels. The joint committee is directed to find between \$1.2 trillion and \$1.5 trillion in additional savings by November 23. The House and Senate will have to vote on the committee's proposals by December 23 and, if the savings are not enacted, the automatic cuts would be triggered.

**Pell Grants**

The Pell grant program for low-income college students will be continued for another two years. The Debt Ceiling legislation paid for the extension by ending a subsidized loan program for graduate students. Congressional appropriators will still need to close a \$1.3 billion short-fall to preserve the maximum current grant of \$5,550, which may be difficult given the deal's imposition of caps on

discretionary funding. The agreement will pay for most of the program's costs by eliminating both the in-school interest subsidy for graduate students, saving \$18.1 billion, as well as repayment incentives for students who pay their loans on a timely basis, saving \$3.5 billion. Out of that \$21.6 billion savings, \$17 billion would go to the Pell grant program and \$4.6 billion would go to deficit reduction.

#### **WIA Re-Authorization**

On June 9th, the Senate Committee on Health, Education, Labor and Pensions (HELP) began releasing discussion drafts of the proposed Workforce Investment Act Reauthorization Bills starting with Title I (Governance and Infrastructure) and Title II (One-Stop Delivery System, Job Training Formulas, and National Programs). Senators Murray (WA), Harkin (IA), Enzi (WY) and Isakson (GA) have been working for the past two years on a bi-partisan effort to renew the bill. The bill preamble states that the key goal of this reauthorization proposal is to improve, align, and coordinate employment, education, training, and vocational rehabilitation services.

The HELP Committee was scheduled to begin mark-ups on June 29, however, that did not happen. An anticipated August mark-up has also been postponed. Key Senate staff working on the bill for the HELP Committee have expressed frustration regarding proposals for changes in the bill's language. The major issue appears to be disagreements over the composition of the state WIBs, and apparently, the issue has delayed the markup three times already with no imminent solution. Few Republicans on the Committee are supportive of the bill at this point and it is absolutely essential that it is viewed as a bipartisan bill in order to gain Senate floor time, a prospect that has dimmed considerably over the last few weeks.

#### **President Obama at Skills for America's Future Manufacturing Event**

On June 8th, President Obama spoke at Northern Virginia Community College Alexandria Campus to highlight the importance of training and preparing the American workforce to compete for manufacturing jobs across the country. In his speech, the President announced the expansion of the Skills for America's Future initiative to improve cooperation between businesses and community college to promote workforce development. In his remarks, President Obama stressed the importance of Congress reauthorizing the Workforce Investment Act (WIA), to "build on this progress with new and innovative approaches to job training." He also announced that the National Association of Manufacturers will help 500,000 students get post-secondary certificates in the next five years to help them find jobs in the manufacturing sector.

*General Discussion/Other Business* – None

#### **Adjourn**

The meeting adjourned at 8:39 am.

**Consent Agenda - Item B**  
**Ratification of Additions to the Eligible Training Provider System List**

**Eligible Training Provider System**

WFSDallas received twenty (20) vendor applications to provide Workforce Investment Act training. After careful review, staff recommends none of the training programs:

**ITA PROGRAMS NOT RECOMMENDED**

PROPRIETARY NAME/ADDRESS	COURSE	COST	HOURS	COST PER CONTACT HOUR
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Management Training Online	\$2,095	360	\$5.82
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Clinical Dental Assistant Online	\$1,995	240	\$8.31
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Administrative Dental Assistant Online	\$1,595	150	\$10.63
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Chartered Tax professional - Online	\$1,795	360	\$4.99
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Administrated Medical Specialist Online	\$2,295	360	\$6.38
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Records Management Certificate Online	\$1,395	180	\$7.75
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Professional Bookkeeping with QuickBooks Online	\$1,924	140	\$13.74
Texas A&M University-Corpus Christi 6300 Ocean Dr. CE Corpus Christi, TX 78412-5854	Home Inspection Certificate Online	\$2,095	200	\$10.48
Professional Healthcare Education Service, Inc. 8383 Meadow Road Dallas, Texas 75231	Nurse Refresher/Re-entry and Transition	2500	88	\$28.41
CCI Training Center, Inc. 9850 North Central Expressway, #246 Dallas, Texas 75231	Medical Assisting with Nutrition and Weight Management	14786	786	\$18.81
CCI Training Center, Inc. 770 East Road to Six Flags, #140 Arlington, Texas 76011	Medical Assisting with Nutrition and Weight Management	14786	786	\$18.81
Excel Career Training 2155 Marsh Lane, Suite 138 Carrollton, Texas 75006	Aseptic Techniques for Pharmacy Technicians	674	20	\$33.70
Excel Career Training 2155 Marsh Lane, Suite 138 Carrollton, Texas 75006	Pharmacy Technician Certification Exam Review	674	20	\$33.70
Bah Career Training, Inc. 2433 Goldfinch Lane Garland, Texas 75042	Dental Assistant	5590	192	\$29.11
Bah Career Training, Inc. 2433 Goldfinch Lane Garland, Texas 75042	Dental Assistant Technician	5590	192	\$29.11
MT Training Center – Hurst 815 Trailwood, Dr. #200 Hurst, Texas 76053	Certified Logistics Associate	1380	35	\$39.43
MT Training Center 1801 S. Grand Southwest Parkway Grand Prairie, Texas 75051	Certified Logistics Associate	1380	35	\$39.43

University of Texas at Austin, Professional Development Center 5001 LBJ Freeway, Suite 125 Dallas, Texas 75244	Paralegal Certificate Program	4595	81	\$56.73
Genesis Career Institute 2351 Gus Thomasson Road Dallas, Texas 75228	Nurse Assistant	1208	75	\$16.11
Concorde Career College 12606 Greenville Ave, Ste 130 Dallas, Texas 75243	Associate of Applied Science in Respiratory Therapy	35278	1865	\$18.92

**Consent Item – C**  
**Approval of Other Customer Service Vendors**

ST/Prevocational Training Providers

MT Training Center, Grand Prairie submitted in response to the open procurement for Short-term/Prevocational Intensive Services Request for Information (RFI) from a current vendor:

**MT Training Center, Grand Prairie** – Computer Keyboarding, Introduction to Microsoft Word, Introduction to Microsoft Excel, Introduction to Computers, Computer Literacy, Employment Preparation, GED/High School Diploma Mathematics Preparation, GED/High School Diploma Reading/Writing Preparation, ESL Stage I, ESL Stage II and ESL Stage III. *Staff recommends approving Computer Literacy, ESL Stage I, ESL Stage II and ESL Stage III following successful contract negotiations. All other courses proposed did not meet minimum score.*

<p><b>RECOMMENDATION:</b> Board authorization to approve MT Training Center, Grand Prairie for Computer Literacy, and ESL Stages I – III following successful contract negotiations.</p>
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Job Search/Career Transition Seminar, Workshop and Assessment Services

Two vendors submitted proposals for the Job Search/Career Transition Seminar, Workshop and Assessment Services issued on February 2, 2010, which included:

- **Deanna Frazier, Dallas** - to provide Resume Development, Interviewing Skills, Interviewing Lab, Negotiation Skills and Negotiation Lab. The proposal did not meet the Board's required threshold (70 points or above) in consideration for adding services to the list of Job Search/Career Transition Seminar, Workshop and Assessment Services Providers. *Staff has no recommendation at this time.*
- **Empowered Images, Inc., Duncanville** – to provide Adapting to Change, Anger/Stress Management, Company Values & Ethical Training, Communication Development, Interviewing and Resume Enhancement Skills and Professional Attire. The proposal did not meet the Board's required threshold (70 points or above) in consideration for adding services to the list of Job Search/Career Transition Seminar, Workshop and Assessment Services Providers. *Staff has no recommendation at this time.*

**Consent Agenda Item – E**  
**Approval of Vendor Agreements and Purchases**

Vendor Services' List

Workforce Solutions Greater Dallas (WFSDallas) maintains a Vendors' list for availability of services, which results from the WFSDallas Request for Quotes (RFQ) for Vendor Services issued October 27, 2008. The RFQ is an open procurement process that allows for vendors' services and set pricing on the List for 12-months initially. After 12-months, WFSDallas retains the option to extend vendors' availability of services up to two additional 12-month periods contingent on satisfaction with services and set pricing.

The vendor below will reach its first additional 12-month period by September 15, 2011, and will qualify for a service extension. The vendor wishes to be retained on the Vendors' list at same pricing level approved last year. Staff has been pleased with the quality of service delivered. The following vendor is recommended for renewal to the vendor services' list

<u>Vendor Name</u>	<u>Vendor Service</u>
Wingfield Sign & Graphics, North Richland Hills	Signage

<b>RECOMMENDATION:</b> Board authorization of the above presented vendor for an additional 12-month period on the Approved Vendors' list to provide service on an as-needed basis.
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# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: **DALLAS**

**FINAL RELEASE**  
As Originally Published 8/30/2011  
**JULY 2011 REPORT**

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		8	4	3	80.00%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

## Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment	-P	85.29%	58.00%	58.00%	49.47%	48.28%	60.02%	31,424	63,526	45.72%	49.75%	50.92%	52.07%	10/09	9/10
TWC	Claimant Reemployment within 10 Weeks	MP	97.23%	48.00%	48.00%	46.67%	43.32%	42.96%	20,882	44,740	48.40%	45.57%	46.92%	43.68%	7/10	4/11
TWC	Staff-Created Job Openings Filled	+P	116.15%	75.00%	75.00%	87.11%	86.43%	95.21%	6,656	7,641	89.90%	84.87%	88.48%	85.24%	4/10	3/11
TWC	Market Share	+P	120.75%	21.20%	25.00%	25.60%	25.78%	26.05%	17,169	67,075	7.28%	11.83%	12.31%	5.13%	10/10	7/11

## Common Measures - Outcomes

TWC	Staff Guided Entered Employment (State Reporting)	MP	95.53%	60.00%	60.00%	57.32%	60.27%	76.22%	3,135	5,469	55.48%	55.30%	60.63%	57.88%	10/09	9/10
LBB-NK	At Risk Employment Retention	+P	105.79%	72.00%	72.00%	76.17%	71.48%	76.23%	19,952	26,194	74.39%	74.86%	78.61%	76.87%	4/09	3/10
LBB-NK	Total Job Seekers Educational Achievement	-P	92.46%	82.00%	82.00%	75.82%	83.74%	84.99%	1,549	2,043	74.60%	73.57%	74.63%	78.68%	10/09	9/10
DOL-C	WIA Youth Placement in Employment/Education	MP	97.64%	58.00%	58.00%	56.63%	55.45%	58.20%	508	897	53.56%	53.10%	64.78%	54.42%	10/09	9/10
DOL-C	WIA Youth Attainment of Degree/Certificate	+P	108.19%	53.00%	53.00%	57.34%	46.40%	50.61%	457	797	51.15%	56.82%	61.11%	59.91%	10/09	9/10
DOL-C	WIA Youth Literacy/Numeracy Gains	+P	113.46%	35.00%	35.00%	39.71%	44.66%	47.28%	222	559	45.21%	43.08%	38.42%	29.03%	7/10	6/11

## Program Participation Measures

LBB-K	Avg Choices Single Parent Participation Rate	+P	110.05%	40.00%	40.00%	44.02%	41.08%	45.37%	918	2,099	39.09%	42.64%	50.01%	44.99%	10/10	7/11
LBB-NK	Avg Choices Two Parent Participation Rate	MP	98.73%	55.00%	55.00%	54.30%	48.26%	62.00%	41	76	52.61%	46.81%	59.04%	67.61%	10/10	7/11
LBB-K	Project RIO Served	-P	89.62%	5,414	6,403	4,852	6,153	5,632	-----	-----	1,802	1,830	2,246	1,083	10/10	7/11
TWC	Avg # Children Served Per Day - Combined	+P	107.72%	10,590	10,590	11,408	10,832	10,784	2,464,112	216	9,503	12,786	12,108	11,026	10/10	7/11
TWC	Avg # Children Served Per Day - ARRA	+P	112.74%	1,585	1,585	1,787	-----	-----	932,952	522	-----	-----	-----	-----	7/09	7/11

1. Assuming no changes in ARRA data which reduces the number of units of ARRA child care provided, TWC expects all Boards to meet or exceed their Average Number of Children Per Day - ARRA targets.

2. "EOY Target" on this measure is actually the End of Grant target that covers the entire ARRA Child Care grant period of July 2009 to June 2011.

\* Where YTD data is not available, Rolling or ARRA Grant Period data is indicated where possible. These instances are highlighted via shading/bold font in the 'From/To' columns.

Measure	Category 1: Claimant Reemployment						Category 2: Choices Participation						Category 3: Child Care Admin Ops Expenditure Rate		Category 4: Change in Child Care Administrative Operations Expenditure Rate			
	Claimant Reemployment		Reemployment within 10 Weeks		Weighted Rank	Overall Ranking*	Single Parent Families		Two-Parent Families		Weighted Rank	Overall Ranking*	Current Perf.	Rank	BCY 10 Year End	Current Perf.	% Change.	Rank
	50%		50%				67%		33%									
Measure Weight	Current Perf.	Rank	Current Perf.	Rank			% Curr Tgt	Rank	% Curr Tgt	Rank								

**Quartile 1**

Brazos Valley	52.33%	7	51.23%	4	5.5	6	97.02%	3	74.84%	7	4.32	5	18.41%	4	18.40%	18.41%	0.05%	5
Concho Valley	56.58%	3	59.15%	1	2	2	89.07%	5	122.32%	2	4.01	4	18.76%	5	20.78%	18.76%	-9.72%	2
Golden Crescent	54.03%	6	51.95%	3	4.5	4	117.19%	1	154.93%	1	1	1	21.70%	7	16.35%	21.70%	32.72%	7
Middle Rio	59.01%	2	47.60%	6	4	3	104.07%	2	81.41%	6	3.32	2	13.21%	2	13.49%	13.21%	-2.08%	3
North East	55.66%	4	51.21%	5	4.5	4	91.40%	4	100.39%	4	4	3	19.84%	6	19.85%	19.84%	-0.05%	4
North Texas	59.16%	1	53.95%	2	1.5	1	85.66%	7	114.85%	3	5.68	7	17.15%	3	19.07%	17.15%	-10.07%	1
Texoma	55.57%	5	45.21%	7	6	7	88.47%	6	84.60%	5	5.67	6	12.75%	1	11.76%	12.75%	8.42%	6

**Quartile 2**

Deep East	56.45%	4	55.85%	3	3.5	3	91.63%	4	105.72%	4	4	4	17.89%	4	16.21%	17.89%	10.36%	4
Heart of Texas	55.22%	5	50.59%	7	6	7	62.02%	7	39.68%	7	7	7	19.81%	6	16.29%	19.81%	21.61%	7
Panhandle	51.82%	7	58.88%	2	4.5	5	118.32%	1	124.15%	1	1	1	15.85%	3	13.31%	15.85%	19.08%	6
South Plains	60.41%	1	52.54%	5	3	2	72.63%	6	109.94%	3	5.01	6	14.44%	1	15.31%	14.44%	-5.68%	2
South Texas	52.85%	6	53.18%	4	5	6	118.04%	2	116.65%	2	2	2	14.51%	2	13.67%	14.51%	6.14%	3
Southeast	57.95%	3	59.39%	1	2	1	95.53%	3	80.16%	6	3.99	3	19.10%	5	20.37%	19.10%	-6.23%	1
West Central	58.64%	2	51.62%	6	4	4	76.91%	5	87.74%	5	5	5	20.09%	7	18.08%	20.09%	11.12%	5

**Quartile 3**

Cameron	56.41%	4	48.68%	6	5	4	99.13%	5	107.98%	4	4.67	5	17.37%	5	14.45%	17.37%	20.21%	7
Capital Area	54.07%	6	50.46%	4	5	4	106.64%	3	108.47%	3	3	3	15.80%	3	15.23%	15.80%	3.74%	5
Central Texas	50.63%	7	45.15%	7	7	7	119.15%	2	107.84%	5	2.99	2	21.02%	7	23.58%	21.02%	-10.86%	2
Coastal Bend	56.70%	3	52.03%	3	3	3	122.15%	1	120.04%	1	1	1	15.22%	2	15.25%	15.22%	-0.20%	3
East Texas	56.88%	2	55.82%	2	2	2	75.33%	6	69.20%	6	6	6	18.27%	6	17.18%	18.27%	6.34%	6
Permian Basin	57.27%	1	60.58%	1	1	1	58.56%	7	49.45%	7	7	7	16.37%	4	16.40%	16.37%	-0.18%	4
Rural Capital	54.22%	5	49.92%	5	5	4	101.21%	4	116.27%	2	3.34	4	14.57%	1	18.26%	14.57%	-20.21%	1

**Quartile 4**

Alamo	55.23%	2	51.44%	1	1.5	1	121.44%	1	138.66%	1	1	1	9.46%	4	9.98%	9.46%	-5.21%	4
Dallas	49.47%	7	46.52%	4	5.5	5	108.37%	4	98.92%	3	3.67	4	7.52%	2	9.87%	7.52%	-23.81%	1
Gulf Coast	50.89%	6	45.59%	5	5.5	5	85.38%	7	87.07%	6	6.67	7	6.25%	1	5.33%	6.25%	17.26%	7
Lower Rio	57.99%	1	49.87%	2	1.5	1	118.97%	2	122.36%	2	2	2	8.37%	3	10.60%	8.37%	-21.04%	2
North Central	53.05%	3	44.39%	7	5	4	91.09%	6	92.40%	4	5.34	5	14.62%	7	13.70%	14.62%	6.72%	6
Tarrant County	50.98%	5	45.09%	6	5.5	5	97.09%	5	85.84%	7	5.66	6	12.14%	6	12.20%	12.14%	-0.49%	5
Upper Rio	51.63%	4	47.99%	3	3.5	3	108.46%	3	91.38%	5	3.66	3	10.97%	5	12.72%	10.97%	-13.76%	3

\*(Based on Weighted Rank)

# AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**  
As Originally Published 8/30/2011

**JULY 2011 REPORT**

Green = +P	White = MP	Yellow = MP but At Risk	Red = -P																
Board	Reemployment and Employer Engagement				Common Measures - Outcomes						Program Participation Measures					Total Measures			
	Claimant Reemployment	Claimant Reemployment within 10 Wks	Staff-Created Job Openings Filled	Market Share	Staff-Guided EE (State)	At-Risk Employment Retention	Total Job Seekers Educ. Achievement	WIA Youth			Choices Participation		Project RIO Served	Avg # Children Served - Combined	Avg # Children Served - ARRA	+P	MP	-P	% MP & +P
								Placement In Employment or Education	Attainment of Degree or Certificate	Literacy & Numeracy Gains	Single Parent Part Rate	Two Parent Part Rate							
Alamo	92.05%	96.06%	103.01%	124.33%	101.45%	108.61%	106.70%	112.95%	154.75%	148.34%	126.07%	150.13%	107.99%	103.95%	113.85%	10	4	1	93%
Brazos Valley	88.69%	103.43%	110.97%	128.93%	117.38%	104.08%	109.15%	121.47%	124.96%	128.57%	96.40%	70.62%	142.66%	93.51%	118.37%	9	3	3	80%
Cameron	94.02%	96.18%	116.05%	154.69%	98.34%	109.54%	105.84%	129.31%	141.15%	196.20%	98.95%	109.53%	130.98%	89.67%	103.10%	9	4	2	87%
Capital Area	91.64%	97.87%	131.08%	123.50%	107.44%	106.49%	104.84%	127.36%	164.00%	221.57%	108.00%	110.24%	111.46%	97.05%	118.66%	11	3	1	93%
Central Texas	87.29%	85.94%	104.32%	110.60%	99.78%	103.19%	108.90%	147.78%	174.53%	204.09%	123.92%	109.69%	100.00%	105.14%	101.69%	8	5	2	87%
Coastal Bend	94.50%	96.46%	98.32%	131.36%	123.38%	110.33%	97.56%	126.00%	109.89%	122.46%	128.10%	124.40%	87.85%	102.20%	115.71%	9	4	2	87%
Concho Valley	94.30%	102.52%	134.58%	212.06%	102.13%	107.97%	114.21%	117.00%	148.25%	190.49%	87.00%	112.13%	118.25%	110.96%	122.73%	11	2	2	87%
Dallas	85.29%	97.23%	116.15%	120.75%	95.53%	105.79%	92.46%	97.64%	108.19%	113.46%	110.05%	98.73%	89.62%	107.72%	112.74%	8	4	3	80%
Deep East	95.68%	103.78%	118.35%	116.11%	104.90%	101.44%	108.21%	105.67%	132.66%	116.40%	90.12%	106.82%	127.14%	97.61%	120.67%	9	5	1	93%
East Texas	94.80%	101.53%	112.27%	132.17%	105.52%	106.46%	105.24%	111.24%	113.21%	160.00%	71.70%	67.27%	115.86%	99.78%	107.66%	10	2	3	80%
Golden Crescent	93.16%	102.31%	94.18%	120.43%	100.15%	106.10%	102.00%	103.03%	115.30%	71.43%	121.42%	166.05%	137.78%	96.08%	106.32%	7	5	3	80%
Gulf Coast	86.25%	97.45%	100.80%	134.66%	110.50%	105.06%	107.84%	98.72%	107.23%	111.89%	83.38%	85.38%	88.74%	96.76%	97.20%	6	5	4	73%
Heart of Texas	92.03%	93.09%	117.85%	139.63%	109.43%	105.61%	101.76%	129.31%	132.08%	91.43%	57.20%	35.02%	96.00%	101.89%	107.52%	7	3	5	67%
Lower Rio	96.65%	106.04%	120.05%	146.79%	102.44%	108.68%	102.24%	112.84%	102.38%	134.06%	123.10%	127.95%	126.70%	101.46%	95.56%	9	6	0	100%
Middle Rio	98.35%	95.98%	101.52%	137.06%	126.67%	101.29%	110.24%	127.03%	94.34%	190.49%	104.85%	78.20%	151.95%	92.58%	101.86%	6	6	3	80%
North Central	89.92%	91.18%	107.96%	112.44%	115.37%	105.33%	99.70%	103.00%	99.53%	137.94%	89.35%	91.09%	97.93%	107.25%	109.52%	7	4	4	73%
North East	92.77%	102.94%	99.36%	137.27%	102.67%	102.86%	103.68%	110.05%	133.64%	112.26%	89.95%	100.45%	134.66%	100.86%	111.41%	6	7	2	87%
North Texas	100.27%	102.51%	110.07%	136.50%	118.52%	106.25%	102.39%	111.74%	121.04%	151.26%	83.07%	117.31%	99.48%	104.71%	116.67%	9	5	1	93%
Panhandle	86.37%	104.93%	105.44%	117.47%	103.81%	105.51%	107.68%	142.86%	133.38%	158.74%	122.88%	128.98%	112.88%	104.23%	100.99%	10	4	1	93%
Permian Basin	97.07%	108.48%	124.51%	152.93%	111.49%	110.47%	112.71%	113.36%	124.36%	214.29%	54.62%	48.55%	74.92%	109.50%	110.12%	11	1	3	80%
Rural Capital	91.90%	98.55%	118.07%	107.42%	107.85%	109.25%	98.26%	119.53%	103.19%	166.66%	101.42%	119.55%	101.30%	101.82%	108.97%	8	6	1	93%
South Plains	100.68%	93.41%	98.72%	113.73%	102.44%	103.19%	105.57%	108.90%	140.08%	142.86%	69.05%	111.38%	110.73%	92.63%	109.47%	8	4	3	80%
South Texas	94.37%	102.42%	105.15%	105.05%	107.81%	113.29%	92.66%	113.22%	82.45%	206.49%	122.45%	121.44%	120.59%	90.72%	109.14%	10	1	4	73%
Southeast	96.58%	105.29%	122.72%	124.11%	103.26%	107.06%	112.88%	128.31%	142.66%	174.83%	94.40%	73.91%	112.25%	105.87%	103.15%	10	3	2	87%
Tarrant	87.90%	100.84%	128.61%	119.00%	107.98%	105.99%	98.87%	99.98%	98.62%	103.89%	96.48%	83.18%	87.93%	101.93%	115.76%	5	7	3	80%
Texoma	92.62%	88.35%	108.57%	134.40%	98.30%	106.28%	99.33%	107.76%	124.77%	103.17%	86.92%	81.82%	125.44%	126.69%	133.80%	8	3	4	73%
Upper Rio	89.02%	95.26%	107.63%	98.97%	110.92%	108.67%	106.43%	128.79%	136.32%	100.46%	110.22%	89.75%	117.02%	104.19%	107.12%	9	4	2	87%
West Central	97.73%	95.70%	106.06%	136.29%	103.06%	102.99%	99.57%	102.79%	100.11%	202.37%	72.92%	85.44%	98.74%	96.98%	119.49%	4	9	2	87%
<b>+P</b>	0	3	20	27	14	21	14	22	21	23	10	14	17	7	21				234
<b>MP</b>	8	20	7	1	14	7	12	6	5	3	5	2	6	16	7				119
<b>-P</b>	20	5	1	0	0	0	2	0	2	2	13	12	5	5	0				67
<b>% MP &amp; +P</b>	29%	82%	96%	100%	100%	100%	93%	100%	93%	93%	54%	57%	82%	82%	100%				84%
From	10/09	7/10	4/10	10/10	10/09	4/09	10/09	10/09	10/09	7/10	10/10	10/10	10/10	10/10	7/09				From
To	9/10	4/11	3/11	7/11	9/10	3/10	9/10	9/10	9/10	6/11	7/11	7/11	7/11	7/11	7/11				To

**TWC REVIEW - Career Schools and College Programs Not Meeting the 60% Minimum Employment Rate for FY 2010  
Withdrawn from the Eligible Training Provider List by TWC, Due to Program Revocation by TWC, or Discontinuance by School**

The following spreadsheets reflect career school programs currently on the ETPL with employment outcomes failing. The table below is the schools removed by the Texas Workforce Commission due to failing the 60% entered employment rate for three consecutive years. The next table identifies those schools on the ETPL currently falling below 60% minimum employment rate for FY2010. Previously TWC suspended enrollment on August 22 2011 however on September 9, 2011 the suspension was removed. Dallas schools are highlighted in gray. According to Dallas Board policy, staff reviews schools biannually for performance below 70%. These schools identified by TWC have been previously identified by the Dallas Board for removal. See the attached TWC spreadsheets followed by the Dallas Board's ETPL spreadsheets .

**8/8/11 ETPL Programs deleted. These are no longer TWC/CSC-approved vocational programs at these licensed schools.**

			2009-2010 Employment	2008-2009 Employment	2007-2008 Employment
American Commercial College 5119 Twin Towers, Odessa	Medical Assisting	Permian Basin	46.5%	57.1%	48.1%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				
	Medical Office Specialist (Later Renamed Healthcare Administration)	Permian Basin	13.3%	40.0% (but <10 completers)	14.3% (but < 10 completers)
	Discontinued by school after failing minimum employment rate at 13% in 2009-2010 CPE Year				
Anthem College 4250 N. Beltline Rd., Irving	Medical Billing And Coding	Tarrant County	44.0%	35.5%	56.7%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				
	Medical Assistant	Tarrant County	54.7%	47.2%	57.9%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				
Center For Employment Training 294 Candelaria Street, El Paso	Business and Customer Relations Associate	Upper Rio Grande	57.1%	50.0%	45.5%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				
Fortis Institute (formerly MedVance Institute) Grand Prairie	Medical Office Administration	Tarrant County	25.0%	No completers	No enrollment
	Discontinued by school after failing minimum employment rate at 25% in 2009-2010 CPE Year				
Fort Worth Dental Assistant School 3112 Lubbock Ave., Forth Worth	Dental Assisting	Tarrant County	11.1%	30.3%	59.2%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				
Franklin College (Formerly International Business College) 1155 North Zaragosa, Suite 100 El Paso	Pharmacy Technician	Upper Rio Grande	48.3%	29.3%	50.0%
	Removed due to CSC revocation of program for continued failure to meet minimum employment rate required for CSC program approval.				

**Career Schools and College Programs Not Meeting the 60% Minimum Employment Rate for FY 2010  
Eligible Training Provider List and New WIA/TAA Enrollment Suspensions, Effective 8/22/2011  
Suspension of Rescinded as of 9/9/11**

SCHL#	SCHOOL NAME	City	PROGRAM NAME	FY 2010 Employment Rate*	FY 2009 Employment Rate*	ETPL App ID 1	Board Name	ETPL App ID 2	Board Name	ETPL App ID 3	Board Name
* Employment Rate: the number of graduating students who were employed in the field for which they were trained by the program, as a percentage of all students who graduated, not counting those who entered another post-secondary education program, the military, or incarceration; or died.											
S2710	Academy of Health Care Professions	San Antonio	Medical Coding and Billing Specialist	41.8%		41555	Alamo (20)				
S0016	American Commercial College	Abilene	Medical Assistant	57.0%		39527	W. Central (9)				
S0772	American Commercial College	Wichita Falls	Computer & Electronics Technician	36.4%		41917	North Texas (3)				
S0772	American Commercial College	Wichita Falls	Medical Coding/Billing Technician (previously listed as Health Information - Medical Coding/Billing Technician)	32.5%	30.0%	45180	North Texas (3)				
S1576	Anamarc College	El Paso (Dyer St.)	Medical Assistant	58.9%		34893	Upper Rio (10)				
S1576	Anamarc College	El Paso (Dyer St.)	Medical Billing and Coding	57.9%		39504	Upper Rio (10)				
S1576	Anamarc College	El Paso (Dyer St.)	Nursing Assistant	50.3%		41522	Upper Rio (10)				
S1066	Anthem College	Irving	Pharmacy Technician	59.6%		83421	N. Central (4)	83421	Tarrant (5)		
S0699	Arlington Medical Institute	Arlington	Medical Assistant	42.5%		43169	Tarrant (5)				
S2805	Center for Career Training	Rockwall	Pharmacy Technician Training	50.0%		44931	N. Central (4)				
S0396	Computer Career Center a Division of Vista College	El Paso	Medical Information Specialist	33.3%		40153	Upper Rio (10)				
S1835	Computer Career Center a Division of Vista College-Amarillo Campus	Amarillo	Medical Assistant	54.8%		45350	Panhandle (1)				
S1835	Computer Career Center a Division of Vista College-Amarillo Campus	Amarillo	Medical Information Specialist	22.2%		45359	Panhandle (1)				
S1835	Computer Career Center a Division of Vista College-Amarillo Campus	Amarillo	Network Administrator	46.2%		45279	Panhandle (1)				
S2293	Computer Career Center a Division of Vista College-Lubbock Campus	Lubbock	Medical Information Specialist	35.7%		45566	South Plains (2)				
S3340	East Texas Career Training Center, Incorporated	Tyler	Medical Provider Specialist Combined - Coding, Billing, and Collection	42.4%		81530	North East (7)	45182	East Texas (8)	45233	Deep East (17)
S3205	Elite Medical Academy	Hurst	Nurse Assistant	30.9%		43969	Tarrant (5)				
S0218	Everest Institute	San Antonio	Heating, Ventilation and Air Conditioning (HVAC)	46.4%		37663	Alamo (20)				
S0218	Everest Institute	San Antonio	Medical Administrative Assistant	36.9%		46101	Alamo (20)				
S0218	Everest Institute	San Antonio	Medical Insurance Billing and Coding	42.2%	45.4%	44671	Alamo (20)				
S2112	Everest College	Dallas	Medical Insurance Billing and Coding	46.6%		46887	Tarrant (5)				
S2155	Everest College	Arlington	Medical Assistant (previously listed as Medical Assisting Diploma Program)	38.9%		46152	Tarrant (5)				
S2155	Everest College	Arlington	Medical Insurance Billing and Coding	37.4%		46888	Tarrant (5)				
S2338	Everest College	Fort Worth	Dental Assistant	46.9%		46061	Dallas	46061	Tarrant (5)		
S2338	Everest College	Fort Worth	Medical Administrative Assistant Diploma Program	35.8%	47.4%	45898	Tarrant (5)				
S2338	Everest College	Fort Worth	Medical Assistant	38.5%		46063	Tarrant (5)				
S2338	Everest College	Fort Worth	Medical Insurance Billing and Coding Diploma Program	44.5%		42655	Tarrant (5)				
S3393	Express Training Services, LLC	Austin (Rockdale training site)	Nurse Aide Training Program	46.2%		83226	Central TX (26)				
S0582	Fortis College, formerly MedVance Institute	Houston	Vocational Nursing Program	0.0%		84474	Gulf Coast (28)				
S3243	Fortis Institute, formerly MedVance Institute	Grand Prairie	Medical Assisting	59.5%	57.6%	80686	Tarrant (5)				
S3243	Fortis Institute, formerly MedVance Institute	Grand Prairie	Medical Billing & Coding Specialist	45.9%	56.3%	80687	Tarrant (5)				
S3243	Fortis Institute, formerly MedVance Institute	Grand Prairie	Sterile Processing Technology	56.9%		47569	Tarrant (5)				
S0171	Franklin College (formerly International Business College)	El Paso (Zaragosa)	Medical Assistant	31.3%	25.6%	40666	Upper Rio (10)				
S0171	Franklin College (formerly International Business College)	El Paso (Zaragosa)	Medical Records and Health Information Technician	53.3%		40667	Upper Rio (10)				
S0172	Franklin College (formerly International Business College)	El Paso (Cromo Dr.)	Pharmacy Technician	55.2%	44.0%	42917	Upper Rio (10)				
S0257	Kaplan College	San Antonio (San Pedro)	Computer Support Technician	40.0%		45329	Middle Rio (27)				
S0257	Kaplan College	San Antonio (San Pedro)	Pharmacy Technician	53.4%		37145	Alamo (20)				
S0258	Kaplan College	McAllen	Computer Support Technician	50.0%		46856	Lower Rio (23)				
S0440	Kaplan College	San Antonio (NW Loop)	Medical Assistant	59.5%		81245	Alamo (20)				
S2034	Kaplan College	Brownsville (N. Expr.)	Heating, Ventilation, and Air Conditioning/Refrigeration (HVAC/R)	53.9%		37640	Cameron (24)				
S2034	Kaplan College	Brownsville (N. Expr.)	Medical Assistant	52.0%		37796	Cameron (24)				
S2208	Kaplan College	Lubbock	Medical Office Specialist	51.0%		47025	S. Plains (2)				
S2314	Kaplan College	Fort Worth	Medical Office Specialist	58.7%	54.0%	34797	Tarrant (5)				
S2704	Lawyer's Assistant School of Dallas	Dallas	Legal Administrative Assistant	56.0%		41077	Dallas (6)				
S0188	Lincoln College of Technology	Grand Prairie	Welding Technology-DP140	48.0%	49.1%	44763	Tarrant (5)				
S0081	M. Weeks Welding Laboratory Testing and School, Incorporated	Nederland	#6 Combination SMAW (Courses 1 through 5) (previously listed as #6 Combination SMAW) for the Southeast-approved application	52.9%		44713	Deep East (17)	39020	Southeast (17)		
S3321	McAllen Careers Institute	McAllen	Welding Fundamentals	50.0%		46954	Cameron (24)	46954	Lower Rio (23)		
S3418	National School of Dental Assisting - North Dallas	Frisco	Dental Assisting	12.1%		80303	N. Central (4)				
S0743	North Texas Institute for Career Development	Fort Worth	Professional Truck Driver Training Program	48.3%		80789	N. Central (4)	80789	North TX (3)	80789	Tarrant (5)
S2466	Platt College	Dallas	Medical Assistant/Phlebotomy	48.9%		80110	N. Central (4)				
S3064	Rio Grande Technology Institute, Incorporated	El Paso	Basic Computer Office Technology/ESL and GED	0.0%		44580	Upper Rio (10)				
S0643	Sanford-Brown College	Dallas	Pharmacy Technician	49.3%		45639	North Texas (3)				

S2290	South Texas Training Center - Laredo	Laredo	Phlebotomy	54.9%		45003	South TX (21)				
S0708	Southern Careers Institute #1, Incorporated	San Antonio	Administrative Assistant	54.5%		80255	Alamo (20)				
S0708	Southern Careers Institute #1, Incorporated	San Antonio	Medical Billing & Coding Specialist	36.4%		80164	Alamo (20)				
S0708	Southern Careers Institute #1, Incorporated	San Antonio	Medical Office Specialist	55.2%		80257	Alamo (20)				
S0708	Southern Careers Institute #1, Incorporated	San Antonio	Medical Assistant	53.1%	58.1%	81587	Alam (20)				
S0708	Southern Careers Institute #1, Incorporated	San Antonio	Pharmacy Technician	32.1%	50.0%	35368	Alamo (20)				
S3379	Southern Careers Institute, Inc.	Harlingen	Medical Billing and Coding Specialist	51.4%		45531	Cameron (24)	47208	Lower Rio (23)		
S3379	Southern Careers Institute, Inc.	Harlingen	Medical Office Specialist	50.0%		45530	Cameron (24)	47209	Lower Rio (23)		
S0640	Southern Careers Institute-Corpus Christi, Inc.	Corpus Christi	Medical Billing & Coding Specialist	54.8%		47422	(22)				
S2501	Training Academy 4 U, LLC	Ferris	Dental Assistant	56.8%		40826	N. Central (4)				
S2501	Training Academy 4 U, LLC	Ferris	Medical Assistant	46.9%		43069	East TX (8)	43069	N. Central (4)	43069	Heart of TX (13)
S0974	Valley Grande Institute for Academic Studies	Weslaco	Limited Medical Radiologic Technologist/Phlebotomy Technician	55.7%		40540	Lower Rio (23)				

Credential and Entered Employment are WIA Customers that exited training programs between October 2009 and September 2010  
Median Earnings are WIA Customers that exited training programs between April 2009 and March 2010

	Obtained Credential Numerator	Obtained Credential Denominator	%	Entered Employment Numerator	Entered Employment Denominator	%	Median Earnings
A.T.D.S Career Education	3	3	100.00%	3	5	60.00%	\$ 5,615.00
Professional Truck Driver-100	3	3	100.00%	3	5	60.00%	\$ 5,615.00
Alameda Heights Trade	7	7	100.00%	6	9	66.67%	\$ 4,958.00
Carpentry	1	1	100.00%	0	2	0.00%	\$ 7,303.00
Welding	6	6	100.00%	6	7	85.71%	\$ 3,784.00
Arlington Career Institute	37	44	84.09%	45	64	70.31%	\$ 5,745.00
Computerized Office Administration	1	1	100.00%	1	1	100.00%	\$ -
Medical Office Specialist	25	30	83.33%	28	40	70.00%	\$ 6,275.00
Paralegal/Legal Assistant	11	13	84.62%	16	23	69.57%	\$ 4,772.00
Benchmark Career Institute	0	1	0.00%	0	1	0.00%	\$ -
Information technology Support Specialist	0	1	0.00%	0	1	0.00%	\$ -
Bill J. Priest	2	2	100.00%	1	2	50.00%	\$ 2,709.00
Fundamentals of Welding	1	1	100.00%	1	1	100.00%	\$ -
Introduction to Pipe Welding	1	1	100.00%	0	1	0.00%	\$ 2,709.00
Brookhaven College	25	35	71.43%	16	34	47.06%	\$ 6,566.00
Alternative Certification For Teachers	0	4	0.00%	2	5	40.00%	\$ -
Professional Driver Training	25	28	89.29%	14	29	48.28%	\$ 6,566.00
C1 Truck Driver Training	3	3	100.00%	2	3	66.67%	\$ 5,380.00
Diesel Truck driver Training	3	3	100.00%	2	3	66.67%	\$ 5,380.00
Cannon Institute of Higher	7	11	63.64%	4	11	36.36%	\$ 7,016.00
Basic Office Skills	2	2	100.00%	0	1	0.00%	\$ -
Computer Repair & Networking Tech	3	6	50.00%	2	6	33.33%	\$ 10,999.00
Medical Office Skills Training	2	3	66.67%	2	4	50.00%	\$ 5,688.00
CCI Training - Dallas	38	41	92.68%	37	53	69.81%	\$ 6,120.00
Business Accounting	8	8	100.00%	6	9	66.67%	\$ 6,786.00
Computer and Network Administration	1	1	100.00%	1	2	50.00%	\$ 6,967.00
Computer Support & information Security	3	4	75.00%	2	2	100.00%	\$ 6,750.00
Computer Support Tech	8	9	88.89%	8	12	66.67%	\$ 6,832.00
Mechanical Engineering Tech	9	9	100.00%	10	14	71.43%	\$ 6,172.00
Medical Front Office	9	10	90.00%	10	14	71.43%	\$ 5,320.00
CCI Training-Arlington	27	29	93.10%	20	35	57.14%	\$ 6,109.00
Business Accounting	5	5	100.00%	3	5	60.00%	\$ 4,190.00
Computer Maintenance Tech	1	1	100.00%	0	1	0.00%	\$ -
Computer Support Tech	4	4	100.00%	5	8	62.50%	\$ 7,818.00
Computer Support and Information Security	1	2	50.00%	1	3	33.33%	\$ 4,463.00
Medical Coding and Billing	1	1	100.00%	1	1	100.00%	\$ -
Mechanical Engineering Tech	2	2	100.00%	1	2	50.00%	\$ 7,519.00
Medical Front Office	13	14	92.86%	9	15	60.00%	\$ 5,510.00
Cedar Valley College	0	2	0.00%	3	4	75.00%	\$ 3,409.00
Logistics Technology	0	1	0.00%	0	0	0.00%	\$ -
Phlebotomy	2	2	100.00%	2	2	100.00%	\$ 3,409.00
Center for Career Training	30	30	100.00%	24	37	64.86%	\$ 7,390.00
Customer Service Management	5	5	100.00%	2	4	50.00%	\$ 9,691.00
Human Resources Management	7	7	100.00%	8	10	80.00%	\$ 7,442.00
Medical Administrative Assistant	10	10	100.00%	7	12	58.33%	\$ 7,031.00
Office Specialist	3	3	100.00%	2	3	66.67%	\$ 5,232.00
Pharmacy Technician	3	3	100.00%	4	6	66.67%	\$ 4,877.00
Small Business Management	1	1	100.00%	0	1	0.00%	\$ -
Quality Assurance Technician	1	1	100.00%	1	1	100.00%	\$ -
Community Learning Center	2	2	100.00%	0	2	0.00%	\$ -
Composite Bonding Training Course	2	2	100.00%	0	2	0.00%	\$ -
Continental Truck Driver Training and Education School - Dallas	22	24	91.67%	14	21	66.67%	\$ 5,868.00
TTDR-500(Tractor-Trailer, Basic	22	24	91.67%	14	21	66.67%	\$ 5,868.00
DFW Career Training-Richardson	10	12	83.33%	12	20	60.00%	\$ 9,595.00
Computer & Network Support Specialist	7	8	87.50%	8	14	57.14%	\$ 11,119.00
Medical Secretary	1	1	100.00%	2	3	66.67%	\$ -
Network Security Administrator	2	3	66.67%	2	3	66.67%	\$ 6,547.00
Eastfield College	60	68	88.24%	43	78	55.13%	\$ 5,789.54
Air Conditioning Residential Technician I	1	5	20.00%	3	8	37.50%	\$ -
Air Conditioning Residential Technician III	2	3	66.67%	2	5	40.00%	\$ -
Accounting Technician Certificate	1	1	100.00%	0	0	0.00%	\$ 3,074.00
Automotive Technology-Engine Repair	1	1	100.00%	1	1	100.00%	\$ 3,650.00
Customer Service Management Certificate	2	2	100.00%	2	3	66.67%	\$ 4,495.00
Customer Support Specialist	2	2	100.00%	0	0	0.00%	\$ -
Legal Assisting Training Package	2	2	100.00%	0	1	0.00%	\$ -
Human Resources Management	17	17	100.00%	18	24	75.00%	\$ 7,537.00
Medical Administrative Assistant	30	31	96.77%	12	28	42.86%	\$ -
Office Specialist Certificate	3	3	100.00%	5	7	71.43%	\$ 3,725.00
Small Business Management Certificate	1	1	100.00%	0	1	0.00%	\$ 4,956.00

Training Vendor Performance by Program

Credential and Entered Employment are WIA Customers that exited training programs between October 2009 and September 2010  
Median Earnings are WIA Customers that exited training programs between April 2009 and March 2010

	Obtained Credential Numerator	Obtained Credential Denominator	%	Entered Employment Numerator	Entered Employment Denominator	%	Median Earnings
El Centro College	1	4	25.00%	4	7	57.14%	\$ 5,773.00
Paralegal Program	1	3	33.33%	2	4	50.00%	\$ 6,332.00
Computer Information Technology Personal	0	1	0.00%	2	3	66.67%	\$ 10,000.00
High Tech Institute	3	4	75.00%	3	5	60.00%	\$ 5,638.00
Medical Assistant	1	1	100.00%	1	2	50.00%	\$ 6,296.00
Pharmacy Technician	2	3	66.67%	2	3	66.67%	\$ 4,981.00
Hogg's Automotive Training Aca	1	1	100.00%	0	1	0.00%	\$ 2,213.00
Basic Automotive Transmission Repair	1	1	100.00%	0	1	0.00%	\$ 2,213.00
Interactive Learning Systems	0	1	0.00%	0	1	0.00%	\$ 8,240.00
Administrative Support Systems	0	1	0.00%	0	1	0.00%	\$ 8,240.00
International School - Dallas	12	14	85.71%	14	20	70.00%	\$ 5,589.00
Professional Driver Training	12	14	85.71%	14	20	70.00%	\$ 5,589.00
Iverson Business School	1	1	100.00%	2	2	100.00%	\$ -
Administrative Assistant	0	0	0.00%	1	1	100.00%	\$ -
Professional Computer Secretary	1	1	100.00%	1	1	100.00%	\$ -
Lawyer's Assistant Sch. of Dal	17	18	94.44%	13	20	65.00%	\$ 5,972.00
Business Office Assistant	12	13	92.31%	8	12	66.67%	\$ 7,184.00
Legal Administrative Assistant	5	5	100.00%	5	8	62.50%	\$ 4,962.00
Lindsey-Cooper Refrig	54	31	174.19%	23	42	54.76%	\$ 6,951.00
EPA Certification	1	1	100.00%	1	1	100.00%	\$ -
Refrigeration/Heating/Air Conditioning English	22	23	95.65%	19	32	59.38%	\$ 7,088.00
Refrigeration/Heating/Air Conditioning Spanish	7	7	100.00%	3	9	33.33%	\$ 6,265.00
Mountain View College	25	34	73.53%	22	44	50.00%	\$ 6,888.00
Accounting	0	1	0.00%	0	0	0.00%	\$ 6,460.00
Alternative teacher Certification	0	2	0.00%	1	4	25.00%	\$ 6,417.00
Business Administration	1	2	50.00%	3	4	75.00%	\$ 6,786.00
Electronics Technology	2	2	100.00%	0	1	0.00%	\$ 4,495.00
Industrial Electrical Maintenance	6	7	85.71%	9	13	69.23%	\$ 3,841.00
Machine Shop/Master	8	8	100.00%	7	10	70.00%	\$ 5,828.00
Management	2	2	100.00%	0	2	0.00%	\$ -
Pharmacy Technician	2	4	50.00%	1	4	25.00%	\$ 464.00
Welding Technology	4	6	66.67%	1	6	16.67%	\$ 6,447.00
MT Training Center	31	35	88.57%	30	40	75.00%	\$ 4,565.00
CNC Machinist	9	10	90.00%	10	11	90.91%	\$ 6,540.00
Combination Welding	1	1	100.00%	1	2	50.00%	\$ 3,446.00
Computerized Accounting	8	8	100.00%	9	12	75.00%	\$ 3,571.00
Truck Driving	13	16	81.25%	10	15	66.67%	\$ 4,443.00
New Era Training Center Inc.	9	10	90.00%	5	13	38.46%	\$ 7,265.00
Computer Repair Technician	2	2	100.00%	1	4	25.00%	\$ 6,154.00
Executive Administrative Assistant	3	4	75.00%	2	5	40.00%	\$ 7,427.00
Project Management Professional Track	2	2	100.00%	2	2	100.00%	\$ 9,000.00
The Database Professional Track	2	2	100.00%	0	2	0.00%	\$ -
New Horizons	29	36	80.56%	54	66	81.82%	\$ 10,195.00
A+/Network+ Technician Training	0	0	0.00%	3	3	100.00%	\$ 20,494.00
Microsoft Certified Technology Specialist: Web Applications	6	7	85.71%	9	10	90.00%	\$ 9,194.00
MCAD using VB.NET Training	1	1	100.00%	1	1	100.00%	\$ 11,352.00
Microsoft Certified Desktop Technician Training	1	1	100.00%	3	3	100.00%	\$ 8,077.00
Microsoft Certified System Engineer	14	20	70.00%	29	38	76.32%	\$ 11,041.00
Office Specialist Training	7	7	100.00%	9	11	81.82%	\$ 6,795.00
North Lake College	4	4	100.00%	3	4	75.00%	\$ 5,449.00
Plumbing Preparation for Journeymen	4	4	100.00%	3	4	75.00%	\$ 5,449.00
PCCenter	3	4	75.00%	6	11	54.55%	\$ 6,201.00
Computer Technician Program	3	4	75.00%	6	11	54.55%	\$ 6,201.00
PCI Health - Richardson	7	7	100.00%	9	10	90.00%	\$ 5,457.00
Medical Office Assistant	7	7	100.00%	9	10	90.00%	\$ 5,457.00
PCI Health Training Center	23	27	85.19%	25	37	67.57%	\$ 4,945.00
Medical Office Assistant	23	27	85.19%	25	37	67.57%	\$ 4,945.00
Platt Career Development SA	57	60	95.00%	48	78	61.54%	\$ 5,311.00
Medical Assistant/Phlebotomy	44	45	97.78%	38	58	65.52%	\$ 5,101.00
Medical Office Specialist	1	1	100.00%	0	1	0.00%	\$ 3,755.00
Pharmacy Technician	12	14	85.71%	10	19	52.63%	\$ 6,082.00
Richland College	16	19	84.21%	23	34	67.65%	\$ 9,178.00
Alternative Certification For Teachers	0	2	0.00%	3	5	60.00%	\$ 7,882.00
Medical Office Specialist	6	6	100.00%	8	10	80.00%	\$ 2,661.00
Medical Secretary	7	8	87.50%	3	9	33.33%	\$ 8,306.00
Medical Practice Manager	0	0	0.00%	3	3	100.00%	\$ 16,103.00
MicroComputing Maintenance	0	0	0.00%	2	2	100.00%	\$ -
Pharmacy Technician	3	3	100.00%	3	4	75.00%	\$ 2,397.00

Training Vendor Performance by Program

Credential and Entered Employment are WIA Customers that exited training programs between October 2009 and September 2010  
Median Earnings are WIA Customers that exited training programs between April 2009 and March 2010

	Obtained Credential Numerator	Obtained Credential Denominator	%	Entered Employment Numerator	Entered Employment Denominator	%	Median Earnings
Kaplan College	31	33	93.94%	31	44	70.45%	\$ 6,151.00
General Practice Paralegal	5	6	83.33%	6	8	75.00%	\$ 11,385.00
Medical Office Specialist	25	26	96.15%	24	35	68.57%	\$ 6,036.00
Pharmacy Technician	1	1	100.00%	1	1	100.00%	\$ 4,536.00
Tech Skills - Dallas	81	92	88.04%	107	150	71.33%	\$ 10,779.00
A + Certification	1	1	100.00%	1	1	100.00%	\$ -
Certified Information Systems Security Professional	1	1	100.00%	1	2	50.00%	\$ 16,229.00
IT Systems Administrator	7	9	77.78%	8	13	61.54%	\$ 7,764.00
Legal Assisting Training Package	2	2	100.00%	3	3	100.00%	\$ 8,557.00
MCSO.NET	11	11	100.00%	8	15	53.33%	\$ 11,770.00
Medical Administrative Assistant	1	1	100.00%	4	4	100.00%	\$ 11,828.00
Microsoft Certified Desktop Support Technician	4	5	80.00%	8	9	88.89%	\$ 6,050.00
Microsoft Certified Professional (MCP)	1	1	100.00%	1	1	100.00%	\$ 13,683.00
Microsoft Certified Systems Administrator	29	31	93.55%	39	51	76.47%	\$ 12,024.00
Microsoft Certified Systems Engineer	1	2	50.00%	3	5	60.00%	\$ 13,271.00
Microsoft Office Specialist	4	5	80.00%	2	6	33.33%	\$ 8,162.00
Office Administrator	1	1	100.00%	0	1	0.00%	\$ 20,609.00
Oracle 10g DBA	1	3	33.33%	2	4	50.00%	\$ 16,906.00
Oracle9i DBA	4	4	100.00%	10	11	90.91%	\$ 17,542.00
Pharmacy Technician	5	5	100.00%	7	8	87.50%	\$ 5,703.00
Professional Bookkeeper Exam Preparation	6	7	85.71%	8	13	61.54%	\$ 8,964.00
Project Management Training Pckg	2	3	66.67%	2	3	66.67%	\$ 12,206.00
Trinity Valley Community-Kaufman	3	3	100.00%	1	2	50.00%	\$ 9,253.00
Associate Degree Nursing	2	2	100.00%	1	1	100.00%	\$ 13,688.00
Emergency Medical Services	1	1	100.00%	0	1	0.00%	\$ 3,555.00
Tri-State Semi Driver Training	29	34	85.29%	23	40	57.50%	\$ 5,897.00
Truck Driver Trainee -GTIII	29	34	85.29%	23	40	57.50%	\$ 5,897.00
Truck Driver Institute Inc.,	1	1	100.00%	2	2	100.00%	\$ 14,580.00
Custom Motor Carrier Driver	1	1	100.00%	2	2	100.00%	\$ 14,580.00
UTA @ Arlington	11	11	100.00%	11	16	68.75%	\$ 8,051.00
Administrative Medical Specialist	1	1	100.00%	2	2	100.00%	\$ 8,930.00
Medical Coding and Billing Specialist	1	1	100.00%	1	1	100.00%	\$ 19,120.00
EKG Technician	5	5	100.00%	5	7	71.43%	\$ 6,126.00
Pharmacy Technician	3	3	100.00%	2	4	50.00%	\$ 9,012.00
Phlebotomy Technician	1	1	100.00%	1	2	50.00%	\$ 6,957.00

**Recommendation:** Based on Board policy, staff conducts a semi-annual Training Provider review. The earliest period of performance for this review is calendar year October 2009 for Credentials and Entered Employment and April 2009 for Wages. Training Programs that are missing two or more program goals are recommended for removal which include the following: Arlington Career Institute (Paralegal/Legal Assistant program), Cannon Institute of Higher (Computer Repair & Networking Tech program), Eastfield College (Office Specialist Certificate Program), Lawyer's Assistant Sch. of Dallas (Legal Administrative Assistant program), Mountain View College (Industrial Electrical Maintenance and Welding Technology program) and MT Training Center (Truck Driving Program). In addition, schools that have not been utilized within the past two years will be removed, pending approval of Board Training Provider policy, presented later in the agenda. (See next two pages for a complete listing of schools).

## Eligible Training Providers Not Utilized

*September 1, 2009 – September 1, 2011*

Provider	Program
Benchmark Career Institute	A+ Certification Training
Benchmark Career Institute	Enterprise LAN Administration Training
Benchmark Career Institute	MOUS (Microsoft Office User Specialist) Training
Brookhaven College (DCCCD)	Alternative Certification for Teachers in Math (8th - 12th)
Brookhaven College (DCCCD)	Alternative Certification for Teachers in Science (8th - 12th)
Brookhaven College (DCCCD)	Alternative Certification for Teachers in History (8th - 12th)
Cedar Valley College (DCCCD)	Automotive Technician Certificate
Community Learning Center	Aerospace Industry Training Partnership Technically Advanced Proficiency Program
Community Learning Center	Machinist Training Course
Community Learning Center	Welding Training Course
Community Learning Center	MSSC Certified Logistics Associate
Community Learning Center	MSSC Certified Logistics Associate / Certified Logistics Technician (CLA/CLT)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program ( Science 4th - 8th Grades)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program (Academy - Varied Teaching Certificates)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program (Evening Academy - Spanish 6th - 12th Grades)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program (Mathematics 4th - 9th Grades)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program (Mathematics Teacher 8th - 12 Grades)
Dallas Independent School District - Alternative Certification	Dallas Independent School District (Scienc 8th -12th Grades)
Dallas Independent School District - Alternative Certification	Dallas Independent School District Alternative Certification (Bilingual 4th - 8th Grades)
Dallas Independent School District - Alternative Certification	Dallas Independent School District Alternative Certification Program (Bilingual EC-4th Grades)
Dallas Independent School District - Alternative Certification	Dallas Alternative Certification Program (Special Education Grades Pre K - 12)
Hogg's Automotive Training Academy, Inc.	Basic Automotive Brake System
Kaplan College	General Practice Paralegal (Night)
Mountain View College (DCCCD)	Alternative Teaching Certification - Family and Consumer Sciences (Grades 6-12)
Mountain View College (DCCCD)	Alternative Teaching Certification - Science (Grades 8-12)
Paris Junior College	Basic Truck Driver
Richland College (DCCCD)	CUSTOMER SUPPORT SALES
Richland College (DCCCD)	Manufacturing Employability Skills
Richland College (DCCCD)	Alternative Certification for Teachers/Science 8-12
Texas State Technical College	RECREATIONAL VEHICLE MAINTENCE TECHNICIAN
Trinity Valley Community College	Professional Truck Driver
Trinity Valley Community College	Drafting & Design Technology Certificate Emphasis in Computer Graphics
Trinity Valley Community College	Drafting & Design Technology Certificate Emphasis in Mechanical Design
Trinity Valley Community College	Computer Science Emphasis in Management Information Systems (MIS) AAS
Trinity Valley Community College	Computer Science Emphasis in Management Information Systems (MIS) AAS
Trinity Valley Community College	Computer Science Emphasis in Management Information Systems (MIS) AAS

Trinity Valley Community College	Drafting & Design Certificate Computer Graphics Option
Trinity Valley Community College	Drafting & Design Certificate Emphasis Computer Graphics
Trinity Valley Community College	Drafting & Design Technology Certificate Emphasis in Mechanical Design
Trinity Valley Community College	Drafting & Design Technology Certificate Mechanical Design Option
Trinity Valley Community College	Drafting and Design Technology - AAS
Trinity Valley Community College	Welding Certificate
Trinity Valley Community College	Business & Office Administration Office Technology AAS
Trinity Valley Community College	Business & Office Administration Office Technology AAS
Trinity Valley Community College	Business & Office Administration Office Technology Certificate
Trinity Valley Community College	Business & Office Administration Office Technology Certificate
Trinity Valley Community College	Medical Office Management Certificate
Trinity Valley Community College	Medical Office Management Certificate
Trinity Valley Community College	Medical Office Management Certificate
Trinity Valley Community College	Drafting & Design Technology - Architectural Design Certificate
Trinity Valley Community College	Drafting & Design Technology - Architectural Design Certificate
Trinity Valley Community College	Drafting & Design Technology AAS
Trinity Valley Community College	Drafting & Design Technology AAS
Trinity Valley Community College	Drafting & Design Technology AAS
Trinity Valley Community College	Business & Office Administrative Office Technology AAS
Trinity Valley Community College	Business & Office Administration Office Technology Certificate
Trinity Valley Community College	Drafting & Design Technology - Mechanical Design Certificate
Trinity Valley Community College	Drafting & Design Technology - Mechanical Design Certificate
Trinity Valley Community College	Drafting & Design Technology - Mechanical Design Certificate
Trinity Valley Community College	Legal Assistant Technology AAS
Trinity Valley Community College	Legal Assistant Technology AAS
Trinity Valley Community College	Computer Science MIS (Management Information Systems) Certificate
Trinity Valley Community College	Drafting & Design Technology - Architectural Design Certificate
Trinity Valley Community College	Legal Assistant AAS
Trinity Valley Community College	Computer Science Small Business Technology Certificate
Trinity Valley Community College	Computer Science Small Business Technology Certificate
Trinity Valley Community College	Computer Science Small Business Technology Certificate
Trinity Valley Community College	Computer Science Emphasis in Programming - AAS
Trinity Valley Community College	Computer Science Emphasis in Programming AAS
Trinity Valley Community College	Computer Science Emphasis in Programming AAS
Trinity Valley Community College	Computer Science MIS (Management Information Systems) Certificate
Trinity Valley Community College	Computer Science Programming Certificate
Trinity Valley Community College	Computer Science Programming Certificate
Trinity Valley Community College	Computer Science Programming Certificate
Trinity Valley Community College	Computer Science Software Applications Specialist Certificate
Trinity Valley Community College	Computer Science Software Applications Specialist Certificate
Trinity Valley Community College	Computer Science Software Applications Specialist Certificate
Trinity Valley Community College	Criminal Justice - Correctional Science Certificate
Trinity Valley Community College	Criminal Justice - Correctional Science Certificate
Trinity Valley Community College	Criminal Justice - Correctional Science Certificate
Western Governors University	Post Bacc Teacher Preparation, Science (5-9 or 5-12)
Western Governors University	Post Bacc Teacher Preparation, Social Science (5-12)
Western Governors University	Post-Bacc Teacher Preparation Program (K-8)
Western Governors University	Post-Bacc Teacher Preparation, Mathematics (5-9 or 5-12)

**MEANS, ENDS AND EXPECTATIONS  
DETAIL EXPENDITURE REPORT  
JULY, 2011**

Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
WIA-YOUTH-PROGRAM	0610WIY000	6/30/2012	\$ 4,140,093.00	\$ 4,091,513.66	98.83%	80.00%	\$ -	\$ 4,091,513.66	98.83%
WIA-YOUTH-ADMIN	0610WIY000	6/30/2012	\$ 460,010.00	\$ 375,803.67	81.69%	80.00%	\$ -	\$ 375,803.67	81.69%
<b>TOTAL YOUTH</b>			<b>\$ 4,600,103.00</b>	<b>\$ 4,467,317.33</b>	<b>97.11%</b>	<b>80.00%</b>	<b>\$ -</b>	<b>\$ 4,467,317.33</b>	<b>97.11%</b>
WIA-ADULT-PROGRAM	0610WIA000	6/30/2012	\$ 4,047,818.00	\$ 3,853,338.72	95.20%	80.00%	\$ 193,333.86	\$ 4,046,672.58	99.97%
WIA-ADULT-ADMIN	0610WIA000	6/30/2012	\$ 449,757.00	\$ 114,903.52	25.55%	80.00%	\$ -	\$ 114,903.52	25.55%
<b>TOTAL ADULT</b>			<b>\$ 4,497,575.00</b>	<b>\$ 3,968,242.24</b>	<b>88.23%</b>	<b>80.00%</b>	<b>\$ 193,333.86</b>	<b>\$ 4,161,576.10</b>	<b>92.53%</b>
WIA-DISLOCATED (Includes RR)-PROGRAM	0610WID000	6/30/2012	\$ 4,860,179.00	\$ 3,614,850.23	74.38%	80.00%	\$ 318,656.25	\$ 3,933,506.48	80.93%
WIA-DISLOCATED-ADMIN	0610WID000	6/30/2012	\$ 540,017.00	\$ 166,064.94	30.75%	80.00%	\$ -	\$ 166,064.94	30.75%
WIA-RAPID RESPONSE-DW	0610WID000	6/30/2012	\$ 500,000.00	\$ 193,533.87	38.71%	80.00%	\$ -	\$ 193,533.87	38.71%
<b>TOTAL DISLOCATED WORKER</b>			<b>\$ 5,900,196.00</b>	<b>\$ 3,974,449.04</b>	<b>67.36%</b>	<b>80.00%</b>	<b>\$ 318,656.25</b>	<b>\$ 4,293,105.29</b>	<b>72.76%</b>
<b>TOTALS</b>			<b>\$ 14,997,874.00</b>	<b>\$ 12,410,008.61</b>	<b>82.75%</b>	<b>100.00%</b>	<b>\$ 511,990.11</b>	<b>\$ 12,921,998.72</b>	<b>86.16%</b>
WIA-YOUTH-PROGRAM	0611WIY000	6/30/2013	\$ 4,286,747.00	\$ 181,042.42	4.22%	8.33%	\$ 3,836,405.51	\$ 4,017,447.93	93.72%
WIA-YOUTH-ADMIN	0611WIY000	6/30/2013	\$ 476,305.00	\$ 38,398.10	8.06%	8.33%	\$ -	\$ 38,398.10	8.06%
<b>TOTAL YOUTH</b>			<b>\$ 4,763,052.00</b>	<b>\$ 219,440.52</b>	<b>4.61%</b>	<b>8.33%</b>	<b>\$ 3,836,405.51</b>	<b>\$ 4,055,846.03</b>	<b>85.15%</b>
WIA-ADULT-PROGRAM	0611WIA000	6/30/2013	\$ 335,357.00	\$ 50,000.00	14.91%	33.33%	\$ 285,357.00	\$ 335,357.00	100.00%
WIA-ADULT-ADMIN	0611WIA000	6/30/2013	\$ 37,261.00	\$ -	0.00%	33.33%	\$ -	\$ -	0.00%
<b>TOTAL ADULT</b>			<b>\$ 372,618.00</b>	<b>\$ 50,000.00</b>	<b>13.42%</b>	<b>33.33%</b>	<b>\$ 285,357.00</b>	<b>\$ 335,357.00</b>	<b>90.00%</b>
WIA-DISLOCATED (Includes RR)-PROGRAM	0611WID000	6/30/2013	\$ 278,945.00	\$ -	0.00%	33.33%	\$ 241,445.00	\$ 241,445.00	86.56%
WIA-DISLOCATED-ADMIN	0611WID000	6/30/2013	\$ 30,693.00	\$ -	0.00%	33.33%	\$ -	\$ -	0.00%
WIA-RAPID RESPONSE-DW	0611WID000	6/30/2013	\$ 60,000.00	\$ -	0.00%	33.33%	\$ 55,215.00	\$ 55,215.00	92.03%
<b>TOTAL DISLOCATED WORKER</b>			<b>\$ 369,638.00</b>	<b>\$ -</b>	<b>0.00%</b>	<b>33.33%</b>	<b>\$ 296,660.00</b>	<b>\$ 296,660.00</b>	<b>80.26%</b>
WIA ALTERNATIVE FUNDS	0611AYD000	12/31/2011	\$ 675,000.00	\$ -	0.00%		\$ 600,000.00	\$ 600,000.00	88.89%
WIA ALTERNATIVE FUNDS-ADMIN	0611AYD000	12/31/2011	\$ 75,000.00	\$ -	0.00%		\$ -	\$ -	0.00%
<b>TOTAL ALTERNATIVE FUNDS</b>			<b>\$ 750,000.00</b>	<b>\$ -</b>	<b>0.00%</b>		<b>\$ 600,000.00</b>	<b>\$ 600,000.00</b>	<b>80.00%</b>
<b>TOTALS</b>			<b>\$ 6,255,308.00</b>	<b>\$ 269,440.52</b>	<b>4.31%</b>		<b>\$ 5,018,422.51</b>	<b>\$ 5,287,863.03</b>	<b>84.53%</b>

**MEANS, ENDS AND EXPECTATIONS  
MONTHLY EXPENDITURE REPORT  
JULY, 2011**

Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
<b>WORKFORCE INVESTMENT ACT</b>									
WIA FORMULA FUNDS	0610 WIA FUNDS	6/30/2011	\$ 14,997,874.00	\$ 12,410,008.61	82.75%	100.00%	\$ 511,990.11	\$ 12,921,998.72	86.16%
WIA FORMULA FUNDS	0611 WIA FUNDS	6/30/2011	\$ 6,255,308.00	\$ 269,440.52	4.31%	0.00%	\$ 5,018,422.51	\$ 5,287,863.03	84.53%
RESOURCE ADMINISTRATION	0611RAG001	9/30/2011	\$ 22,986.00	\$ 21,513.55	93.59%	83.33%	\$ -	\$ 21,513.55	93.59%
TRA-2011	0611TRA000-2	10/31/2011	\$ 4,020,924.00	\$ 2,701,199.37	67.18%	76.92%	\$ 1,206,509.00	\$ 3,907,708.37	97.18%
DISABILITY NAVIGATOR INITIATIVE (DPN)	0611DNI000	10/31/2011	\$ 72,000.00	\$ 42,063.77	58.42%	76.92%	\$ 28,432.54	\$ 70,496.31	97.91%
STATEWIDE ALTERNATIVE FUNDING FY10	0610WSA000-2	10/31/2011	\$ 270,904.00	\$ 4,218.02	1.56%	88.00%	\$ 236,815.00	\$ 241,033.02	88.97%
UNEMPLOYMENT INSURANCE -IN REA	0611REA000	3/31/2012	\$ 48,667.00	\$ 47,667.00	97.95%	33.33%	\$ -	\$ 47,667.00	97.95%
<b>Totals</b>			<b>\$ 25,688,663.00</b>	<b>\$ 15,444,225.82</b>	<b>60.12%</b>		<b>\$ 6,765,354.16</b>	<b>\$ 22,209,579.98</b>	<b>86.46%</b>
<b>WAGNER-PEYSER EMPLOYMENT SERVICE</b>									
EMPLOYMENT SERVICES	0610WPA000	9/30/2011	\$ 805,333.00	\$ 805,333.00	100.00%	91.67%	\$ -	\$ 805,333.00	100.00%
EMPLOYMENT SERVICES	0611WPA000	12/31/2011	\$ 407,627.00	\$ 139,067.38	34.12%	60.00%	\$ 143,789.79	\$ 282,857.17	69.39%
<b>Totals</b>			<b>\$ 1,212,960.00</b>	<b>\$ 944,400.38</b>	<b>77.86%</b>		<b>\$ 143,789.79</b>	<b>\$ 1,088,190.17</b>	<b>89.71%</b>
<b>FOOD STAMP EMPLOYMENT AND TRAINING</b>									
SNAP E&T	0611SNE000	10/31/2011	\$ 1,097,377.00	\$ 875,582.65	79.79%	83.33%	\$ 148,325.27	\$ 1,023,907.92	93.31%
SNAP E&T-ABAWD ONLY	0611SNA000	10/31/2011	\$ 519,086.00	\$ 437,088.97	84.20%	83.33%	\$ 895.85	\$ 437,984.82	84.38%
<b>Totals</b>			<b>\$ 1,616,463.00</b>	<b>\$ 1,312,671.62</b>	<b>81.21%</b>		<b>\$ 149,221.12</b>	<b>\$ 1,461,892.74</b>	<b>90.44%</b>
<b>TEMPORARY ASSISTANCE FOR NEED FAMILIES</b>									
TANF NCPCEP	0611TAN001	9/30/2011	\$ 400,000.00	\$ 290,087.20	72.52%	83.33%	\$ 94,999.78	\$ 385,086.98	96.27%
TANF(CHOICES)	0611TAN000	10/31/2011	\$ 8,925,007.00	\$ 7,532,783.06	84.40%	83.33%	\$ 1,026,846.20	\$ 8,559,629.26	95.91%
<b>Totals</b>			<b>\$ 9,325,007.00</b>	<b>\$ 7,822,870.26</b>	<b>83.89%</b>		<b>\$ 1,121,845.98</b>	<b>\$ 8,944,716.24</b>	<b>95.92%</b>

**MEANS, ENDS AND EXPECTATIONS  
MONTHLY EXPENDITURE REPORT  
JULY, 2011**

Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
<b>CHILD CARE SERVICES</b>									
CCF CCMS CHILD CARE	0611CCF000	10/31/2011	\$ 40,824,119.00	\$ 35,293,823.68	86.45%	83.33%	\$ 4,935,318.77	\$ 40,229,142.45	98.54%
CHILD CARE ATTENDANCE AUTOMATION	0611CAA000	9/30/2011	\$ 434,760.00	\$ 234,514.37	53.94%	75.00%	\$ 200,245.63	\$ 434,760.00	100.00%
CCM CCMS LOCAL INITIATIVE	0611CCM000	12/31/2011	\$ 6,303,336.00	\$ 2,883,583.71	45.75%	66.67%	\$ 3,349,075.27	\$ 6,232,658.98	98.88%
CHILD CARE DFPS	0611CCP000	8/31/2011	\$ 2,900,407.00	\$ 2,783,185.61	95.96%	91.67%	\$ 117,221.39	\$ 2,900,407.00	100.00%
<b>Totals</b>			<b>\$ 50,462,622.00</b>	<b>\$ 41,195,107.37</b>	<b>81.63%</b>		<b>\$ 8,601,861.06</b>	<b>\$ 49,796,968.43</b>	<b>98.68%</b>
<b>STATE OF TEXAS</b>									
PROJECT RIO	0611RIO000	10/31/2011	\$ 616,178.00	\$ 354,304.82	57.50%	76.92%	\$ 207,100.39	\$ 561,405.21	91.11%
TEXAS BACK-TO-WORK INITIATIVE	0610BTW000-5	2/29/2012	\$ 3,920,814.00	\$ 2,057,048.59	52.46%	74.07%	\$ 1,821,225.54	\$ 3,878,274.13	98.92%
<b>Totals</b>			<b>\$ 4,536,992.00</b>	<b>\$ 2,411,353.41</b>	<b>53.15%</b>		<b>\$ 2,028,325.93</b>	<b>\$ 4,439,679.34</b>	<b>97.86%</b>
<b>GRAND TOTALS</b>			<b>\$ 92,842,707.00</b>	<b>\$ 69,130,628.86</b>	<b>74.46%</b>		<b>\$ 18,810,398.04</b>	<b>\$ 87,941,026.90</b>	<b>94.72%</b>
<b>PRIVATE</b>									
TEXAS VETERANS COMMISSION	TVC	9/30/2011	\$ 122,664.00	\$ 97,350.39	79.36%	83.33%	\$	\$ 97,350.39	79.36%
HCA PARTNERSHIP INITIATIVE	0603WDR000	OPEN	\$ 431,833.04	\$ 382,095.58	88.48%		\$	\$ 382,095.58	88.48%
<b>Totals</b>			<b>\$ 554,497.04</b>	<b>\$ 479,445.97</b>	<b>86.47%</b>		<b>\$ -</b>	<b>\$ 479,445.97</b>	<b>86.47%</b>

**MEANS, ENDS AND EXPECTATIONS  
 DETAIL EXPENDITURE NOTES  
 July, 2011**

Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
RECOVERY ACT-NEG-OJT	0610XEG000	6/30/2012	\$ 722,718.00	\$ 169,055.52	23.39%	54.17%	\$ 503,618.76	\$ 672,674.28	93.08%
<b>TOTALS</b>			<u>\$ 722,718.00</u>	<u>\$ 169,055.52</u>	<u>23.39%</u>		<u>\$ 503,618.76</u>	<u>\$ 672,674.28</u>	<u>93.08%</u>

**Workforce Solutions Greater Dallas**  
**Statements of Financial Position (Unaudited)**  
July 31, 2011 and December 31 2010

	<b>07/31/2011</b>	<b>12/31/2010</b>
<b>Assets</b>	<b>(Unaudited)</b>	<b>(Audited)</b>
Cash	\$ 758,466	1,916,908
Grants receivable	8,332,725	13,324,744
Advances and other receivables	668,353	97,379
Prepaid expenses	178,006	188,652
Investment	282,002	282,002
Equipment, net	362,668	362,668
Total assets	<u>\$ 10,582,220</u>	<u>16,172,353</u>
<b>Liabilities and Net Assets</b>		
Accounts payable and accrued liabilities	\$ 9,061,251	14,651,501
Employee Benefits Payable	282,002	282,002
Deferred revenue	1,046,585	1,046,496
Total liabilities	<u>10,389,838</u>	<u>15,979,999</u>
Unrestricted net assets	192,382	192,354
Commitments and contingencies		
Total liabilities and net assets	<u>\$ 10,582,220</u>	<u>16,172,353</u>

**Workforce Solutions Greater Dallas**

Statements of Activities (Unaudited)

Period ended July 31, 2011 and December 31, 2010

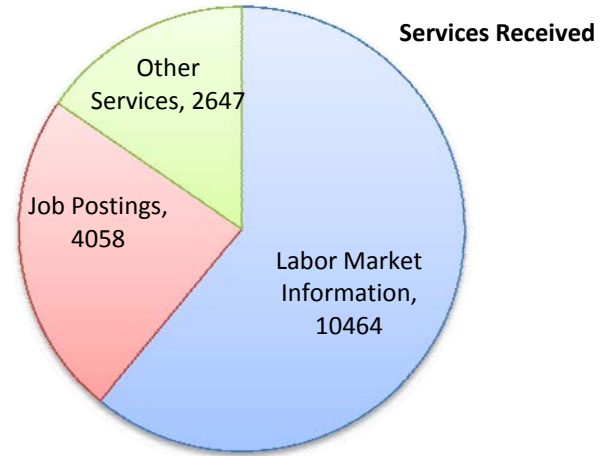
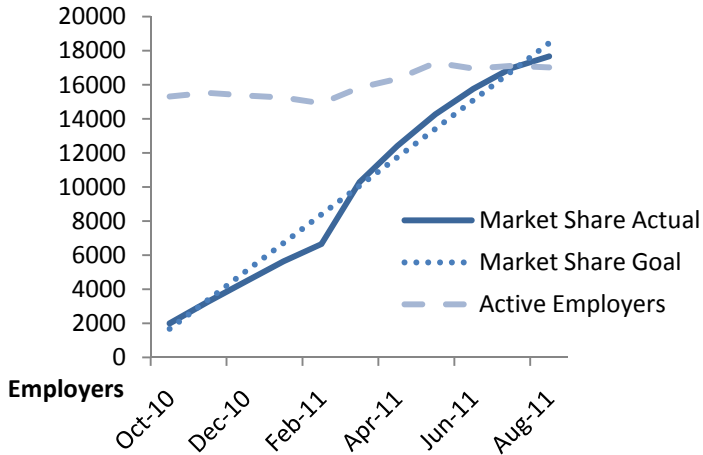
	<b>07/31/2011</b>	<b>12/31/2010</b>
	<b>(Unaudited)</b>	<b>(Audited)</b>
Revenues and other support:		
Revenues from grants and contracts	\$ 57,719,829	108,132,367
Other	127,870	149,935
Income from Investments:		
Dividends	—	5,004
Net realized/unrealized gain (loss)		73,532
Total revenues and other support	<u>57,847,699</u>	<u>108,360,838</u>
Expenses:		
Direct program services	55,922,676	105,482,393
Administration	1,925,023	3,019,337
Employee Benefits		73,532
Total expenses	<u>57,847,699</u>	<u>108,575,262</u>
Change in unrestricted net assets	28	(214,424)
Net assets, beginning of year	<u>192,354</u>	<u>406,778</u>
Net Unrestricted assets, end of year	<u>\$ 192,382</u>	<u>192,354</u>

# EMPLOYER SERVICES REPORT\*

August 2011

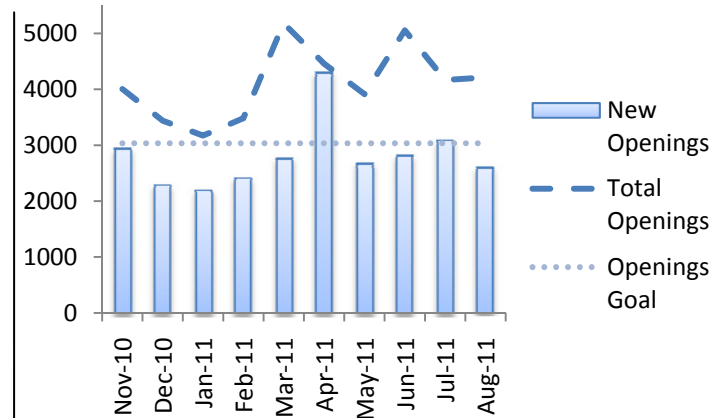
Dashboard:	<b>Employer Engagement</b>	<b>Job Openings Posted</b>	<b>Job Seekers Hired</b>	<b>Layoffs</b>	<b>Employer Satisfaction Survey</b>
%	88%	88%	98%	170% higher than last year	3.20
YTD	17,670	31,948	27,344		(5.0 Scale)
Yearly Goal	20,124	36,401	27,889		

## EMPLOYER ENGAGEMENT

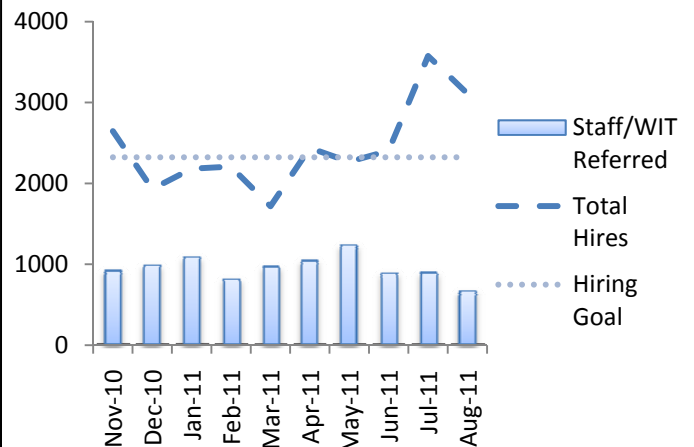


August "New" Employers (random sampling)	Industry Classifications
Front Line Security	Security Svcs
MaximusAlliance Partners	Financial Svcs
Barry A Martin Painting	Construction
JTA Securities Management	Brokerage Svcs
Balch Springs Learning Center	Disability Svcs
Etherios	IT
Vladi de Jong DVM	Veterinary Svcs
Hudson Myers & Co	Accounting
GZH Enterprises	Remodeling
The Fischer Agency	Insurance
Menas Home Health	Home Heath
Intergrated Roadway Services	Electrical
Spradley Enterprises	Intermediation
John T Woods	Dentist
<b>New Employers Added</b>	
<b>AUG - 2011</b>	<b>317</b>
<b>JULY - 2011</b>	<b>487</b>
<b>BCY - 2011</b>	<b>4,453</b>
<b>BCY - 2010</b>	<b>6,091</b>

## JOB OPENINGS POSTED



## JOB SEEKERS HIRED



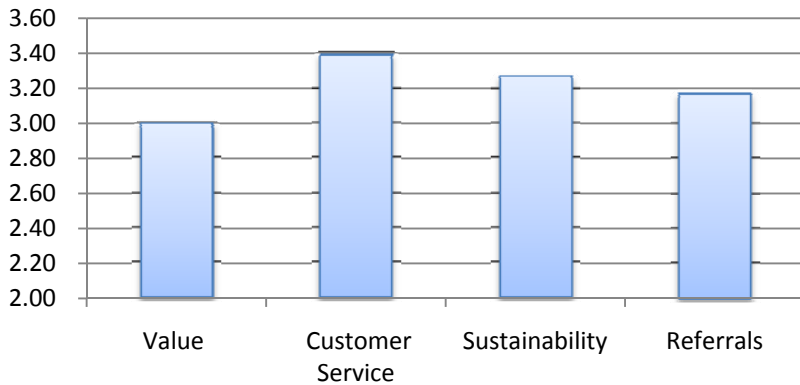
\*based on WorkinTexas.com (WIT) data

## RAPID RESPONSE

COMPANY LAYOFFS/CLOSINGS		INDUSTRY			DATE RECEIVED	# EE's AFFECTED	REQUESTED SERVICES
Ingersoll Rand		Industrial Machinery			9/1/11	1	No
Litton Loan Service		Consumer Lending			9/1/11	148	pending
ANNUAL COMPARISONS					<b>Total: 149</b>		
<b>Year</b>	2008	2009	2010	<b>2011</b>	# of affected August 2010: 1,757		
<b># Affected</b>	11,572	10,011	2,598	<b>4745</b>	# of affected August 2011: 4,745		
<b># Notices Received</b>	105	119	52	<b>53</b>	Represents an increase of 170%		

## EMPLOYER CUSTOMER SATISFICATION SURVEY

5.0 Scale



Service Received



**Total Average Score: 3.20 (212 responses of 2750 surveyed)**  
**3.09 (previous survey score, August)**

Value: Usefulness of Resources Offered  
 Customer Service: Professionalism, Scope of Knowledge  
 Sustainability: Likelihood of Using Services Again  
 Referrals: Likelihood of Recommendations to Colleagues

# President's Briefing September 20, 2011

## A. Authorization of Contracts, Partnerships and Agreements Page 38

- I. FY12 Arbor E&T, LLC dba Rescare Workforce Services (Workforce Center Operations) Contract – This item will be presented as a hand-out.
- II. FY12 Professional Services Contracts - This item will be presented as a hand-out.
- III. Approval of Child Care Local Match - The 2012 fiscal year total amount of local match required to access the federal child care funds is \$2,825,113. Staff requests agreements with partners to secure additional local match funds in the amount of \$1,224,233 at this time. Staff continues to secure \$840,880 of uncommitted funds and will bring additional partners for ratification in October.

**RECOMMENDATION:** Board authorization to accept contributions for Local Match agreements as specified above with Carrollton-Farmers Branch, Cedar Hill ISD, DCCCD-Eastfield College, and Grand Prairie ISD as part of the CCG FY12 contract.

## IV. Amendment to the FY12 Child Care Contract – This item will be presented as a hand-out.

## V. Urban League of Greater Dallas - An amendment to the existing Urban League of Greater Dallas contract de-obligating \$57,023 from the Project RIO funds.

**RECOMMENDATION:** Board authorization to amend the existing Urban League of Greater Dallas contract de-obligating \$57,023 in Project RIO funds.

## VI. FY11 Arbor E&T, LLC d.b.a. Rescare Workforce Centers Amendment - An amendment to the existing Arbor E&T, LLC d.b.a. Rescare Workforce Services contract is requested for the following items: additional UIREA funds at costs not exceed \$312,600, effective April 1, 2011 through March 31, 2012; and additional Project RIO funds at costs not to exceed \$57,023, effective April 19, 2011 through October 14, 2011.

**RECOMMENDATION:** Board authorization to amend the existing Arbor E&T d.b.a. Rescare Workforce Services contract with additional UIREA funds at costs not to exceed \$312,600 and Project RIO funds at costs not to exceed \$57,023.

## VII. FY11 Professional Services Amendment - An amendment to the following existing professional service contractors is necessary to cover costs of unscheduled projects performed during the contract period:

- Christine H. Nguyen, CPA additional funds at costs not to exceed \$29,110; and
- Qnet, Inc. additional funds at costs not to exceed \$24,582.

**RECOMMENDATION:** Board authorization to amend the existing Christine H. Nguyen, CPA and Qnet, Inc. professional services contracts with additional funds, as presented above.

## VIII. Janitorial Services for Workforce Centers IFB - The Board received ten (10) responsive proposals to the IFB. The proposals were distributed to readers, evaluated, and scored. Staff recommends the highest scoring and lowest cost proposer, **Pruitt Building Services, Inc.**

**RECOMMENDATION:** Board authorization for staff to negotiate a contract/an agreement with **Pruitt Building Services, Inc.** to provide Janitorial Services from October 1, 2011 through September 30, 2012 at a total monthly cost not to exceed \$3,973 totaling \$47,673 annually.

## B. Leases - This item will be presented as a hand-out. Page 40

## C. Policies - The Board presents policies for review and approval. Page 40

## D. Quality Assurance and Oversight - Staff reports on several monitoring visits including type/scope of review, issues noted and results. Page 43

## E. Legislative - Staff will provide a briefing at the board meeting.



*President's Briefing—Item A*  
*Authorization of Contracts, Partnerships, and Agreements*

**I. FY12 Arbor E&T, LLC. d.b.a. Rescare Workforce Services (Workforce Center Operations) Contract**

Staff is negotiating a fourth year contract with Arbor E&T, LLC d.b.a Rescare Workforce Services for the following amounts. This item will be presented to the board as a hand-out.

**II. FY12 Professional Services Contracts**

The Board's contracts with current contractors that will expire September 30<sup>th</sup> and requires us to extend contracts for another year. This item will be presented as a hand-out.

**III. Approval of Child Care Local Match Partners**

The 2012 fiscal year total amount of local match required to access the federal child care funds is \$2,825,113. Staff requests agreements with the following partners to secure additional local match funds in the amount of \$1,224,233 at this time. Staff continues to secure \$840,880 of uncommitted funds and will bring additional partners for ratification in October. The table below represents the total amount of local match funds secured FY11 and FY12 from the listed partners:

Local Match Partners	FY11 Local Match Amounts	FY12 Local Match Amounts
Carrollton-Farmers Branch ISD	\$444,233	\$444,233
Cedar Hill ISD	\$245,700	\$225,000
<i>*City of Dallas</i>	\$525,000	<i>\$460,000</i>
Dallas ISD	\$275,000	\$0
DCCCD-Brookhaven College	\$301,977	\$0
DCCCD-Cedar Valley College	\$112,210	\$0
DCCCD-Eastfield College (Direct Care & Professional Development)	\$460,000	\$445,000
Grand Prairie ISD	\$130,551	\$110,000
<i>*Irving ISD</i>	\$261,887	<i>\$300,000</i>
Lancaster ISD	\$117,000	\$0
<b>Total</b>	<b>\$2,873,558</b>	<b>\$1,984,233</b>

*\*Approved in August Board meeting*

**RECOMMENDATION:** Board authorization to accept contributions for Local Match agreements as specified above with Carrollton-Farmers Branch, Cedar Hill ISD, DCCCD-Eastfield College, and Grand Prairie ISD as part of the CCG FY12 contract.

**IV. Amendment to FY12 Child Care Contract**

The ChildCareGroup has requested additional funds to meet the increase in child care performance target. Staff is reviewing the request. This will be a hand-out at the Board meeting.

**V. Urban League of Greater Dallas**

An amendment to the existing Urban League of Greater Dallas contract de-obligating \$57,023 from the Project RIO funds.

**RECOMMENDATION:** Board authorization to amend the existing Urban League of Greater Dallas contract de-obligating \$57,023 in Project RIO funds.

#### VI. FY11 Arbor E&T, LLC d.b.a. Rescare Workforce Centers Amendment

An amendment to the existing Arbor E&T, LLC d.b.a. Rescare Workforce Services contract is requested for the following items:

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**RECOMMENDATION:** Board authorization to amend the existing Arbor E&T d.b.a. Rescare Workforce Services contract with additional UIREA funds at costs not to exceed \$312,600 and Project RIO funds at costs not to exceed \$57,023.

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An amendment to the following existing professional service contractors is necessary to cover costs of unscheduled projects performed during the contract period:

- Christine H. Nguyen, CPA additional funds at costs not to exceed \$29,110; and
- Qnet, Inc. additional funds at costs not to exceed \$24,582.

**RECOMMENDATION:** Board authorization to amend the existing Christine H. Nguyen, CPA and Qnet, Inc. professional services contracts with additional funds, as presented above.

#### VIII. Janitorial Services for Workforce Centers IFB

Workforce Solutions Greater Dallas (WFSDallas) issued an Invitation for Bids (IFB) on August 23, 2011, for janitorial services for WFSDallas workforce centers (Garland, Mesquite, Stemmons and Towne Market). The deadline date for proposals in response to the IFB was September 7, 2011. Consideration for funding under the IFB placed emphasis on **overall responsiveness, experience and qualifications, quality of services and supplies/products, quality references, and competitiveness of cost for services.**

The Board received ten (10) responsive proposals to the IFB **which included: American Commercial Building Maintenance Services (ACBMS), Dallas; American Facility Services, Inc., Alpharetta, GA; Bell Janitorial Supplies & Services, Inc., Dallas (the Board's current provider of services); CTJ Maintenance, Inc., Irving; Member's Building Maintenance, LTD., Dallas; Oriental Building Services, Inc., Dallas; Pritchard Industries Southwest, Inc., Richardson; Promise Total Services, Inc., Dallas; Pruitt Building Services, Inc., Allen; Worldwide Enterprise Inc. d.b.a. James Enterprise, Cedar Hill.** The proposals were distributed to readers, evaluated, and scored. Staff recommends the highest scoring and lowest cost proposer, **Pruitt Building Services, Inc.**

**RECOMMENDATION:** Board authorization for staff to negotiate a contract/an agreement with **Pruitt Building Services, Inc.** to provide Janitorial Services from October 1, 2011 through September 30, 2012 at a total monthly cost not to exceed \$3,973 totaling \$47,673 annually.

**President's Briefing Item—B  
Leases**

This item will be presented as a hand-out at the Board meeting.

**President's Briefing Item—C  
Policy**

**I. Training Provider Policy**

Several training provider issues have recently prompted board staff to refine the training provider policy that would ensure higher quality selection training programs delivered to our workforce customers. These programs must meet the board's required performance levels and the following initial eligibility criteria:

- Approved targeted occupations list program
- Minimum of one year experience providing training to the general population
- A maximum of \$15,000 training cap per participant
- Provider must be accredited with appropriate documentation from the Coordinating Board – recognized accrediting body
- Employer validation of curriculum
- No exempt providers (non-apprenticeship providers) as in accordance Texas Education Code §132.002 and §132.003. *The current exempt providers include: Job Training Institute, Legends Real Estate School, and Texas Insurance Adjusters School.*

*Performance requirements to existing training providers:*

Program Completion Rate	75%
Entered Employment Rate	75%
Average Wage at Placement	\$13.59
Average Quarterly Wage	\$5,300

In consideration that the ETPS is based on customer choice, training providers not utilized within the last two years will be removed from the available list of training options beginning in September 2009. Staff will continue to review performance and utilization to ensure the best training options for our workforce customers.

**II. Child Care Policies**

**1. Fiscal Year 2012 Federal Poverty Guidelines and State Median Income Amounts for Determining Eligibility**

In accordance with TWC Guidance letter #22-11, annual income limits have been modified effective beginning October 1, 2011. Board policy will be updated to reflect new eligibility income limits for determining eligibility and parent share of cost. The current board income limits for child care eligibility remain unchanged at:

- 185% Federal Poverty Guidelines (FPG) for basic eligibility,
- 85% State Median Income (SMI) for transitional,
- 85% SMI extended year, and
- 85% SMI for teen parents.

See attached table with updated amounts.

**2. Parent Share of Cost**

In accordance with WD Letter 15-11, change 1, Boards must adopt a parent share of cost policy that results in an amount determined by a sliding fee scale based on family size and gross monthly income, and ensure that the parent share of cost policy is effective no later than October 1, 2011.

*The current parent fee schedule indicates: 10% of the household's total gross income for one child, 12% of the household's total gross income for two or more children. Parent fees may be reduced if the household has 7 or more family members. Children attending part-day/part week will receive a 35% reduction.*

As indicated in the current policy, this parent share of cost policy will:

- be assessed to all parents, except in instances when an exemption applies;
- be an amount determined by a sliding fee scale based on the family's size and gross monthly income and also may consider the number of children in care, and
- not exceeding the cost of care.

Parents who are one or more of the following are exempt from paying the parent share of cost:

- Parents who are participating in Choices;
- Parents who are participating in FSE&T services; or
- Parents who have children who are receiving protective services child care pursuant to §809.49 and §809.54(c)(1), unless DFPS assesses the parent share of cost.

Please find the new proposed table for sliding parent fees effective October 1, 2011:

		MODELED PARENT FEE BY CATEGORY									
# OF CHILDREN ENROLLED	0% - 50%	51% - 75%	76% - 100%	101% - 125%	126% - 150%	151% - 175%	176% - 185%	186% - 200%	201% - 85% SMI		
1	\$ 25.00	\$ 80.00	\$ 110.00	\$ 140.00	\$ 172.00	\$ 204.00	\$ 232.00	\$ 250.00	\$ 285.00		
2	\$ 35.00	\$ 110.00	\$ 155.00	\$ 200.00	\$ 247.00	\$ 294.00	\$ 330.00	\$ 355.00	\$ 405.00		
3	\$ 45.00	\$ 140.00	\$ 200.00	\$ 260.00	\$ 322.00	\$ 384.00	\$ 428.00	\$ 460.00	\$ 525.00		
4	\$ 55.00	\$ 170.00	\$ 245.00	\$ 320.00	\$ 397.00	\$ 474.00	\$ 526.00	\$ 565.00	\$ 645.00		
5	\$ 65.00	\$ 200.00	\$ 290.00	\$ 380.00	\$ 472.00	\$ 564.00	\$ 624.00	\$ 670.00	\$ 765.00		
6	\$ 75.00	\$ 230.00	\$ 335.00	\$ 440.00	\$ 547.00	\$ 654.00	\$ 722.00	\$ 775.00	\$ 885.00		
7	\$ 85.00	\$ 260.00	\$ 380.00	\$ 500.00	\$ 622.00	\$ 744.00	\$ 820.00	\$ 880.00	\$ 1,005.00		
8	\$ 95.00	\$ 290.00	\$ 425.00	\$ 560.00	\$ 697.00	\$ 834.00	\$ 918.00	\$ 985.00	\$ 1,125.00		
9	\$ 105.00	\$ 320.00	\$ 470.00	\$ 620.00	\$ 772.00	\$ 924.00	\$ 1,016.00	\$ 1,090.00	\$ 1,245.00		

		MODELED PARENT FEE BY CATEGORY (WITH 35% DISCOUNT FOR PART TIME ENROLLMENT)									
# OF CHILDREN ENROLLED	0% - 50%	51% - 75%	76% - 100%	101% - 125%	126% - 150%	151% - 175%	176% - 185%	186% - 200%	201% - 85% SMI		
1	\$ 16.25	\$ 52.00	\$ 71.50	\$ 91.00	\$ 111.80	\$ 132.60	\$ 150.80	\$ 162.50	\$ 185.25		
2	\$ 22.75	\$ 71.50	\$ 100.75	\$ 130.00	\$ 160.55	\$ 191.10	\$ 214.50	\$ 230.75	\$ 263.25		
3	\$ 29.25	\$ 91.00	\$ 130.00	\$ 169.00	\$ 209.30	\$ 249.60	\$ 278.20	\$ 299.00	\$ 341.25		
4	\$ 35.75	\$ 110.50	\$ 159.25	\$ 208.00	\$ 258.05	\$ 308.10	\$ 341.90	\$ 367.25	\$ 419.25		
5	\$ 42.25	\$ 130.00	\$ 188.50	\$ 247.00	\$ 306.80	\$ 366.60	\$ 405.60	\$ 435.50	\$ 497.25		
6	\$ 48.75	\$ 149.50	\$ 217.75	\$ 286.00	\$ 355.55	\$ 425.10	\$ 469.30	\$ 503.75	\$ 575.25		
7	\$ 55.25	\$ 169.00	\$ 247.00	\$ 325.00	\$ 404.30	\$ 483.60	\$ 533.00	\$ 572.00	\$ 653.25		
8	\$ 61.75	\$ 188.50	\$ 276.25	\$ 364.00	\$ 453.05	\$ 542.10	\$ 596.70	\$ 640.25	\$ 731.25		
9	\$ 68.25	\$ 208.00	\$ 305.50	\$ 403.00	\$ 501.80	\$ 600.60	\$ 660.40	\$ 708.50	\$ 809.25		

**III. Travel Policy**

The proposed travel policy changes will clarify local intent to utilize federal guidance and eliminate excessive administrative burden in reporting travel, and mileage reimbursement.

See attached link: <http://www.twc.state.tx.us/boards/wdletters/wd11date.html>

**IV. Reporting Negative Incidents**

Contractors must ensure that all negative incidents involving workforce customers are reported and forms submitted to the Board President within **two hours** of the occurrence.

**Examples of Negative Incidents**

Contractors must be aware that negative incidents include, but are not limited to, the following:

- Any incident that causes death or injury;
- Physical assault;
- Property crimes such as vandalism or theft;
- Events requiring police involvement;
- Inappropriate sexual behavior; and
- Any incident that results in negative media attention.

**RECOMMENDATION:** Board authorization to approve policies as presented.

**FISCAL YEAR 2012 INCOME LIMIT ELIGIBILITY CODE CARD  
FOR CHILD CARE SERVICES**

Effective October 1, 2011, through September 30, 2012

<b>Gross Annual Income</b>									
<b>Family Size</b>	<b>100% FPG</b>	<b>150% FPG</b>	<b>175% FPG</b>	<b>185% FPG</b>	<b>200% FPG</b>	<b>55% SMI</b>	<b>75% SMI</b>	<b>80% SMI</b>	<b>85% SMI</b>
1	\$ 10,890	\$ 16,335	\$ 19,058	\$ 20,147	\$ 21,780	\$ 18,735	\$ 25,548	\$ 27,251	\$ 28,955
2	\$ 14,710	\$ 22,065	\$ 25,743	\$ 27,214	\$ 29,420	\$ 24,500	\$ 33,409	\$ 35,636	\$ 37,864
3	\$ 18,530	\$ 27,795	\$ 32,428	\$ 34,281	\$ 37,060	\$ 30,265	\$ 41,270	\$ 44,021	\$ 46,773
4	\$ 22,350	\$ 33,525	\$ 39,113	\$ 41,348	\$ 44,700	\$ 36,029	\$ 49,131	\$ 52,406	\$ 55,682
5	\$ 26,170	\$ 39,255	\$ 45,798	\$ 48,415	\$ 52,340	\$ 41,794	\$ 56,992	\$ 60,791	\$ 64,591
6	\$ 29,990	\$ 44,985	\$ 52,483	\$ 55,482	\$ 59,980	\$ 47,559	\$ 64,853	\$ 69,176	\$ 73,500
7	\$ 33,810	\$ 50,715	\$ 59,168	\$ 62,549	\$ 67,620	\$ 48,640	\$ 66,327	\$ 70,749	\$ 75,170
8	\$ 37,630	\$ 56,445	\$ 65,853	\$ 69,616	\$ 75,260	\$ 49,721	\$ 67,801	\$ 72,321	\$ 76,841
9	\$ 41,450	\$ 62,175	\$ 72,538	\$ 76,683	*	\$ 50,801	\$ 69,275	\$ 73,893	\$ 78,511
10	\$ 45,270	\$ 67,905	\$ 79,223	*	*	\$ 51,882	\$ 70,749	\$ 75,465	\$ 80,182
11	\$ 49,090	\$ 73,635	*	*	*	\$ 52,963	\$ 72,223	\$ 77,037	\$ 81,852
12	\$ 52,910	\$ 79,365	*	*	*	\$ 54,044	\$ 73,697	\$ 78,610	\$ 83,523
13	\$ 56,730	\$ 85,095	*	*	*	\$ 55,125	\$ 75,170	\$ 80,182	\$ 85,193
14	\$ 60,550	*	*	*	*	\$ 56,206	\$ 76,644	\$ 81,754	\$ 86,864
15	\$ 64,370	*	*	*	*	\$ 57,287	\$ 78,118	\$ 83,326	\$ 88,534

<b>Gross Monthly Income</b>									
<b>Family Size</b>	<b>100% FPG</b>	<b>150% FPG</b>	<b>175% FPG</b>	<b>185% FPG</b>	<b>200% FPG</b>	<b>55% SMI</b>	<b>75% SMI</b>	<b>80% SMI</b>	<b>85% SMI</b>
1	\$ 908	\$ 1,361	\$ 1,588	\$ 1,679	\$ 1,815	\$ 1,561	\$ 2,129	\$ 2,271	\$ 2,413
2	\$ 1,226	\$ 1,839	\$ 2,145	\$ 2,268	\$ 2,452	\$ 2,042	\$ 2,784	\$ 2,970	\$ 3,155
3	\$ 1,544	\$ 2,316	\$ 2,702	\$ 2,857	\$ 3,088	\$ 2,522	\$ 3,439	\$ 3,668	\$ 3,898
4	\$ 1,863	\$ 2,794	\$ 3,259	\$ 3,446	\$ 3,725	\$ 3,002	\$ 4,094	\$ 4,367	\$ 4,640
5	\$ 2,181	\$ 3,271	\$ 3,816	\$ 4,035	\$ 4,362	\$ 3,483	\$ 4,749	\$ 5,066	\$ 5,383
6	\$ 2,499	\$ 3,749	\$ 4,374	\$ 4,623	\$ 4,998	\$ 3,963	\$ 5,404	\$ 5,765	\$ 6,125
7	\$ 2,818	\$ 4,226	\$ 4,931	\$ 5,212	\$ 5,635	\$ 4,053	\$ 5,527	\$ 5,896	\$ 6,264
8	\$ 3,136	\$ 4,704	\$ 5,488	\$ 5,801	\$ 6,272	\$ 4,143	\$ 5,650	\$ 6,027	\$ 6,403
9	\$ 3,454	\$ 5,181	\$ 6,045	\$ 6,390	*	\$ 4,233	\$ 5,773	\$ 6,158	\$ 6,543
10	\$ 3,773	\$ 5,659	\$ 6,602	*	*	\$ 4,324	\$ 5,896	\$ 6,289	\$ 6,682
11	\$ 4,091	\$ 6,136	*	*	*	\$ 4,414	\$ 6,019	\$ 6,420	\$ 6,821
12	\$ 4,409	\$ 6,614	*	*	*	\$ 4,504	\$ 6,141	\$ 6,551	\$ 6,960
13	\$ 4,728	\$ 7,091	*	*	*	\$ 4,594	\$ 6,264	\$ 6,682	\$ 7,099
14	\$ 5,046	*	*	*	*	\$ 4,684	\$ 6,387	\$ 6,813	\$ 7,239
15	\$ 5,364	*	*	*	*	\$ 4,774	\$ 6,510	\$ 6,944	\$ 7,378

\* Families at these income levels are not eligible for CCDF child care because these income figures exceed 85 percent of SMI for a family of the same size.

Sources: United States Department of Health and Human Services Poverty Guidelines, Federal Register, Vol. 76, No. 13, published January 20, 2011  
United States Department of Health and Human Services State Median Income Estimates, Federal Register, Vol. 76, No. 74, published April 18, 2011

**Quality Assurance and Oversight, President's Briefing - Item D**  
**WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS**

Date / Contractor	Type and Scope of Review	Issues Noted	Results
August 2011  <b>HIS Bridge-Builders</b>	<b>Financial Survey</b> of potential Self-Sufficiency Grant contractor including: <ul style="list-style-type: none"> <li>• Organizational practices</li> <li>• Internal monitoring</li> <li>• Internal controls and accounting system and practices</li> <li>• Financial capacity</li> <li>• Cost allocation plan</li> <li>• Purchasing system</li> <li>• Human resources, procurement and financial policies and procedures</li> <li>• Tax filings</li> <li>• Ability to repay disallowed costs</li> </ul>	Made recommendations related to the following: <ul style="list-style-type: none"> <li>• Insurance</li> <li>• Texas Administrative Code Compliance</li> <li>• Organizational practices</li> <li>• Human resource policies including the nepotism policy</li> <li>• Management and financial policies</li> <li>• Cash management policies</li> <li>• Financial stability</li> <li>• Budget policies</li> <li>• Maximum salary limitations</li> <li>• Annual single audit requirement</li> </ul>	No response required. <b>Review concluded.</b>
June 2011  <b>The Child Care Group</b>	<b>Program Review</b> of Childcare including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Parent share if cost</li> <li>• Appropriate documentation</li> <li>• Data Integrity</li> <li>• Relative Care Information</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Parent share if cost</li> <li>• Appropriate documentation</li> <li>• Data Integrity</li> </ul>	Contractor response received and reviewed. Not all issues addressed. Final Determination Report issued 9/13/2011. Additional response due 9/27/2011.
June 2011  <b>ResCare Workforce Services</b>	<b>Program Review</b> of Workforce Investment Act (WIA) Youth including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Individual Service Strategy</li> <li>• Youth Component</li> <li>• Co-enrollment</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Case Closure</li> <li>• Follow-up services</li> <li>• Performance outcome tab</li> <li>• Employment Outcome Tab</li> <li>• TWIST data entry</li> </ul>	Made recommendations related the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Individual Service Strategy</li> <li>• Youth Component</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Case Closure</li> <li>• Follow-up services</li> <li>• Performance outcome tab</li> <li>• Employment Outcome Tab</li> <li>• TWIST data entry</li> </ul>	Contractor response received and forwarded to the external monitor for review. Issues remain pending. Follow-up visit planned to review corrective actions. Results to be included in Final Determination Report.

Shaded areas briefed in previous report

**Quality Assurance and Oversight, President's Briefing - Item D**  
**WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS**

Date / Contractor	Type and Scope of Review	Issues Noted	Results
June 2011  <b>ResCare Workforce Services</b>	<b>Program Review</b> of the Supplemental Nutritional Assistance Program (SNAP) and Re-Integration of Ex-Offenders (RIO) programs including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Individual Employment Plan</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Employment Outcome Tab</li> </ul>	Made recommendations to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Individual Employment Plan</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Employment Outcome Tab</li> </ul>	Contractor response received and forwarded to the external monitor for review. Issues remain pending. Follow-up visit planned to review corrective actions. Results to be included in Final Determination Report.
June 2011  <b>ResCare Workforce Services</b>	<b>Follow-Up Program Review</b> of the Choices program including: <ul style="list-style-type: none"> <li>• Assessment</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Post-Employment Services</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Assessment</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Post-Employment Services</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Received contractor response and forwarded to external monitor for review.
June 2011  <b>Urban League of Greater Dallas and North Central Texas</b>	<b>Program Review</b> of the On-the-Job Training (OJT) program including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Employment Plan</li> <li>• Orientation</li> <li>• OJT Training Plan</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Employment Plan</li> <li>• Orientation</li> <li>• OJT Training Plan</li> </ul>	Contractor response received and forwarded to the external monitor for review. Issues remain pending. Follow-up visit planned to review corrective actions. Results to be included in Final Determination Report.

Shaded areas briefed in previous report

***Quality Assurance and Oversight, President's Briefing - Item D***  
***WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS***

<b>Date / Contractor</b>	<b>Type and Scope of Review</b>	<b>Issues Noted</b>	<b>Results</b>
May 2011  <b>ResCare Workforce Services</b>	<b>Program Review</b> of the American Recovery and Reconciliation Act (ARRA) Temporary Assistance to Needy Families (TANF) summer youth employment program including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Orientation</li> <li>• Support Services</li> </ul>	Made recommendation related to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Orientation</li> </ul> Support Services	Contractor response received. All issues addressed. <b>Review concluded.</b>
May 2011  <b>ResCare Workforce Services</b>	<b>Final Determination Program Review</b> of the Trade Adjustment Assistance (TAA) program including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Waiver</li> <li>• Training</li> <li>• Support Services</li> <li>• TWIST Data Entry</li> </ul>	Made recommendation that the contractor reimburse the Board for questioned costs.	Received reimbursement for questioned costs of \$10,680. <b>Review concluded.</b>
May 2011  <b>ResCare Workforce Services</b>	<b>Final Determination Program Review</b> of the Choices Non-Custodial Parent Project including: <ul style="list-style-type: none"> <li>• Support Services</li> </ul>	Made recommendation that the contractor reimburse the Board \$590.00 for questioned costs.	Received reimbursement for questioned costs of \$590. <b>Review concluded.</b>
April 2011  <b>ResCare Workforce Services</b>	<b>Program Review</b> of the Choices program including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Family Employment Plans and Work Requirements</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Post-Employment Services,</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Assessment</li> <li>• Allowable Activities</li> <li>• Participation</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Non-Cooperation</li> <li>• Post-Employment Services</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Contractor response reviewed. All issues resolved except questioned costs calculated as \$8,905.95. Awaiting contractor reimbursement.

Shaded areas briefed in previous report

***Quality Assurance and Oversight, President's Briefing - Item D***  
***WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS***

<b>Date / Contractor</b>	<b>Type and Scope of Review</b>	<b>Issues Noted</b>	<b>Results</b>
April 2011  <b>ResCare Workforce Services</b>	<b>Financial Review</b> of Indirect Costs including: <ul style="list-style-type: none"> <li>• Documentation</li> <li>• Proposed Rates</li> <li>• Financial data supporting rate,</li> <li>• Approximate amount costs incurred under federal awards</li> <li>• Organizational structure</li> </ul>	Made recommendations related to the following: <ul style="list-style-type: none"> <li>• Track allowable and unallowable indirect costs through the chart-of-account re-structuring</li> <li>• Provide evidence that costs associated with certain items were voluntarily eliminated</li> <li>• Demonstrate that allocations between admin and program services are comparable with percentages used and based on function.</li> </ul>	Contractor response received and forwarded to external monitor for review. Issues remain pending. Follow-up report to come. .
March 2011  <b>ResCare Workforce Services</b>	<b>Program Review</b> of the Texas Back to Work Initiative including: <ul style="list-style-type: none"> <li>• Agreements</li> <li>• Eligibility</li> <li>• TWIST Data Entry</li> <li>• Other areas – TANF eligibles</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Employer agreement signed and in place within 30 days of hire date</li> <li>• TWIST Date Entry – O*net and CIP codes</li> <li>• Review of applicable WD letters</li> </ul>	Contractor response received. Final Determination issued 9/13/2011 indicating questioned costs in the amount of \$6,400. Awaiting contractor reimbursement.
January 2011  <b>ResCare Workforce Services</b>	<b>Program review</b> of Trade Adjustment Act and Trade and Globalization, Adjustment Assistance Act contract including: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Waiver</li> <li>• Assessment</li> <li>• Reemployment and Training Plan</li> <li>• Training</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Denial of Training</li> <li>• Job Search Allowance</li> <li>• Relocation Services</li> <li>• Performance Outcome Tab</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Made recommendations related to the following areas: <ul style="list-style-type: none"> <li>• Eligibility</li> <li>• Waiver</li> <li>• Assessment</li> <li>• Reemployment and Training Plan (REP)</li> <li>• Training</li> <li>• Case Management</li> <li>• Support Services</li> <li>• Performance Outcome Tab</li> <li>• Employment Outcome Tab</li> <li>• TWIST Data Entry</li> </ul>	Contractor response received. Final Determination issued 5/26/11. Received reimbursement of \$10,680 for all questioned costs. <b>Review concluded.</b>

Shaded areas briefed in previous report