



WORKFORCESOLUTIONS
G R E A T E R D A L L A S

Board of Directors Meeting

February 15, 2011

**Board of Directors Meeting
February 15, 2011 - 7:30 AM**

DART Board Room, 1401 Pacific Avenue, 1st Floor, Dallas, Texas 75202

Call to Order—Patrick Aulson, Chairman

Public Comment

Declaration of Conflict of Interest

Chairman's Comments

Audit Committee Report

Action

Consent Agenda

Action

- A. Review and Approval of January 18, 2010 Minutes
- B. Ratification of Additions to the Eligible Training Provider System List
- C. Approval of Other Customer Service Vendors
- D. Contracts
- E. Endorsement of External Grant Applications and Agreements
- F. Approval of Vendor Agreements and Purchases

Means, Ends and Expectations

Discussion/Action

- A. December Performance Analysis
 - Training Provider Performance Analysis
 - Performance Improvement Plans Analysis
- B. December Financial Statements and Expenditure Reports

President's Briefing

- A. Authorization of Contracts, Partnerships, and Agreements
 - Record Management Procurement
 - Momentum Profit Matrix
 - ResCare Contract Amendment
 - Local Match Ratifications
- B. Policy
- C. Quality Assurance and Oversight
- D. Future Considerations

Action

Action

Discussion/Action

Discussion/Action

Closed Session – Meeting with Board Attorney; Closed Meeting Pursuant to §551.071 of Texas Open Meetings Act

General Discussion/Other Business

Audit Committee Report

Committee was unable to meet due to inclement weather. Staff will present the material at the Board meeting. If material is available, staff will send prior to the meeting. Items to be reviewed and approved include the Annual Budget for Fiscal Year 2011 and Insurance Modifications.



WORKFORCESOLUTIONS

G R E A T E R D A L L A S

Board of Directors

Board officers: Pat Aulson, Chair
 Eddie Reeves, Vice Chair
 Linda Henrie, Ed.D., Treasurer
 Gilbert Gerst, Past Chair

Laurie Bouillion Larrea, President
 Connie Martinez, Secretary

Representing Private Sector

Patrick J. Aulson, HRsmart
Kenneth Bernstein, Ernst & Young LLP
Kyllan Cody, Methodist Charlton Med. Center
Cathy Kusaka Fraser, Tenet Healthcare Corp
Gilbert Gerst, JPMorgan Chase Bank, NA
Stephen Hargrove, Hargrove Electric
Mark King, Micropac Industries, Inc.

Vernon R. Proctor, Mart, Inc.
Eddie Reeves, Reeves Strategy Group
Tom Sadler, Executive Press
Scott Smith, AT&T

Representing Education and Adult Basic Education/Continuing

Linda Henrie, Ed.D., Mesquite ISD
Wright L. Lassiter, Jr., Ed.D., Dallas County Community College District
Kay Irlas, Region 10 Education Service Center

Community Based Organizations/ Organized Labor, including Child Care

Elaine Lantz, UAW Local 2320
Jay Fox, Baylor Health Care System
Martha Stowe, Vickery Meadow Youth Development Foundation
Rod Cuevas, Teamsters Local Union 745

Economic Development, Employment Services, Literacy, Texas Department of Human Services and Rehabilitation

Andrew F. Brown, United Way
James Oberwetter, Dallas Regional Chamber
Amy P. Cuellar, Health and Human Services Commission
Jay Klingelhoffer, Texas Workforce Commission
Rolinda Duran, Texas Department of Assistive and Rehabilitative Services

WORKFORCESOLUTIONS

G R E A T E R D A L L A S

Monthly Meeting Schedule

2011

NEW Meeting Dates

January 18, 2011	Summer Break
February 15, 2011	August 16, 2011
Spring Break	September 20, 2011
April 19, 2011	October 18, 2011
May 17, 2011	November 15, 2011* <i>Site TBA—DART Unavailable</i>
June 21, 2011* <i>Dallas Regional Chamber</i>	Winter Break

2012

Proposed Meeting Dates

January 17, 2012	Summer Break
February 21, 2012	August 21, 2012
Spring Break	September 18, 2012
April 17, 2012	October 16, 2012
May 15, 2012	November 21, 2012
June 19, 2012	Winter Break

Unless otherwise noted, meetings will be held at the Dallas Area Rapid Transit (DART) Board Room, 1401 Pacific Avenue, First Floor.

Consent Agenda February 15, 2011

- A. Review and Approval of January 18th Minutes – Board approval of minutes from the previous meeting. Page 7.
- B. Ratifications of Additions to the Eligible Training Provider System List – Board received five vendor applications to provide Workforce Investment Act training. After careful review, staff does not recommend any of the training programs. Page 13.
- C. Approval of Other Customer Service Vendors – Board authorization to approve three current vendors' new course offerings. The three current vendors include: Charlene E. Volpert, Maximum Motivation Training Systems, and Zipkoff Solutions. Page 14. In addition, staff recommends the extension of current vendor agreements for job search/career training workshops and assessment services for one year agreements. Page 15.
- D. Contracts – Staff continues to work with employers and the college district to plan activities for the Infrastructure. Due to no March Board meeting, staff requests a contract amendment with the Dallas County Community College District class-sized contract to allow for additional planning time and implementation of activities. Staff recommends extending DCCCD's contract to allow for negotiations. This item will be ratified at the April Board of Directors meeting. Page 16.
- E. Endorsement of External Grant Applications and Agreements – Staff reviewed two Texas Workforce Commission Skills Development applications (Brookhaven College with Air Systems Components and Mountain View College with a consortium of employers). Staff recommend supporting these grant applications. Page 16.
- F. Approval of Vendor Agreements and Purchases – Board authorization to extend agreements for an additional 12-month period with existing vendors at the same cost and quality of services delivered. Page 17.

RECOMMENDATION: Board authorization to approve the consent agenda.

Consent Item – A
Review and Approval of January 18, 2011 Meeting Minutes

<p><i>Directors Present</i> Patrick J. Aulson, Chairman Kenneth Bernstein Andrew F. Brown Kyllan Cody Amy P. Cuellar Rod Cuevas Rolinda Duran Cathy Kusaka Fraser Jay Fox Gilbert Gerst Steve Hargrove Linda Henrie, Ed.D., Treasurer Kay Irlas Mark King Jay Klingelhoffer Wright L. Lassiter, Jr., Ed.D Vernon Proctor Eddie Reeves, Vice Chairman Tom Sadler Martha Stowe</p>	<p><i>Directors Absent</i> Elaine Lantz James Oberwetter Scott Smith</p>
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MINUTES

Gilbert Gerst formally installed the slate of officers for 2011 – 2012. The incoming Chairman **Patrick Aulson** then presented the outgoing Chairman **Gilbert Gerst** with a crystal board gavel.

Call To Order/Welcomes

Patrick Aulson, Chairman, called the Board of Directors meeting to order at 7:35 am and welcomed everyone in attendance. A quorum was present.

Public Comment - None

Declaration of Conflict of Interest

Dr. Wright Lassiter – DCCCD

Kyllan Cody – Richland College

Introduction of New Board Members

The following new board members introduced themselves:

Kay Irlas - TE Consultant at Region 10 ESC

Kyllan Cody – Vice President of Operations at Methodist Charlton Medical Center

Mark King – CEO and President of Micropac Industries, Inc.

Chairman's Comments

Patrick Aulson reported that the country's unemployment rate is 9.3 % and Texas' rate is about 8.3 %. There will still be a lot of challenges in the upcoming year with jobs. Some key issues that the Board will be dealing with are the renewal of the child care and youth program contracts. Many proposals will be received and reviewed. ResCare's contract will also be reviewed and we'll be working closely with them to improve and maintain performance. All Board members received a flash drive with a PowerPoint presentation on WFSDallas. Pat wants all members to review the presentation and use it to make presentations to their staff and other organizations. He wants to get our brand out in the business community. Please contact Connie Martinez once you have done a presentation. If a board member wants staff to come out and assist with the presentation, please contact John Kuznar or Linda Davis.

Audit Committee Report

The Audit committee will meet in February to review the budget, healthcare insurance, and personnel policies. A report will be presented at the February board meeting.

Consent Agenda

A. **Review and Approval of October 20, 2010 Meeting Minutes**

B. **Ratification of Additions to the Eligible Training Provider System List**

WFSDallas received twenty two vendor applications to provide Workforce Investment Act training. After careful review, staff recommended the addition of fourteen of the training programs.

It was recommended that the Board ratify the fourteen training programs. The programs not recommended will be encouraged to resubmit.

Approval is also requested to reexamine the policy regarding maximum investment in customer training to include analysis of contact hour costs among both public and private institutions.

C. **Approval of Other Customer Service Vendors**

Job Search/Career Transition Workshops and Assessment Services

I. Vendor agreements listed below for job search/career transition workshops and assessment services are one year agreements with an opportunity for renewal based upon successful performance. Staff recommended extending the existing vendor agreements to continue providing job search/career transition workshops and assessment services:

Effective February 17, 2011 through February 16, 2012

- Punaluu Data, LLC, #CTS 10-01
- Consumer Credit Counseling Service of Greater Dallas, #CTS 10-02
- Zipkoff Solutions, #CTS 10-03

It was recommended that the Board authorize the amendment of the existing Vendor agreements listed above.

II. Three vendors submitted proposals for the Job Search/Career Transition Seminar, Workshop and Assessment Services issued on February 2, 2010, which included three vendor listed below:

- **Green Consulting Services, Cedar Hill** - (English) – Resume Preparation (\$401). *Staff recommends adding service to the vendors' list following successful contract negotiations.*
- **Pursuit of Excellence, Inc., Dallas** – The proposal did not meet the Board's required threshold (70 points or above) in consideration for adding services to the list of Job Search/Career Transition Seminar, Workshop and Assessment Services Providers. *Staff has no recommendation at this time.*
- **EmployAbility, LLC, Plano** - The proposal did not meet the Board's required threshold (70 points or above) in consideration for adding services to the list of Job Search/Career Transition Seminar, Workshop and Assessment Services Providers. *Staff has no recommendation at this time.*

It was recommended that the Board authorize to enter into a contract and negotiate with Green Consulting Services, Cedar Hill for resume preparation at \$401.

D. Contracts

I. Texas Back-to-Work Initiative

In August, staff had been advised that additional funds would be received for the Texas Back-to-Work Initiative and an amendment to Arbor E&T, LLC d.b.a. ResCare Workforce Services would be required to continue services. The Board received additional State General Revenue funds from the State for the Texas Back-to-Work Initiative to provide employer incentives. Staff requests ratification of contract amendment to the FY10 Arbor E&T, LLC d.b.a. ResCare Workforce Services contract to add the additional TBTW State General Revenue funds in the amount of \$1,115,916 to continue services.

It was recommended that the Board ratify the contract amendment to Arbor E&T, LLC d.b.a. ResCare Workforce Services FY10 contract in the amount of \$1,115,916 through August 31, 2011 to continue the TBTW program.

II. Arbor E&T, LLC d.b.a. ResCare Workforce Services Contract Amendment

To fully allocate the American Recovery and Reinvestment Act (ARRA) Workforce Investment Act (WIA) Dislocated Worker funds, staff request ratification of contract amendment to Arbor E&T, LLC d.b.a. ResCare Workforce Services FY09 contract with additional funds in the amount of \$350,000. These funds were to be spent by December 31, 2010 assisting customers with tuition scholarships.

It was recommended that the Board ratify the contract amendment to Arbor E&T, LLC d.b.a. ResCare Workforce Services FY09 contract to allow for additional ARRA WIA Dislocated Worker funds in the amount of \$350,000.

E. Endorsement of External Grant Applications and Agreements

Federal and State external funding sources often require review and support from the local workforce development board. Board staff evaluates grants for cost reasonableness, appropriateness of program activities, employer demand, and quality of outcomes. These applications occasionally request partnership and/or financial support. The following agreements and applications are presented to the board for endorsement this month and require no financial support from the board.

Youth Build Grants- DOL funded grants to provide at-risk youth opportunities. The following grant opportunities requested Board support:

Promise House, Inc. - 66 youth will receive training as well as providing meals while enrolled. Multiple community partnerships will assist organization in meeting the needs of youth participating.

Alameda Heights – Will offer training to youth within green jobs. Propose (75%) of youth enrolled will receive their GED with multiple community partnerships.

Garland Youth Build - Richland College Garland Campus and City of Garland partnering to serve 80 youth. Will coordinate program activities with WIA. Program design includes opportunities for mentoring activities with city and civic leadership. This will help retain youth and attain set performance standards.

IMANI - Proposes to serve Dallas County youth with multiple partners. Have multiple program designs to meet youth who are without a GED or for those who have their credentials but requiring additional basic skills and occupational skills training. Program proposes to coordinate services with multiple partners in efforts to meet youth needs.

Succeeding at Work – Program will offer pre-employment skills to prepare youth for a future career and skills opportunities. They will serve 50 youth and are planning a 100% completion rate.

Texas Workforce Commission, Skills Development Grants – TWC funded skills training opportunities for current workers and new hires. The following opportunity requested Board support:

North Lake College requests \$2,439,371 from the Texas Workforce Commission to partner with Construction Education Foundation and a consortium of construction employers to deliver training within: Electrical Training, and Advanced/Intermediate and Beginning Plumbing courses.

The following agreements were developed to support community activities:

Greater Dallas Indo-American Chamber of Commerce – will provide a Microenterprise Concept to customers interested in starting their own

businesses. Workforce Solutions Greater Dallas will assist with providing workforce center space and referrals to interested job seekers. MEED Center – will facilitate a one-day Entrepreneurship workshop for all job seekers and those interested in starting or expanding their businesses. Workforce Solutions Greater Dallas will assist with eligibility and referral of UI Claimants, Veterans, and interested job seekers from the workforce centers.

Momentum Texas - will facilitate a 1 day workshop for Entrepreneurship for Veterans, Unemployment Insurance Claimants and other jobseekers interested in starting and growing a business. Workforce Solutions Greater Dallas will assist with eligibility and referral of UI Claimants, Veterans and interested Jobseekers from the Workforce Centers.

It was recommended that the Board ratify the approval support of grant applications with: Alameda Heights, Garland YouthBuild, IMANI, Succeeding at Work, and North Lake College. In addition, Board ratification of agreements with community partners (Greater Dallas Indo-American Chamber of Commerce, MEED Center, and Momentum Texas).

F. Approval of Vendor Agreements and Purchases

Vendor Services List

Workforce Solutions Greater Dallas (WFSDallas) maintains a vendors list for availability of services, which results from the WFSDallas Request for Quotes (RFQ) for Vendor Services issued October 27, 2008. The RFQ is an open procurement process that allows for vendors' services and set pricing on the List for 12-months initially. After 12-months, WFSDallas retains the option to extend vendors' availability of services up to two additional 12-month periods contingent on satisfaction with services and set pricing. The vendors below will reach either their initial 12-month period or first additional 12-month period by January 20, 2011; therefore, they will qualify for service extensions. Staff contacted vendors regarding the option to extend services for availability and all want to continue their services on the Vendors list at same pricing levels approved last year. Staff was pleased with the quality of services delivered by vendors.

Vendor Name

- Absolute Painting, Inc., Dallas - Painting
- Angiel Electrical Construction Corporation, Dallas - Electricians
- A to Z Electric, Mesquite - Electricians
- Complete Office Solutions, Inc., Garland - Copier Rental
- Myers Services, Inc., Dallas - Pest Control
- Tamyra Campbell Photography, Dallas - Photography

It was recommended that the Board authorize the above presented vendors for an additional 12-month period on the Approved Vendors list to provide services on an as-needed basis.

Jay Fox made the motion to approve the consent agenda with Dr. Linda Henrie seconding. The motion passed with Dr. Wright Lassiter abstaining.

Means, Ends, and Expectations

Laurie Larrea reviewed the November 2010 final release of the performance measures report and the expenditure report. We are meeting eleven measures, exceeding one measure, at risk of failing two measures, and failing one measures. The measures improved since the last meeting in October.

Training Provider Performance Analysis-Handout

The Board's policy for training providers indicated that training providers will be reviewed semi-annually based on the criteria indicated below, and removed if missing two or more performance measures.

Program Completion Rate	70%
Entered Employment Rate	75%
Average Wage at Placement	\$13.59
Average Quarterly Wage	\$5,300

The following programs are missing two or more measures: Alameda Heights Welding Program, Arlington Career Institute Paralegal Program, ATI Maple Air Conditioning, Heating and Refrigeration program, ATI Richardson Business Administration Program, ATI Garland Air Conditioning, Heating and Refrigeration program, Eastfield College Medical Administrative Assistant Program, Hogg's Automotive Training Academy Basic Automotive Air Conditioning & Heating Program, Lindsey Cooper HVAC program, New Era Training Center Computer Repair Technician program, New Horizons Office Specialist Training program, PCCenter Computer Technician Program, Richardson PCI Health Training Medical Office Assistant program, PCI Training Center Medical Office Assistant program, Platt Career Development Pharmacy Tech program, Kaplan College Pharmacy Technician Program, Tech Skills IT System Administrator program and UTA's Phlebotomy Technician program.

Staff also noted that the Trucking Industry as a whole seemed to be affected during this performance period; with the exception of two training providers A.T.D.S. Career Education and C1 Truck Driver Training with all other truck driving programs missing two or more performance measures which include: International Schools Professional Driver Training Program, MT Training Center Truck Driving Program, Continental Truck Driver Tractor Trailer Basic program, Tri-State Semi Driver Training Truck Driver Trainee TIE program and Truck Driver Institute Custom Motor Carrier Driver training.

Effective January 18, 2011, all new enrollments will be halted for the schools indicated above with a final recommendation for removal of schools at the February Board meeting. If removed, training providers are eligible to reapply following demonstrated performance.

It was recommended that effective January 18, 2011, all new enrollments will be halted for the schools indicated above with a final recommendation for removal of schools at the February Board meeting.

Eddie Reeves made the motion to approve the above recommendation with Amy Cuellar seconding. The motion passed with Kyllan Cody abstaining.

President's Briefing

A. **Authorization of Contracts, Partnerships, and Agreements**

I. **ResCare**

Staff recommended authorizing the amendment to the FY11 Arbor E&T, LLC dba ResCare Workforce Services contract by adding \$957,488 in workforce funds for an amended total contract not to exceed \$17,711,649 effective October 1, 2011.

It was recommended that the Board authorize the amendment of the FY11 Arbor E&T, LLC d.b.a. ResCare Workforce Services contract at a cost not to exceed \$17,711,649 effective October 1, 2010.

II. **Child Care Local Match Partners**

Staff recommended the ratification of the agreements with the following partners (DCCCD- Cedar Valley College and Cedar Hill ISD) to secure local match funds in the amount of \$679,808. Staff continues to secure uncommitted funds and will bring additional partners for ratification in February.

It was recommended that the Board ratify the acceptance of contributions for Local Match agreements as specified above with DCCCD- Cedar Valley College and Cedar Hill ISD. In addition, staff requested to add these partners to the FY11 ChildCareGroup contract.

III. **ChildCareGroup**

Staff requested the amendment to the existing ChildCareGroup contract with additional funds to provide direct child care services to fully expend grant funds of \$2,247,333 in FY10 CCDF carry-over dollars and \$99,451 in FY10 Local Match carry-over dollars.

It was recommended that the Board authorize the amendment to the ChildCareGroup's contract for the amount of \$2,346,784 in carry-over dollars for direct child care services.

IV. **JobView Kiosk**

Staff requested to continue the existing 17 kiosks throughout Dallas County at the same cost as the previous year's contract.

It was recommended that the Board give authorization to enter a one year contract for 17 Kiosks at the same cost as the previous year of \$4,800 per kiosk totaling \$81,600.

ARBOR E&T LLC d.b.a. RESCARE WORKFORCE SERVICES PROFIT MATRIX-Handout

A profit matrix for ARBOR E&T LLC dba ResCare Workforce Services was presented and discussed. It's effective from October 1, 2010 to September 30, 2011.

It was recommended that the Board authorize the approval of the contract performance to ResCare Workforce based upon recommended 2011 percentages. Total profit cannot exceed 7% of expenses upon completion of the contract. The goal of the recommendation is to assist ResCare in focusing and prioritizing one large program in hopes of achieving excellence within the current year. Choices, unlike many of the other measures, is a "real time" measure which can be achieved by September 30, 2011.

Vernon Proctor made the motion to approve all of the above recommendations with Gilbert Gerst seconding. The motion passed with Dr. Wright Lassiter abstaining.

ARBOR E&T LLC d.b.a. RESCARE YOUTH SERVICES PROFIT MATRIX – Handout

A profit matrix for ARBOR E&T LLC d.b.a. RESCARE YOUTH SERVICES was presented and discussed. It's effective from July 1, 2010 to June 30, 2011.

It was recommended that the Board authorize the approval of the contract performance recommended to ResCare Youth based upon recommended 2011 percentages. Heaviest weighting has been applied to those measures which have been most at-risk and/or deficient over the last several years. Focus is being placed on Arbor's energy to achieve excellence, not just marginal results. Enrollments were added as a profit outcome in order to ensure geographic and demographic distribution throughout Dallas County.

Dr. Linda Henrie made the motion to approve the above recommendation with Gilbert Gerst seconding. The motion passed.

MOMENTUM! PROFIT MATRIX-Handout

A profit matrix for Momentum was presented and discussed. The budget period is from September 1, 2009 to November 30, 2010. Momentum! requested an opportunity to fully negotiate outcomes during the last quarter of the contract. Staff recommended a consistent application of the original measures allowing a maximum profit equal to 8.7% of expenditures. Expenditures will be far greater than originally anticipated as TWC has continually infused the project with additional funds. In fairness to Momentum!, we re-analyzed the Job Ready target originally negotiated and believe that the target was unrealistic. Staff therefore recommended a substantial reduction to the target resulting in a cost efficient expenditure per customer of \$718. This will allow Momentum a reasonable opportunity to fulfill their contract and earn the allowable profit through March 31, 2011.

After some discussion, **Pat Aulson** recommended that staff look at creating a bonus payment to be paid to Momentum! **Laurie Bouillion Larrea** stated that staff will work on this recommendation and bring back a recommendation at the February meeting. Therefore, no action was taken on this recommendation.

Upcoming Procurements – Handout

Workforce Solutions Greater Dallas (WFSDallas) will release two major procurements on 2011: Youth Services and Child Care Services. WFSDallas plans to release the Youth Services RFP in February and the Childcare Assistance Services in May.

The purpose of the Youth Services RFP is to solicit proposals from qualified organizations to provide comprehensive in school and out-of-school youth services (required ten elements and ancillary services) within the City of Dallas and Dallas County and to meet required performance outcomes and process measures.

The purpose of Child Care Services RFP is to solicit proposals from qualified organizations to provide full administration and management of Childcare Services for Dallas County and to meet required performance goals. The Contractor will provide a centralized mechanism for purchasing child care services for eligible children.

Laurie Bouillion Larrea stated that Board members are welcome to participate in the procurement process. There will be committees of three members and they will have about two to three meetings. If interested, please contact Connie Martinez or Laurie Bouillion Larrea.

B. **Policy**

Child Care Policy – In-Home Care

Background

According to TWC WD Letter, 31-10 and §809.91(e)(3)(A)–(D) requires that Boards allow relative in-home child care only for the following:

- A child with disabilities, as defined in §809.2(6), and his or her siblings;
- A child under 18 months of age, and his or her siblings;
- A child of a teen parent; and
- When the parent's work schedule requires evening, overnight, or weekend child care in which taking the child outside of the child's home would be disruptive to the child.

Policy

This policy requires the Board's child care contractor to adequately document the need for in-home care when based on the parent's work schedule.

As set forth in §809.91(e)(4), child care contractor may use in-home child care for circumstances in which is determined and documented that other child care provider arrangements are not available in the community.

If contractor uses in-home child care based on a lack of child care in the community, the contractor must ensure that documentation is maintained defining the need and rationale for in-home child care.

Job Search Policy

Background

WD Letter 51-05 (<http://www.twc.state.tx.us/boards/wdletters/letters/51-05.pdf>) provides the Boards with procedures for submitting the number of work search contacts required of UI claimants in each county within a WDA. Per Commission rule 815.28(g), Boards must review that requirement annually to account for any changes in population, local labor market conditions, etc.

Based on this direction, Boards must review the requirements annually, but they are not necessarily required to change the number.

Policy

Currently, the Board maintains five work search contacts for UI claimants. Staff recommended continuing the same number of work searches for FY 2011.

Disability/Medical Information Storage Policy

Background

Texas Workforce Commission's WD Letter 17-07 requires development and implementation of written procedures to address the storage and use of disability-related and medical information as required by the Workforce Investment Act (WIA) §188, 29 CFR 32.15(d), and 37.37(b)(1)-(2), and the State of Texas Methods of Administration.

Policy

1. Medical information or history is to be collected and maintained on separate forms that are kept confidential by filing in a separate locked file cabinet,

Employing officials may obtain the information after making a conditional decision to make a job offer to the applicant or the applicant was placed conditionally in a job pool or placed conditionally on an eligibility list;

Supervisors and managers may be informed regarding restrictions on the work or duties of qualified individuals who have a disability and regarding necessary accommodations;

First aid and safety personnel may be informed, where appropriate, if the condition might require emergency treatment; and

Government officials investigating compliance with the WIA shall be provided information upon request.

2. To guard against the unauthorized access of customer information, Workforce Solutions system staff must make every effort to maintain customer confidentiality and adhere to Board Policy.

Personnel Policy

Background

Following an Equal Employment Opportunity review recently conducted by the Texas Workforce Commission, EEO language was recommended to be added to our current Personnel Policy.

Policy

Human Resources will review the appropriateness of all job descriptions annually to conform with requirements of 29 CFR 32.14 to ensure that job qualifications are related to the performance of the job, do not exclude individuals with disabilities because of their disability, and are consistent with business necessity and safe performance.

Training Provider Policy

As discussed at the last Board meeting in October, staff continued to analyze cost and performance issues. In February for Board consideration, staff will develop a Training Provider Policy that outlines the following:

- Cost reasonableness
- New provider guidelines
- ITA processes
- Performance/Program quality assurance

It was recommended that the Board authorize the approval of the policies discussed above for In-home child care, Job Search for UI Claimants, Storage of Disability/Medical Information, and modification to the Personnel Policy. The Training Provider Policy will be presented in February.

Dr. Linda Henrie made the motion to approve the above recommendation with Jay Fox seconding. The motion passed.

C. **Quality Assurance and Oversight**

The monitoring report was reviewed.

D. **Future Considerations**

Infrastructure Industry Sector Project-Handout

WFSDallas proposed a partnership between the Dallas County Community College District, Tarrant County College and Trinity Infrastructure LLC to develop a system to provide training and job opportunities for dislocated and unemployed workers in Dallas County. The partnership will also support industry growth through collaboration with private and public partners and qualified contractors. Trinity Infrastructure LLC is a venture between Ferrovial-Agroman, one of the largest international infrastructure construction companies in the world and Webber Construction Company, a leading Texas Construction company with more than 40 years of civil engineering experience and expertise in the U.S. market. Trinity Infrastructure, LLC has been awarded a \$2.1 billion dollar contract to design and build the LBJ Express project for the Texas Department of Transportation (TxDOT) over the next five years with maintenance responsibility for the next 50 years. (<http://www.lbjexpress.com/>)The Infrastructure Construction Industry will create a significant number of new heavy highway construction jobs, and will have a positive impact to the local DFW economy. The project estimates hiring 200 - 300 new workers. The cluster will lead in the development of education, curriculum and counseling for prospective workers creating a community "pipeline" for the future workforce. The pipeline may include, but not limited to apprenticeship, industry specific credentials, career "ladders", and life-long learning for current workers.

General Discussion/Other Business – None

Adjourn

The meeting adjourned at 9:32 a.m.

Consent Agenda - Item B
Ratification of Additions to the Eligible Training Provider System List

Eligible Training Provider System

WFSDallas received five (5) vendor applications to provide Workforce Investment Act training. After careful review, staff does not recommend any of the training programs:

PROGRAMS NOT RECOMMENDED					
PROPRIETARY NAME/ADDRESS	COURSE	ONET CODE	COST	HOURS	COST PER CONTACT HOUR
Vatterott Education Center 9713 HARRY HINES BLVD, STE. 100 Dallas, TX 75220	Information Systems Security	11-3021	\$22,100	960	\$23.02
Vatterott Education Center 9713 HARRY HINES BLVD, STE. 100 Dallas, TX 75220	Programming and Data Simulation	15-1021	\$22,100	960	\$23.02
Vatterott Education Center 9713 HARRY HINES BLVD, STE. 100 Dallas, TX 75220	Wireless Communication	15-1081	\$22,100	960	\$23.02
Concorde Career College 12606 Greenville Ave. Suite 130 Dallas, TX 75243	Health Information Technology	29-2071	\$33,458	1367	\$24.48
Immaculate Grace Healthcare Institute 615 Small Hill Drive, Suite 106 Grand Prairie, TX 75050	Nurse Aide Program	31-1012	\$768	75	\$10.24

Consent Agenda – Item C
Approval of Other Customer Service Vendors

Job Search/Career Transition Seminar, Workshop and Assessment Services

Three current vendors submitted proposals for the Job Search/Career Transition Seminar, Workshop and Assessment Services issued on February 2, 2010, and they are listed below:

- **Charlene E. Volpert, Training Consultant, Rockwall** - (English) – Networking Basics – How to Get the Job You Want (\$450), Effective Resume Writing – Get Attention and Get a Job (\$450), Interviewing Skills – Nailing It Down (\$450) and Assessment Workshop – Know Thyself! (\$450). *Staff recommends adding services to the vendors' list following successful contract negotiations.*

- **Maximum Motivation Training Systems, McKinney** - (English) – Successful Interview Techniques: How to Effectively Sell Yourself (\$500), How to Work Your Network (\$500), Career Motivation: Keys to Finding Purpose in Your Work and a Successful Career Climb (\$500), Effective Goal Setting for the Unemployed (\$500), The 10 Commandments for Success on the Job: How to Shine as an Employee (\$500), Successful Money Management (\$500), Understanding Sexual Harassment (\$500), Confident Communications (\$500), Effective Customer Services (\$500), How to Give Effective Presentations: Overcoming the Fear of Public Speaking (\$500), Customized Training Programs (\$500) and Customized Training Programs (\$1000). *Staff recommends adding Successful Interview Techniques: How to Effectively Sell Yourself, Effective Goal Setting for the Unemployed, Successful Money Management, Confident Communications and Effective Customer Services to the vendors' list following successful contract negotiations.*

- **Zipkoff Solutions, Richardson** – (English) – Networking...Connecting & Communicating, Why It's so Important! (\$500). *Staff recommends adding service to the vendors' list following successful contract negotiations.*

Recommendation: Board authorization to add additional workshops by current vendors pending successful contract negotiations.

*Consent Agenda – Item C
Approval of Other Customer Service Vendors (cont.)*

Job Search/Career Transition Workshops and Assessment Services

The Vendor agreements listed below for job search/career transition workshops and assessment services are one year agreements with an opportunity for renewal based upon successful performance. Staff recommends extending the existing Vendor agreements to continue providing job search/career transition workshops and assessment services:

Effective April 1, 2011 through March 31, 2012

ACCESS! Seminars & Consulting Services
Alliance Affinity Group LLC
Business Access LLC
Cgl Cartgroup International
Consumer Credit Counseling Service of Greater Dallas
Ellen Loomstein
Executive Focus
IB Communication Skills
JH Talley & Associates, P.C.
Motivational Foundations, Inc.
New Paradigms Consortium, Inc.
Punaluu Data, LLC
SCORE - Chapter 22 Dallas

Effective April 15, 2011 through April 14, 2012

Executive Solutions
Financial Choices
Yaquinto Enterprises

Effective April 21, 2011 through April 20, 2012

Charlene E. Volpert - Training Consultant – CST 10-04
Exceed Resources, Inc. – CST 10-05

Recommendation: Board authorization to amend the existing Vendor agreements listed above.

***Consent Agenda – Item D
Contracts***

Staff continues to work with employers and the college to plan activities for the Infrastructure Cluster. Due to no Board meeting in March, staff requests a contract amendment to the Dallas County Community College District's contract for class-sized training to allow for additional planning time and implementation of activities. The Board will partner with DCCCD, Tarrant County College, and the Infrastructure Construction Industry to develop a system to provide training and job opportunities for dislocated workers in Dallas County. The Partnership will also support industry growth through collaboration with private and public partners and qualified contractors. The contract will be ratified at the April meeting.

RECOMMENDATION: Board authorization to extend Dallas County Community College District's contract and to begin negotiations.

***Consent Agenda – Item E
Endorsement of External Grants and Agreements***

Federal and State external funding sources often require review and support from the local workforce development board. Board staff evaluates grants for cost reasonableness, appropriateness of program activities, employer demand, and quality of outcomes. These applications occasionally request partnership and/or financial support. The following agreements and applications are presented to the board for endorsement this month and require no financial support from the board.

Texas Workforce Commission, Skills Development Grants – TWC funded skills training opportunities for current workers and new hires. The following opportunities requested Board support:

Brookhaven College requests \$142,978 from the Texas Workforce Commission to partner with Air Systems Components to deliver training within: LEED Professional Project, LEED Green, Labview courses.

Mountain View College requests \$158,927 from the Texas Workforce Commission to partner with a consortium of employers (Azteca Enterprises, Environmental Lighting Services, Innovation Mechanical, Omega Contracting, Ponce Contractors and Ruiz Protective services) to deliver training within: teambuilding, accounting, OSHA requirements and other courses.

RECOMMENDATION: Board authorization to support grant applications as presented above.
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Consent Agenda Item – F
Approval of Vendor Agreements and Purchases

Vendor Services' List

Workforce Solutions Greater Dallas (WFSDallas) maintains a Vendors' list for availability of services, which results from the WFSDallas Request for Quotes (RFQ) for Vendor Services issued October 27, 2008. The RFQ is an open procurement process that allows for vendors' services and set pricing on the List for 12-months initially. After 12-months, WFSDallas retains the option to extend vendors' availability of services up to two additional 12-month periods contingent on satisfaction with services and set pricing.

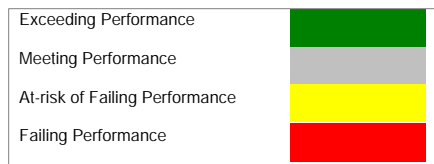
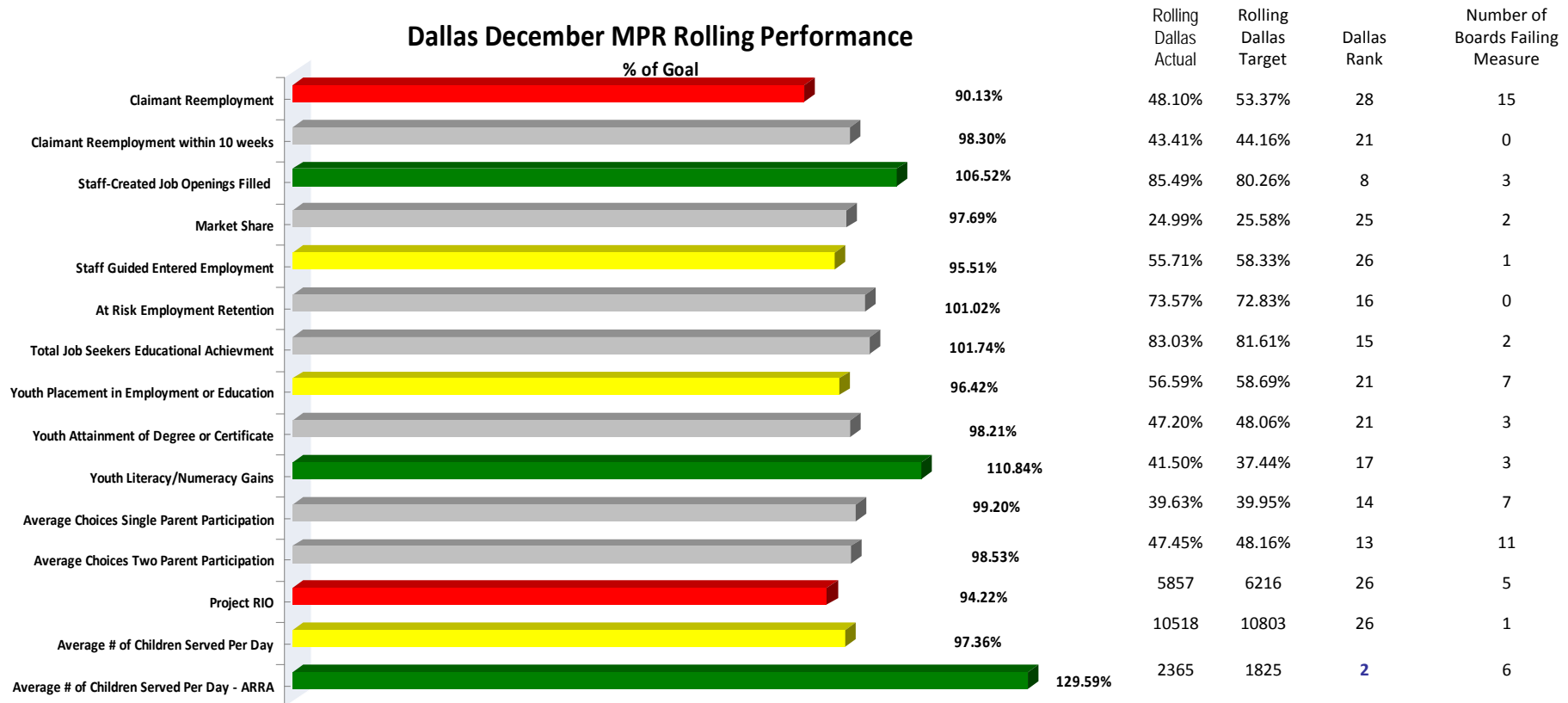
The vendors below will reach either their initial 12-month period or first additional 12-month period by February 17, 2011; therefore, they will qualify for service extensions. Staff contacted vendors regarding the option to extend services for availability and all want to continue their services on the Vendors' list at same pricing levels approved last year. Staff have been pleased with the quality of services delivered by vendors.

<u>Vendor Name</u>	<u>Vendor Service</u>
ARS Rescue Rooter, Dallas	HVAC
ARS Rescue Rooter, Dallas	Plumbing
At Your Service Movers, Addison	Moving
Uncle Bob's Self Storage, Dallas	Storage

RECOMMENDATION: Board authorization of the above presented vendors for an additional 12-month period on the Approved Vendors' list to provide services on an as-needed basis.
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Dallas – Means, Ends, and Expectations December 2010 Performance Analysis

Dallas December MPR Rolling Performance



Strategies



Claimant Reemployment – The three programs that directly impact this measure include: Texas Back to Work, UIREA and UI profiling. Rescare will continue to prioritize five workforce centers, which represent 695 of UI Claimants, with a “reemployment initiative”, by focusing on improving processes and outcomes in these programs.

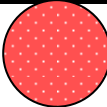

Rescare continues to focus on improving processes and data entry within the CHOICES and Youth programs. These activities should benefit performance measures within the upcoming program year.

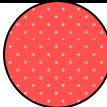
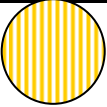
BY THE NUMBERS...


- 221, 391** Job Seekers Served Dec 09 – Dec 10
- 16,807** Employers Served Dec 09 – Dec 10
- 10,518** Ave Children Served Per Day Dec 09 – Dec 10
- 117,103** Customers Entering Employment after exiting March 2010
- 10,456** Job Openings filled from openings created Jul 09 – Sep 2010
- 35,204** Claimants with a 1st pay Apr 09 – Mar 10, Reemployed in One Quarter
- 60.26%** % Claimants with a 1st pay Jan 2009 – Dec 2009 who exhausted benefits

Means, Ends, and Expectations Performance Improvement Plans Analysis

		Current Performance	June 30th Performance
WIA Youth Attainment of Degree/Certificate	Sept. 2010 YTD 46.11%	Ranked 21 out of 28	
Performance Target	53.00%		
Actual Performance	52.56%		
Percent of Target	99.17%		
Definition –The percent of youth who obtain a degree or credential three quarters after exiting the program		Comments: Released from PIP January 2011	

Total Job Seekers Educational Achievement	Sept. 2010 YTD 83.70%	Ranked 26 out of 28	
Performance Target	82.00%		
Actual Performance	72.95%		
Percent of Target	88.96%		
Definition –The percent of program customers enrolled in activities to achieve a credential that receive it three quarters after exit.		Strategies for improvement: Customers receiving training have a possible outcome of a degree or certificate. The students progress will be tracked regularly, the student's ISS/IEP has the proper documents the appropriate qualifying services; case management will be improved, and when a positive outcome is achieved it is documented appropriately in TWIST performance outcomes tab.	

WIA Youth Placement in Employment/Edu.	Sept. 2010 YTD 55.54%	Ranked 21 out of 28	
Performance Target	58.00%		
Actual Performance	52.20%		
Percent of Target	90.00%		
Definition –The percent of youth who are employed or in post secondary education one quarter after exiting the program.		Strategies for improvement: An ISS will be developed for each youth, educational and employment status will be identified, case management will be improved, youth will receive appropriate follow-up as necessary.	

 = Meeting

 = Failing

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Rolling Performance Periods*

BOARD NAME: **DALLAS**

FINAL RELEASE
As Originally Published 1/28/2011
DECEMBER 2010 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		3	10	2	86.67%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	One Year Earlier	Two Years Earlier	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment	-P	90.13%	53.37%	58.00%	48.10%	51.79%	63.57%	35,204	73,190	48.03%	49.45%	45.58%	49.36%	4/09	3/10
TWC	Claimant Reemployment within 10 Weeks	MP	98.30%	44.16%	48.00%	43.41%	41.42%	54.56%	26,201	60,353	40.44%	43.56%	44.45%	45.43%	10/09	9/10
TWC	Staff-Created Job Openings Filled	+P	106.52%	80.26%	75.00%	85.49%	90.30%	93.23%	6,559	7,672	82.24%	88.80%	89.17%	81.13%	10/09	9/10
TWC	Market Share	MP	97.69%	25.58%	25.00%	24.99%	24.88%	21.80%	16,807	67,251	10.21%	8.96%	8.97%	7.24%	1/10	12/10

Common Measures - Outcomes

TWC	Staff Guided Entered Employment (State Reporting)	MP	95.51%	58.33%	60.00%	55.71%	70.07%	77.54%	2,959	5,311	55.88%	57.44%	54.75%	54.75%	4/09	3/10
LBB-NK	At Risk Employment Retention	MP	101.02%	72.83%	72.00%	73.57%	72.36%	77.56%	15,867	21,567	73.78%	73.53%	73.61%	73.40%	10/08	9/09
LBB-NK	Total Job Seekers Educational Achievement	MP	101.74%	81.61%	82.00%	83.03%	79.00%	88.12%	2,349	2,829	70.27%	92.15%	73.67%	71.97%	4/09	3/10
DOL-C	WIA Youth Placement in Employment/Education	MP	96.42%	58.69%	58.00%	56.59%	52.99%	60.77%	580	1,025	61.54%	57.23%	52.28%	52.05%	4/09	3/10
DOL-C	WIA Youth Attainment of Degree/Certificate	MP	98.21%	48.06%	53.00%	47.20%	50.09%	51.13%	421	892	31.64%	54.58%	50.46%	55.97%	4/09	3/10
DOL-C	WIA Youth Literacy/Numeracy Gains	+P	110.84%	37.44%	35.00%	41.50%	50.84%	43.26%	298	718	41.40%	38.34%	44.90%	43.94%	1/10	12/10

Program Participation Measures

LBB-K	Avg Choices Single Parent Participation Rate	MP	99.20%	39.95%	40.00%	39.63%	45.68%	38.78%	856	2,165	41.89%	38.85%	39.07%	38.72%	1/10	12/10
LBB-NK	Avg Choices Two Parent Participation Rate	MP	98.53%	48.16%	55.00%	47.45%	60.02%	60.87%	33	70	49.23%	40.70%	47.69%	52.19%	1/10	12/10
LBB-K	Project RIO Served	-P	94.22%	6,216	6,403	5,857	6,046	4,259	-----	-----	2,376	2,219	2,138	1,805	1/10	12/10
TWC	Avg # Children Served Per Day - Combined	MP	97.36%	10,803	10,590	10,518	11,140	10,377	2,745,149	261	10,734	11,276	10,592	9,487	1/10	12/10
TWC 1	Avg # Children Served Per Day - ARRA	+P	129.59%	1,825	1,585	2,365	-----	-----	929,467	393	-----	-----	-----	-----	7/09	12/10

1. "EOY Target" on this measure is actually the End of Grant target that covers the entire ARRA Child Care grant period of July 2009 to June 2011.

* Where Rolling data is not available, YTD or ARRA Grant Period data is indicated where possible. These instances are highlighted via shading/bold font in the 'From/To' columns.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **DALLAS**

FINAL RELEASE
As Originally Published 1/28/2011
DECEMBER 2010 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		3	3	9	40.00%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment	-P	81.74%	58.00%	58.00%	47.41%	48.25%	60.02%	15,930	33,604	45.58%	49.36%			10/09	3/10
TWC	Claimant Reemployment within 10 Weeks	-P	94.65%	48.00%	48.00%	45.43%	43.07%	42.96%	6,416	14,122	45.43%				7/10	9/10
TWC	Staff-Created Job Openings Filled	+P	114.16%	75.00%	75.00%	85.62%	86.36%	95.21%	2,728	3,186	89.17%	81.13%			4/10	9/10
TWC	Market Share	-P	91.41%	7.92%	25.00%	7.24%	25.78%	26.05%	4,856	67,075	7.24%				10/10	12/10

Common Measures - Outcomes

TWC	Staff Guided Entered Employment (State Reporting)	-P	91.25%	60.00%	60.00%	54.75%	60.22%	76.40%	1,504	2,747	54.75%	54.75%			10/09	3/10
LBB-NK	At Risk Employment Retention	MP	102.08%	72.00%	72.00%	73.50%	71.43%	76.23%	8,508	11,575	73.61%	73.40%			4/09	9/09
LBB-NK	Total Job Seekers Educational Achievement	-P	88.96%	82.00%	82.00%	72.95%	83.71%	84.99%	642	880	73.67%	71.97%			10/09	3/10
DOL-C	WIA Youth Placement in Employment/Education	-P	90.00%	58.00%	58.00%	52.20%	55.45%	58.20%	202	387	52.28%	52.05%			10/09	3/10
DOL-C	WIA Youth Attainment of Degree/Certificate	MP	99.17%	53.00%	53.00%	52.56%	46.25%	50.61%	185	352	50.46%	55.97%			10/09	3/10
DOL-C	WIA Youth Literacy/Numeracy Gains	+P	126.97%	35.00%	35.00%	44.44%	44.74%	47.28%	124	279	44.90%	43.94%			7/10	12/10

Program Participation Measures

LBB-K	Avg Choices Single Parent Participation Rate	MP	96.80%	40.00%	40.00%	38.72%	41.08%	45.37%	892	2,303	38.72%				10/10	12/10
LBB-NK	Avg Choices Two Parent Participation Rate	-P	94.89%	55.00%	55.00%	52.19%	48.38%	62.00%	43	82	52.19%				10/10	12/10
LBB-K	Project RIO Served	-P	92.56%	1,950	6,403	1,805	6,153	5,632	-----	-----	1,805				10/10	12/10
TWC	Avg # Children Served Per Day - Combined	-P	89.58%	10,590	10,590	9,487	10,832	10,784	626,165	66	9,487				10/10	12/10
TWC 1	Avg # Children Served Per Day - ARRA	+P	129.59%	1,825	1,585	2,365	-----	-----	929,467	393	-----	-----	-----	-----	7/09	12/10

1. "EOY Target" on this measure is actually the End of Grant target that covers the entire ARRA Child Care grant period of July 2009 to June 2011.

* Where YTD data is not available, Rolling or ARRA Grant Period data is indicated where possible. These instances are highlighted via shading/bold font in the 'From/To' columns.

AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

FINAL RELEASE

Percent of Target (Rolling Performance Periods)

As Originally Published 1/28/2011

DECEMBER 2010 REPORT

Green = +P	White = MP	Yellow = MP but At Risk	Red = -P																
Board	Reemployment and Employer Engagement				Common Measures - Outcomes						Program Participation Measures					Total Measures			
	Claimant Reemployment	Claimant Reemployment within 10 Wks	Staff-Created Job Openings Filled	Market Share	Staff-Guided EE (State)	At-Risk Employment Retention	Total Job Seekers Educ. Achievement	WIA Youth			Choices Participation		Project RIO Served	Avg # Children Served - Combined	Avg # Children Served - ARRA	+P	MP	-P	% MP & +P
								Placement In Employment or Education	Attainment of Degree or Certificate	Literacy & Numeracy Gains	Single Parent Part Rate	Two Parent Part Rate							
Alamo	94.52%	97.69%	98.46%	100.28%	99.92%	102.59%	99.41%	94.79%	110.05%	119.75%	101.68%	109.07%	102.62%	102.00%	105.59%	4	9	2	87%
Brazos Valley	92.85%	100.55%	107.51%	111.91%	103.81%	101.77%	107.98%	102.17%	120.45%	94.22%	97.50%	86.46%	107.50%	98.84%	72.22%	5	6	4	73%
Cameron	95.14%	99.27%	104.39%	107.14%	96.18%	101.44%	102.57%	112.91%	119.06%	116.35%	101.14%	102.30%	113.95%	98.44%	99.59%	5	10	0	100%
Capital Area	92.59%	98.77%	114.20%	101.21%	101.16%	101.38%	98.86%	131.10%	129.70%	131.57%	100.69%	103.21%	108.41%	96.32%	111.99%	6	8	1	93%
Central Texas	91.99%	96.55%	100.94%	100.87%	98.36%	99.92%	105.35%	120.56%	126.02%	143.95%	104.94%	100.39%	101.01%	101.34%	107.32%	5	9	1	93%
Coastal Bend	95.91%	97.96%	96.87%	106.50%	100.58%	103.41%	94.12%	83.06%	95.48%	101.67%	105.38%	108.44%	94.42%	99.41%	117.65%	4	8	3	80%
Concho Valley	98.56%	98.97%	111.46%	119.20%	100.22%	100.72%	110.80%	123.21%	130.04%	133.32%	94.03%	40.26%	106.30%	103.49%	108.67%	8	5	2	87%
Dallas	90.13%	98.30%	106.52%	97.69%	95.51%	101.02%	101.74%	96.42%	98.21%	110.84%	99.20%	98.53%	94.22%	97.36%	129.59%	3	10	2	87%
Deep East	96.71%	96.90%	106.60%	95.99%	95.56%	98.80%	106.96%	112.12%	119.65%	99.73%	98.71%	96.22%	107.21%	98.05%	101.04%	5	10	0	100%
East Texas	96.91%	98.50%	103.74%	106.48%	99.74%	102.35%	102.70%	99.77%	107.57%	149.37%	91.22%	89.34%	83.51%	98.68%	101.95%	3	9	3	80%
Golden Crescent	93.52%	99.33%	94.70%	111.14%	97.84%	101.02%	93.59%	68.16%	98.49%	55.57%	102.25%	113.44%	111.58%	99.44%	100.99%	3	7	5	67%
Gulf Coast	90.41%	98.61%	95.97%	99.37%	96.70%	100.46%	103.50%	86.17%	87.93%	135.04%	91.88%	92.29%	97.86%	99.34%	94.43%	1	8	6	60%
Heart of Texas	95.69%	98.17%	98.44%	109.91%	102.98%	100.92%	97.86%	103.03%	106.43%	104.90%	84.00%	74.75%	100.77%	100.43%	89.31%	2	10	3	80%
Lower Rio	95.29%	102.00%	103.33%	118.60%	98.50%	102.84%	100.36%	99.74%	97.86%	126.98%	104.49%	105.78%	108.10%	98.52%	103.48%	4	11	0	100%
Middle Rio	96.18%	99.82%	99.24%	107.16%	104.58%	95.04%	103.18%	98.44%	118.68%	148.15%	102.06%	93.25%	112.00%	90.54%	133.87%	5	8	2	87%
North Central	92.84%	97.16%	102.94%	100.71%	100.51%	100.54%	97.20%	94.03%	96.09%	112.99%	97.90%	100.93%	100.37%	98.98%	114.92%	2	11	2	87%
North East	96.41%	99.65%	101.70%	107.08%	100.65%	100.00%	102.14%	103.64%	116.11%	137.16%	96.52%	93.45%	110.14%	100.22%	114.66%	5	9	1	93%
North Texas	98.11%	99.02%	101.51%	103.30%	97.98%	101.65%	98.81%	91.19%	91.59%	128.35%	95.85%	109.19%	100.81%	101.37%	94.70%	2	10	3	80%
Panhandle	92.23%	100.81%	99.26%	99.34%	97.41%	101.57%	99.54%	143.38%	109.44%	97.83%	103.94%	109.29%	104.02%	100.25%	100.97%	3	11	1	93%
Permian Basin	94.82%	101.34%	110.89%	102.96%	103.30%	105.44%	105.89%	98.91%	110.67%	92.59%	80.02%	66.98%	93.95%	99.54%	112.98%	5	5	5	67%
Rural Capital	94.33%	98.41%	101.84%	102.59%	100.60%	103.33%	96.86%	107.86%	109.10%	129.08%	97.44%	101.46%	97.36%	99.43%	100.00%	3	11	1	93%
South Plains	100.15%	99.50%	91.04%	102.77%	99.82%	99.30%	98.10%	114.37%	110.60%	107.16%	91.04%	95.87%	101.67%	98.24%	78.39%	3	9	3	80%
South Texas	92.22%	99.06%	99.03%	103.99%	98.18%	104.37%	102.78%	117.16%	118.45%	138.06%	102.89%	105.62%	100.90%	98.50%	89.90%	4	9	2	87%
Southeast	96.03%	101.83%	110.82%	109.54%	93.56%	101.09%	101.25%	114.20%	105.49%	151.36%	99.95%	85.38%	103.71%	101.55%	113.92%	6	7	2	87%
Tarrant	92.27%	100.17%	111.90%	94.65%	95.11%	100.79%	102.56%	98.56%	97.11%	95.90%	100.82%	94.91%	94.98%	99.61%	116.45%	2	9	4	73%
Texoma	90.14%	97.72%	103.69%	103.65%	99.15%	102.31%	105.33%	100.31%	108.24%	106.66%	96.38%	89.11%	107.63%	108.36%	107.41%	6	7	2	87%
Upper Rio	94.28%	98.86%	96.27%	85.44%	103.69%	102.37%	102.24%	113.11%	120.99%	99.87%	101.05%	98.15%	105.70%	99.42%	101.18%	3	10	2	87%
West Central	98.16%	99.86%	80.64%	110.89%	100.20%	100.21%	99.75%	85.96%	89.43%	128.75%	91.35%	98.47%	98.30%	98.16%	100.62%	2	9	4	73%
+P	0	0	8	12	0	1	6	11	19	19	1	7	11	1	13	109			
MP	13	28	17	14	27	27	20	10	6	6	20	10	12	26	9	245			
-P	15	0	3	2	1	0	2	7	3	3	7	11	5	1	6	66			
% MP & +P	46%	100%	89%	93%	96%	100%	93%	75%	89%	89%	75%	61%	82%	96%	79%	84%			
From	4/09	10/09	10/09	1/10	4/09	10/08	4/09	4/09	4/09	1/10	1/10	1/10	1/10	1/10	7/09	From			
To	3/10	9/10	9/10	12/10	3/10	9/09	3/10	3/10	3/10	12/10	12/10	12/10	12/10	12/10	12/10	To			

Measure	Category 1: Claimant Reemployment						Category 2: Choices Participation						Category 3: Child Care Admin Ops Expenditure Rate		Category 4: Change in Child Care Administrative Operations Expenditure Rate							
	Claimant Reemployment		Reemployment within 10 Weeks		Weighted Rank		Single Parent Families		Two-Parent Families		Weighted Rank		Overall Ranking*		Current Perf.		BCY 10 Year End		Current Perf.		% Change.	
	50%		50%				67%		33%													
Measure Weight	Current Perf.	Rank	Current Perf.	Rank	Overall Ranking*	% Curr Tgt	Rank	% Curr Tgt	Rank	Overall Ranking*	Current Perf.	Rank	BCY 10 Year End	Current Perf.	% Change.	Rank						

Quartile 1

Brazos Valley	49.62%	5	47.20%	4	4.5	4	97.50%	3	86.46%	6	3.99	4	18.03%	4	18.40%	18.03%	-2.01%	4
Concho Valley	57.45%	1	54.95%	1	1	1	94.03%	7	40.26%	7	7	7	18.20%	5	20.78%	18.20%	-12.42%	1
Golden Crescent	48.90%	7	46.22%	5	6	7	102.25%	1	113.44%	1	1	1	17.93%	3	16.35%	17.93%	9.66%	7
Middle Rio	56.11%	2	45.14%	7	4.5	4	102.06%	2	93.25%	4	2.66	2	12.51%	2	13.49%	12.51%	-7.26%	3
North East	53.37%	4	48.69%	2	3	2	96.52%	4	93.45%	3	3.67	3	21.40%	7	19.85%	21.40%	7.81%	6
North Texas	54.08%	3	48.60%	3	3	2	95.85%	6	109.19%	2	4.68	5	19.01%	6	19.07%	19.01%	-0.31%	5
Texoma	49.62%	5	45.41%	6	5.5	6	96.38%	5	89.11%	5	5	6	10.70%	1	11.76%	10.70%	-9.01%	2

Quartile 2

Deep East	52.65%	6	49.99%	4	5	5	98.71%	4	96.22%	4	4	4	16.08%	4	16.21%	16.08%	-0.80%	1
Heart of Texas	57.31%	2	49.30%	6	4	4	84.00%	7	74.75%	7	7	7	18.26%	5	16.29%	18.26%	12.09%	7
Panhandle	53.16%	5	54.97%	2	3.5	3	103.94%	1	109.29%	1	1	1	13.51%	1	13.31%	13.51%	1.50%	3
South Plains	59.57%	1	51.28%	3	2	1	91.04%	6	95.87%	5	5.67	6	15.60%	3	15.31%	15.60%	1.89%	4
South Texas	47.31%	7	49.53%	5	6	7	102.89%	2	105.62%	2	2	2	13.75%	2	13.67%	13.75%	0.59%	2
Southeast	55.63%	4	56.10%	1	2.5	2	99.95%	3	85.38%	6	3.99	3	20.90%	7	20.37%	20.90%	2.60%	5
West Central	56.66%	3	49.23%	7	5	5	91.35%	5	98.47%	3	4.34	5	20.17%	6	18.08%	20.17%	11.56%	6

Quartile 3

Cameron	54.48%	3	47.32%	4	3.5	4	101.14%	3	102.30%	3	3	3	16.80%	5	14.45%	16.80%	16.26%	7
Capital Area	50.72%	6	46.53%	5	5.5	5	100.69%	4	103.21%	2	3.34	4	15.66%	2	15.23%	15.66%	2.82%	5
Central Texas	49.96%	7	45.56%	7	7	7	104.94%	2	100.39%	5	2.99	2	22.84%	7	23.58%	22.84%	-3.14%	3
Coastal Bend	54.62%	2	49.39%	3	2.5	2	105.38%	1	108.44%	1	1	1	14.91%	1	15.25%	14.91%	-2.23%	4
East Texas	54.83%	1	52.01%	2	1.5	1	91.22%	6	89.34%	6	6	6	19.10%	6	17.18%	19.10%	11.18%	6
Permian Basin	52.51%	4	55.39%	1	2.5	2	80.02%	7	66.98%	7	7	7	15.77%	3	16.40%	15.77%	-3.84%	2
Rural Capital	51.86%	5	46.29%	6	5.5	5	97.44%	5	101.46%	4	4.67	5	16.36%	4	18.26%	16.36%	-10.41%	1

Quartile 4

Alamo	54.87%	1	48.54%	1	1	1	101.68%	2	109.07%	1	1.67	2	9.59%	2	9.98%	9.59%	-3.91%	3
Dallas	48.10%	7	43.41%	5	6	5	99.20%	5	98.53%	4	4.67	5	9.91%	3	9.87%	9.91%	0.41%	4
Gulf Coast	48.83%	6	41.99%	6	6	5	91.88%	7	92.29%	7	7	7	5.67%	1	5.33%	5.67%	6.38%	6
Lower Rio	54.80%	2	47.41%	3	2.5	2	104.49%	1	105.78%	2	1.33	1	9.96%	4	10.60%	9.96%	-6.04%	1
North Central	50.93%	4	43.51%	4	4	4	97.90%	6	100.93%	3	5.01	6	14.99%	7	13.70%	14.99%	9.42%	7
Tarrant County	50.25%	5	41.94%	7	6	5	100.82%	4	94.91%	6	4.66	4	12.27%	6	12.20%	12.27%	0.57%	5
Upper Rio	52.55%	3	48.39%	2	2.5	2	101.05%	3	98.15%	5	3.66	3	12.20%	5	12.72%	12.20%	-4.09%	2

*(Based on Weighted Rank)

**MEANS, ENDS AND EXPECTATIONS
DETAIL EXPENDITURE NOTES
DECEMBER, 2010**

Report #	Fund #	Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
64235	5201-09	WIA-YOUTH-PROGRAM	0609WIY000	6/30/2011	\$ 4,725,919.00	\$ 4,053,318.65	85.77%	80.00%	\$ 351,261.79	\$ 4,404,580.44	93.20%
		WIA-YOUTH-ADMIN	0609WIY000	6/30/2011	\$ 525,102.00	\$ 424,015.04	80.75%	80.00%	\$ -	\$ 424,015.04	80.75%
		TOTAL YOUTH			\$ 5,251,021.00	\$ 4,477,333.69	85.27%	80.00%	\$ 351,261.79	\$ 4,828,595.48	91.96%
64231/64232	5202-09	WIA-ADULT-PROGRAM	0609WIA000-2	6/30/2011	\$ 4,631,777.97	\$ 3,885,319.49	83.88%	80.00%	\$ 628,063.23	\$ 4,513,382.72	97.44%
		WIA-ADULT-ADMIN	0609WIA000-2	6/30/2011	\$ 509,778.03	\$ 191,147.07	37.50%	80.00%	\$ -	\$ 191,147.07	37.50%
		TOTAL ADULT			\$ 5,141,556.00	\$ 4,076,466.56	79.28%	80.00%	\$ 628,063.23	\$ 4,704,529.79	91.50%
64233/64234	5203-09	WIA-DISLOCATED (Includes RR)-PROGRAM	0609WID000-1	6/30/2011	\$ 4,576,154.92	\$ 4,247,611.41	92.82%	80.00%	\$ -	\$ 4,247,611.41	92.82%
		WIA-DISLOCATED-ADMIN	0609WID000-1	6/30/2011	\$ 501,509.08	\$ 369,897.23	73.76%	80.00%	\$ -	\$ 369,897.23	73.76%
	5216-09	WIA-RAPID RESPONSE-DW	0609WID000-1	6/30/2011	\$ 300,000.00	\$ 161,027.90	53.68%	80.00%	\$ 325,464.66	\$ 486,492.56	162.16%
		TOTAL DISLOCATED WORKER			\$ 5,377,664.00	\$ 4,778,536.54	88.86%	80.00%	\$ -	\$ 5,104,001.20	94.91%
		TOTALS			\$ 15,770,241.00	\$ 13,332,336.79	84.54%	100.00%	\$ 979,325.02	\$ 14,637,126.47	92.81%
64256	5201-10	WIA-YOUTH-PROGRAM	0610WIY000	6/30/2012	\$ 4,140,093.00	\$ 1,471,205.89	35.54%	50.00%	\$ 2,068,041.83	\$ 3,539,247.72	85.49%
		WIA-YOUTH-ADMIN	0610WIY000	6/30/2012	\$ 460,010.00	\$ 160,257.71	34.84%	50.00%	\$ -	\$ 160,257.71	34.84%
		TOTAL YOUTH			\$ 4,600,103.00	\$ 1,631,463.60	35.47%	50.00%	\$ 2,068,041.83	\$ 3,699,505.43	80.42%
64252/64253	5202-10	WIA-ADULT-PROGRAM	0610WIA000	6/30/2012	\$ 4,047,818.00	\$ 1,134,380.70	28.02%	50.00%	\$ 2,460,649.55	\$ 3,595,030.25	88.81%
		WIA-ADULT-ADMIN	0610WIA000	6/30/2012	\$ 449,757.00	\$ 112,879.15	25.10%	50.00%	\$ -	\$ 112,879.15	25.10%
		TOTAL ADULT			\$ 4,497,575.00	\$ 1,247,259.85	27.73%	50.00%	\$ 2,460,649.55	\$ 3,707,909.40	82.44%
64254/64255	5203-10	WIA-DISLOCATED (Includes RR)-PROGRAM	0610WID000	6/30/2012	\$ 4,860,179.00	\$ 1,157,155.99	23.81%	50.00%	\$ 3,026,236.84	\$ 4,183,392.83	86.07%
		WIA-DISLOCATED-ADMIN	0610WID000	6/30/2012	\$ 540,017.00	\$ 66,756.18	12.36%	50.00%	\$ -	\$ 66,756.18	12.36%
	5216-10	WIA-RAPID RESPONSE-DW	0610WID000	6/30/2012	\$ 500,000.00	\$ 141,335.78	28.27%	50.00%	\$ -	\$ 141,335.78	28.27%
		TOTAL DISLOCATED WORKER			\$ 5,900,196.00	\$ 1,365,247.95	23.14%	50.00%	\$ 3,026,236.84	\$ 4,391,484.79	74.43%
64260	6218-10	WIA RAPID RESPONSE	0610WRR	6/30/2011	\$ 400,000.00	\$ 200,517.27	50.13%	50.00%	\$ -	\$ 200,517.27	50.13%
64251	5210-10	WIA-DISLOCATED -ADDN. ASSISTANCE	0610WAA000	6/30/2011	\$ 1,089,000.00	\$ 14,630.00	1.34%	62.50%	\$ 953,370.00	\$ 968,000.00	88.89%
		WIA-DISLOCATED- ADDN. ASSIST. ADMIN.			\$ 121,000.00	\$ 207.75	0.17%	62.50%	\$ -	\$ 207.75	0.17%
		TOTAL DW-ADDITIONAL			\$ 1,210,000.00	\$ 14,837.75	1.23%	62.50%	\$ 953,370.00	\$ 968,207.75	80.02%
		TOTALS			\$ 16,607,874.00	\$ 4,459,326.42	26.85%	33.33%	\$ 8,508,298.22	\$ 12,967,624.64	78.08%

**MEANS, ENDS AND EXPECTATIONS
MONTHLY EXPENDITURE REPORT
DECEMBER, 2010**

Report #	Fund #	Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
WORKFORCE INVESTMENT ACT											
64231/64235		WIA FORMULA FUNDS	0609 WIA FUNDS	6/30/2011	\$ 15,770,241.00	\$ 13,332,336.79	84.54%	100.00%	\$ 1,304,789.68	\$ 14,637,126.47	92.81%
64251/64256,64260		WIA FORMULA FUNDS	0609 WIA FUNDS	6/30/2011	\$ 16,607,874.00	\$ 4,459,326.42	26.85%	33.33%	\$ 6,357,907.97	\$ 10,817,234.39	65.13%
	7211-11	RESOURCE ADMINISTRATION	0611RAG001	9/30/2011	\$ 22,986.00	\$ 3,207.24	13.95%	25.00%	\$	\$ 3,207.24	13.95%
64276	6229-11	TRA-2011	0611TRA000	10/31/2011	\$ 2,283,182.00	\$ 967,542.28	42.38%	23.08%	\$ 1,109,384.00	\$ 2,076,926.28	90.97%
64270	6248-11	DISABILITY NAVIGATOR INITIATIVE (DPN)	0611DNI000	10/31/2011	\$ 72,000.00	\$ 12,806.44	17.79%	23.08%	\$ 57,036.00	\$ 69,842.44	97.00%
64261	6209-10	STATEWIDE ALTERNATIVE FUNDING FY10	0610WSA000-2	10/31/2011	\$ 270,904.00	\$ 138,732.63	51.21%	48.00%	\$ 106,021.44	\$ 244,754.07	90.35%
64243	6239-10	UNEMPLOYMENT INSURANCE -IN REA	0610REA000-1	3/31/2011	\$ 395,999.00	\$ 55,546.22	14.03%	72.73%	\$ 305,277.06	\$ 360,823.28	91.12%
WIA TOTALS	Totals				\$ 35,423,186.00	\$ 18,775,219.17	53.00%		\$ 8,829,117.65	\$ 27,604,336.82	77.93%
WAGNER-PEYSER EMPLOYMENT SERVICE											
64257	6223-10	EMPLOYMENT SERVICES	0610WPA000	9/30/2011	\$ 344,504.00	\$ 344,504.00	100.00%	100.00%	\$ -	\$ 344,504.00	100.00%
64277	6223-11	EMPLOYMENT SERVICES	0611WPA000	12/31/2011	\$ 407,627.00	\$ 75,916.55	18.62%	20.00%	\$	\$ 75,916.55	18.62%
E.S.TOTALS	Totals				\$ 752,131.00	\$ 420,420.55	55.90%		\$ -	\$ 420,420.55	55.90%
FOOD STAMP EMPLOYMENT AND TRAINING											
64272	2266-11	SNAP E&T	0611SNE000	10/31/2011	\$ 1,097,377.00	\$ 361,101.22	32.91%	23.08%	\$ 442,453.67	\$ 803,554.89	73.23%
65135	2265-11	SNAP E&T-ABAWD ONLY	0611SNA000	10/31/2011	\$ 519,086.00	\$ 52,860.82	10.18%	23.08%	\$ 253,161.04	\$ 306,021.86	58.95%
FSE&T.TOTAL:	Totals				\$ 1,616,463.00	\$ 413,962.04	25.61%		\$ 695,614.71	\$ 1,109,576.75	68.64%
TEMPORARY ASSISTANCE FOR NEED FAMILIES											
64274	2243-11	TANF NCPCEP	0611TAN001	9/30/2011	\$ 400,000.00	\$ 52,152.85	13.04%	30.77%	\$ 314,020.26	\$ 366,173.11	91.54%
64273	2245-11	TANF(CHOICES)	0611TAN000	10/31/2011	\$ 8,925,007.00	\$ 1,147,298.01	12.85%	23.08%	\$ 5,744,794.11	\$ 6,892,092.12	77.22%
TANF -TOTALS	Totals				\$ 9,325,007.00	\$ 1,199,450.86	12.86%		\$ 6,058,814.37	\$ 7,258,265.23	77.84%

**MEANS, ENDS AND EXPECTATIONS
MONTHLY EXPENDITURE REPORT
DECEMBER, 2010**

Report #	Fund #	Contract Name	Contract #	End Date	Budget	Cummulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
CHILD CARE SERVICES											
64267	1275-11	CCF CCMS CHILD CARE	0611CCF000	10/31/2011	\$ 41,258,879.00	\$ 8,273,409.93	20.05%	23.08%	\$ 32,420,498.85	\$ 40,693,908.78	98.63%
64242	1271-10	CCM CCMS LOCAL INITIATIVE	0610CCM000	12/31/2010	\$ 5,934,335.00	\$ 5,934,335.00	100.00%	100.00%		\$ 5,934,335.00	100.00%
64268	1271-11	CCM CCMS LOCAL INITIATIVE	0611CCM000	12/31/2011	\$ 2,987,585.00	\$ 38,263.90	1.28%	20.00%	\$ 108,069.25	\$ 146,333.15	4.90%
64269	1272-11	CHILD CARE DFPS	0611CCP000	8/31/2011	\$ 1,940,407.00	\$ 983,418.08	50.68%	33.33%	\$ 956,988.82	\$ 1,940,406.90	100.00%
CHILD CARE -TOTALS		Totals			\$ 52,121,206.00	\$ 15,229,426.91	29.22%		\$ 33,485,556.92	\$ 48,714,983.83	93.46%
STATE OF TEXAS											
64271	7225-11	PROJECT RIO	0611RIO000	10/31/2011	\$ 616,178.00	\$ 111,674.55	18.12%	23.08%	\$ 339,350.75	\$ 451,025.30	73.20%
64241	7335-10	TEXAS BACK-TO-WORK INITIATIVE	0610BTW000-5	8/31/2011	\$ 2,406,091.00	\$ 1,542,137.77	64.09%	60.00%	\$ 862,106.39	\$ 2,404,244.16	99.92%
		Totals			\$ 3,022,269.00	\$ 1,653,812.32	54.72%		\$ 1,201,457.14	\$ 2,855,269.46	94.47%
GRAND TOTALS					\$ 102,260,262.00	\$ 37,692,291.85	36.86%		\$ 50,270,560.79	\$ 87,962,852.64	86.02%
PRIVATE											
7340	7340-10	I-35 Corridor Collaborative		2/28/2011	\$ 48,950.00	\$ 27,415.09	56.01%	83.33%		\$ 27,415.09	56.01%
7246	7246-11	TEXAS VETERANS COMMISSION	TVC	9/30/2011	\$ 122,664.00	\$ 22,567.66	18.40%	25.00%		\$ 22,567.66	18.40%
8504	8504	HCA PARTNERSHIP INITIATIVE	0603WDR000	OPEN	\$ 431,833.04	\$ 382,095.58	88.48%			\$ 382,095.58	88.48%
		Totals			\$ 603,447.04	\$ 432,078.33	71.60%		\$ -	\$ 432,078.33	71.60%

**MEANS, ENDS AND EXPECTATIONS
DETAIL EXPENDITURE NOTES
DECEMBER, 2010**

Report #	Fund #	Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
64240	6292-09	WIA-STIMULUS-ADULT-PROGRAM WIA-STIMULUSADULT-ADMIN	0609XWA000 0609XWA000	12/31/2010 12/31/2010	\$ 2,808,846.48 \$ 177,733.52	\$ 2,808,846.48 \$ 177,733.52	100.00% 100.00%	100.00% 100.00%	\$ - \$ -	\$ 2,808,846.48 \$ 177,733.52	100.00% 100.00%
					\$ 2,986,580.00	\$ 2,986,580.00	100.00%	100.00%	\$ -	\$ 2,986,580.00	100.00%
64238	6293-09	WIA-STIMULUS-DISLOCATED WIA-STIMULUS-DISLOCATED -ADMIN	0609XDW000-2 0609XDW000-2	12/31/2010 12/31/2010	\$ 5,286,862.91 \$ 309,693.09	\$ 5,286,862.91 \$ 309,693.09	100.00% 100.00%	100.00% 100.00%	\$ - \$ -	\$ 5,286,862.91 \$ 309,693.09	100.00% 100.00%
					\$ 5,596,556.00	\$ 5,596,556.00	100.00%	100.00%	\$ -	\$ 5,596,556.00	100.00%
64239	6294-09	WIA-STIMULUS-RAPID RESPONSE	0609XRR000-2	3/31/2011	\$ 2,425,345.11	\$ 2,036,353.77	83.96%	87.50%	\$ 341,255.00	\$ 2,377,608.77	98.03%
64236	6295-09	RECOVERY ACT-CHILD CARE DIRECT CARE REC ACT-CHILD CARE DIRECT CARE-ADM	0609XCC000-2 0609XCC000-2	6/30/2011 6/30/2011	\$ 15,485,765.00 \$ 567,146.00	\$ 13,291,788.16 \$ 211,376.05	85.83% 37.27%	75.00% 75.00%	\$ 2,193,828.81 \$ 38,500.00	\$ 15,485,616.97 \$ 249,876.05	100.00% 44.06%
					\$ 16,052,911.00	\$ 13,503,164.21	84.12%	75.00%	\$ 2,232,328.81	\$ 15,735,493.02	98.02%
64237	6298-09	RECOVERY ACT-CHILD CARE QUALITY IMPR.	0609XCQ000-3	6/30/2011	\$ 4,879,971.00	\$ 2,556,204.25	52.38%	72.73%	\$ 2,323,766.75	\$ 4,879,971.00	100.00%
61604	6290-10	RECOVERY ACT-TANF, ECF,TBTW	0610XSE000-5	9/30/2010	\$ 14,779,000.00	\$ 5,077,865.47	34.36%	100.00%	\$ -	\$ 5,077,865.47	34.36%
64264	6289-10	RECOVERY ACT-WIA ALTERNATIVE -STATEWIC	0610XSA000	6/30/2011	\$ 242,203.00	\$ -	0.00%	57.14%	\$ -	\$ -	0.00%
64263	6288-10	RECOVERY ACT-NEG	0610XEG000	6/30/2012	\$ 722,718.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
TOTALS					\$ 47,685,284.11	\$ 31,756,723.70	66.60%		\$ 4,897,350.56	\$ 36,654,074.26	76.87%

Workforce Solutions Greater Dallas
 Statements of Financial Position (Unaudited)
 December 31, 2010 and December 31 2009

	12/31/2010	12/31/2009
Assets	(Unaudited)	(Audited)
Cash	\$ 1,916,907	2,260,581
Grants receivable	10,774,772	9,454,973
Advances and other receivables	77,259	58,292
Prepaid expenses	188,651	199,744
Investment	208,470	208,470
Equipment, net	581,519	581,519
Total assets	<u>\$ 13,747,579</u>	<u>12,763,579</u>
Liabilities and Net Assets		
Accounts payable and accrued liabilities	\$ 13,029,702	12,045,951
Employee Benefits Payable	208,470	208,470
Deferred revenue	102,469	102,380
Total liabilities	<u>13,340,641</u>	<u>12,356,801</u>
Unrestricted net assets	406,938	406,778
Commitments and contingencies		
Total liabilities and net assets	<u>\$ 13,747,579</u>	<u>12,763,579</u>

Workforce Solutions Greater Dallas

Statements of Activities (Unaudited)

Period ended December 31, 2010 and December 31, 2009

	<u>12/31/2010</u> <u>(Unaudited)</u>	<u>12/31/2009</u> <u>(Audited)</u>
Revenues and other support:		
Revenues from grants and contracts	\$ 106,758,744	99,818,272
Other	154,778	172,638
Income from Investments:		
Dividends	—	4,570
Net realized/unrealized gain (loss)		12,992
Total revenues and other support	<u>106,913,522</u>	<u>100,008,472</u>
Expenses:		
Direct program services	103,736,815	97,053,944
Administration	3,021,768	3,050,169
Employee Benefits		12,992
Total expenses	<u>106,758,583</u>	<u>100,117,105</u>
Change in unrestricted net assets	161	(108,633)
Net assets, beginning of year	<u>406,777</u>	<u>515,411</u>
Net Unrestricted assets, end of year	<u>\$ 406,938</u>	<u>406,778</u>

Means, Ends, And Expectations
Training Provider Performance Analysis

Performance Period January 2009 - December 2009

Board policy for training providers indicates that training providers will be reviewed semi-annually based on the criteria indicated below, and removed if missing two or more performance measures.

Program Completion Rate	70%
Entered Employment Rate	75%
Average Wage at Placement	\$13.59
Average Quarterly Wage	\$5,300

The following programs are missing two or more measures: **Alameda Heights Welding Program, Eastfield College Medical Administrative Assistant Program, Hogg's Automotive Training Academy Basic Automotive Engine Diagnostics, New Era Training Center Computer Repair Technician program, New Horizons Office Specialist Training program, Richardson PCI Health Training Medical Office Assistant program, Platt Career Development Pharmacy Tech program, Kaplan College Pharmacy Technician Program, and UTA's Phlebotomy Technician program.**

This analysis includes additional information provided by training providers. **Effective February 15, 2011, Training programs will be removed for the schools indicated above.** If removed, training providers are eligible to reapply following demonstrated performance. Please see the attached performance spreadsheets.

RECOMMENDATION: Board authorization to remove programs indicated above which includes: Alameda Heights Welding Program, Eastfield College Medical Administrative Assistant Program, Hogg's Automotive Training Academy Basic Automotive Engine Diagnostics, New Era Training Center Computer Repair Technician program, New Horizons Office Specialist Training program, Richardson PCI Health Training Medical Office Assistant program, Platt Career Development Pharmacy Tech program, Kaplan College Pharmacy Technician Program, and UTA's Phlebotomy Technician program effective February 15, 2011.

Board Policy Measures 70% 75% \$5,300

	Total	Obtained Credential	%	Entered Employment	%	Median Earnings
A.T.D.S Career Education	65	53	81.54%	53	81.54%	\$ 6,214.00
Professional Truck Driver-100	65	53	81.54%	53	81.54%	\$ 6,214.00
Alameda Heights Trade	12	11	91.67%	8	66.67%	\$ 3,640.00
Carpentry	1	1	100.00%	1	100.00%	\$ 4,106.00
Welding	11	10	90.91%	7	63.64%	\$ 3,175.00
Arlington Career Institute	15	8	53.33%	12	80.00%	\$ 5,079.00
Computerized Office Administration	3	1	33.33%	2	66.67%	\$ 4,988.00
Medical Office Specialist	6	5	83.33%	4	66.67%	\$ 5,896.00
Paralegal/Legal Assistant	6	5	83.33%	6	100.00%	\$ 4,919.00
ATI- Maple Ave, Dallas	20	9	45.00%	15	75.00%	\$ 4,100.00
Air Conditioning, Heating and Refrigeration	18	13	72.22%	11	61.11%	\$ 7,924.00
Automotive Service Technician	2	1	50.00%	1	50.00%	\$ 2,542.00
ATI-E.Campbell Rd, Richardson	5	3	60.00%	6	120.00%	\$ 4,485.00
Business Administration Technology	5	3	60.00%	5	100.00%	\$ 4,485.00
ATI-S.Shiloh Rd, Garland	2	0	0.00%	2	100.00%	\$ 5,445.00
Air Conditioning, Heating and Refrigeration	2	0	0.00%	2	100.00%	\$ 5,445.00
Benchmark Career Institute	1	0	0.00%	0	0.00%	\$ -
Information technology Support Specialist	1	0	0.00%	0	0.00%	\$ -
Bill J. Priest	3	3	100.00%	1	33.33%	\$ 2,709.00
Fundamentals of Welding	1	1	100.00%	0	0.00%	\$ -
Introduction to Pipe Welding	1	1	100.00%	0	0.00%	\$ -
Truck Driver Training	1	1	100.00%	1	100.00%	\$ 2,709.00
C1 Truck Driver Training	21	17	80.95%	13	61.90%	\$ 5,343.00
Diesel Truck driver Training	21	17	80.95%	13	61.90%	\$ 5,343.00
Cannon Institute of Higher	8	5	62.50%	4	50.00%	\$ 7,055.00
Basic Office Skills	2	2	100.00%	0	0.00%	\$ -
Computer Repair & Networking Tech	3	3	100.00%	1	33.33%	\$ 10,999.00
Medical Office Skills Training	3	0	0.00%	3	100.00%	\$ 3,112.00
CCI Training - Dallas	79	64	81.01%	53	67.09%	\$ 5,291.00
Business Accounting	24	19	79.17%	15	62.50%	\$ 6,759.00
Computer Maintenance Tech	1	1	100.00%	1	100.00%	\$ 12,246.00
Computer Support & information Security	3	2	66.67%	1	33.33%	\$ 758.00
Computer Support Tech	14	11	78.57%	9	64.29%	\$ 6,482.00
Mechanical Engineering Tech	11	10	90.91%	8	72.73%	\$ 5,324.00
Medical Front Office	25	20	80.00%	18	72.00%	\$ 5,307.00
Pharmacy Technician	1	1	100.00%	1	100.00%	\$ 162.00
CCI Training-Arlington	27	22	81.48%	17	62.96%	\$ 5,329.00
Business Accounting	2	2	100.00%	2	100.00%	\$ 2,661.00
Computer Maintenance Tech	1	1	100.00%	0	0.00%	\$ -
Computer Support Tech	9	8	88.89%	6	66.67%	\$ 7,963.00
Mechanical Engineering Tech	4	2	50.00%	2	50.00%	\$ 3,892.00
Medical Front Office	11	9	81.82%	7	63.64%	\$ 6,801.00
Cedar Valley College	3	0	0.00%	3	100.00%	\$ 3,053.00
Phlebotomy	3	0	0.00%	3	100.00%	\$ 3,053.00
Center for Career Training	32	29	90.63%	25	78.13%	\$ 5,072.00
Customer Service Management	9	9	100.00%	7	77.78%	\$ 5,170.00
Human Resources Management	10	9	90.00%	7	70.00%	\$ 6,202.00
Medical Administrative Assistant	9	7	77.78%	7	77.78%	\$ 4,634.00
Office Specialist	2	2	100.00%	2	100.00%	\$ 6,235.00
Pharmacy Technician	1	1	100.00%	1	100.00%	\$ 5,119.00
Quality Assurance Technician	1	1	100.00%	1	100.00%	\$ 3,076.00
Community Learning Center	1	1	100.00%	1	100.00%	\$ 6,592.00
Machinist Training Course	1	1	100.00%	1	100.00%	\$ 6,592.00
Continental Truck Driver Training and Education School - Dallas	79	75	94.94%	60	75.95%	\$ 9,993.00
TTDR-500(Tractor-Trailer, Basic	79	75	94.94%	60	75.95%	\$ 9,993.00
DFW Career Training-Richardson	7	6	85.71%	5	71.43%	\$ 5,638.00
Computer & Network Support Specialist	5	4	80.00%	3	60.00%	\$ 6,296.00
Network Security Administrative	2	2	100.00%	2	100.00%	\$ 4,981.00
Eastfield College	52	43	82.69%	32	61.54%	\$ 4,685.00
A + Certification	1	1	100.00%	0	0.00%	\$ -
Accounting Technician Certificate	1	0	0.00%	1	100.00%	\$ 3,074.00
Automotive Technology-Engine Repair	2	1	50.00%	1	50.00%	\$ 3,650.00
Customer Service Management Certificate	9	5	55.56%	8	88.89%	\$ 6,141.00

Board Policy Measures 70% 75% \$5,300

	Total	Obtained Credential	%	Entered Employment	%	Median Earnings
Eastfield College (Cont.) Customer Support Specialist	2	2	100.00%	1	50.00%	\$ 7,039.00
Human Resources Management	16	15	93.75%	10	62.50%	\$ 6,671.00
Medical Administrative Assistant	18	15	83.33%	9	50.00%	\$ 4,327.00
Office Specialist Certificate	2	2	100.00%	1	50.00%	\$ 648.00
Small Business Management Certificate	1	1	100.00%	1	100.00%	\$ 5,935.00
El Centro College	7	0	0.00%	2	28.57%	\$ 5,773.00
Computer Information Technology Personal	1	0	0.00%	1	100.00%	\$ 10,000.00
Hogg's Automotive Training Aca	8	6	75.00%	3	37.50%	\$ 4,591.00
Basic Automotive Engine Diagnostic	8	6	75.00%	3	37.50%	\$ 4,591.00
Interactive Learning Systems	1	0	0.00%	1	100.00%	\$ 10,699.00
Administrative Support Systems	1	0	0.00%	1	100.00%	\$ 10,699.00
International School - Dallas	107	86	80.37%	68	63.55%	\$ 10,632.00
Professional Driver Training	107	86	80.37%	68	63.55%	\$ 10,632.00
Iverson Business School	1	0	0.00%	1	100.00%	\$ 3,080.00
Computer Network Technician	1	0	0.00%	1	100.00%	\$ 3,080.00
Lawyer's Assistant Sch. of Dal	9	7	77.78%	6	66.67%	\$ 1,973.00
Business Office Assistant	4	3	75.00%	2	50.00%	\$ 1,299.00
Legal Administrative Assistant	5	4	80.00%	4	80.00%	\$ 2,646.00
Lindsey-Cooper Refrig	58	54	93.10%	39	67.24%	\$ 7,398.00
Refrigeration/Heating/Air Conditioning	58	54	93.10%	39	67.24%	\$ 7,398.00
Mountain View College	29	7	24.14%	19	65.52%	\$ 5,343.00
Accounting	5	0	0.00%	3	60.00%	\$ 6,460.00
Alternative teacher Certification	2	0	0.00%	1	50.00%	\$ 6,417.00
Associate Degree Nursing	1	0	0.00%	1	100.00%	\$ 1,973.00
Business Administration	6	1	16.67%	5	83.33%	\$ 6,786.00
CTI - Software Programmer & Development	2	0	0.00%	2	100.00%	\$ 10,722.00
CTI -PC Support	1	0	0.00%	0	0.00%	\$ -
Electronics Technology	1	0	0.00%	1	100.00%	\$ 4,495.00
Industrial Electrical Maintenance	1	0	0.00%	1	100.00%	\$ 3,841.00
Machine Shop/Master	4	4	100.00%	2	50.00%	\$ 5,828.00
Pharmacy Technician	5	2	40.00%	2	40.00%	\$ 464.00
Welding Technology	1	0	0.00%	1	100.00%	\$ 6,447.00
MT Training Center	42	34	80.95%	30	71.43%	\$ 3,024.00
CNC Machinist	1	1	100.00%	0	0.00%	\$ -
Combination Welding	3	1	33.33%	3	100.00%	\$ 1,471.00
Computerized Accounting	4	1	25.00%	3	75.00%	\$ 3,140.00
Truck Driving	37	31	83.78%	24	64.86%	\$ 10,292.00
New Era Training Center Inc.	15	9	60.00%	7	46.67%	\$ 6,787.00
Computer Repair Technician	6	4	66.67%	2	33.33%	\$ 5,006.00
Executive Administrative Assistant	5	2	40.00%	3	60.00%	\$ 6,356.00
Project Management Professional Track	2	2	100.00%	2	100.00%	\$ 9,000.00
The Database Professional Track	2	2	100.00%	0	0.00%	\$ -
New Horizons	36	15	41.67%	30	83.33%	\$ 10,689.00
A+/Netwok+ Technician Training	3	0	0.00%	2	66.67%	\$ 20,109.00
MCAD using VB.NET Training	1	1	100.00%	1	100.00%	\$ 9,067.00
Microsoft Certified System Engineer	26	12	46.15%	23	88.46%	\$ 7,536.00
Office Specialist Training	6	2	33.33%	4	66.67%	\$ 6,047.00
PCCenter	16	11	68.75%	11	68.75%	\$ 5,104.00
Business Administration Technology	1	0	0.00%	1	100.00%	\$ 3,085.00
Computer Technician Program	10	8	80.00%	7	70.00%	\$ 9,033.00
Medical Office Assistant	3	1	33.33%	1	33.33%	\$ 8,067.00
PCI Health - Richardson	20	13	65.00%	14	70.00%	\$ 10,999.00
Medical Office Assistant	20	13	65.00%	14	70.00%	\$ 10,999.00
PCI Health Training Center	12	12	100.00%	8	66.67%	\$ 4,260.00
Medical Office Assistant	10	10	100.00%	6	60.00%	\$ 8,969.00
Medical Office Specialist	1	1	100.00%	1	100.00%	\$ 5,148.00
Platt Career Development SA	38	27	71.05%	26	68.42%	\$ 5,286.00
Medical Assistant/Phlebotomy	28	21	75.00%	20	71.43%	\$ 5,530.00
Medical Office Specialist	1	0	0.00%	0	0.00%	\$ -
Pharmacy Technician	9	6	66.67%	6	66.67%	\$ 5,043.00
Richland College	11	7	63.64%	8	72.73%	\$ 6,177.00
Alternative Certification For Teachers	5	1	20.00%	3	60.00%	\$ 11,232.00
Medical Office Specialist	3	3	100.00%	3	100.00%	\$ 2,661.00

Board Policy Measures 70% 75% \$5,300

	Total	Obtained Credential	%	Entered Employment	%	Median Earnings
Pharmacy Technician	3	3	100.00%	2	66.67%	\$ 4,638.00
Kaplan College	21	13	61.90%	15	71.43%	\$ 5,602.00
Computer Business Systems	1	1	100.00%	1	100.00%	\$ 8,511.00
General Practice Paralegal	3	3	100.00%	2	66.67%	\$ 875.00
Medical Office Assistant	5	4	80.00%	5	100.00%	\$ 7,281.00
Medical Office Specialist	7	6	85.71%	4	57.14%	\$ 5,367.00
Pharmacy Technician	6	1	16.67%	4	66.67%	\$ 6,004.00
Tech Skills - Dallas	72	44	61.11%	52	72.22%	\$ 9,244.00
A + Certification	2	1	50.00%	0	0.00%	\$ -
Certified Information Systems Security Professional	1	0	0.00%	1	100.00%	\$ 11,269.00
IT Systems Administrator	13	11	84.62%	7	53.85%	\$ 6,731.00
Legal Assisting Training Package	3	3	100.00%	3	100.00%	\$ 6,276.00
MCSD.NET	5	1	20.00%	3	60.00%	\$ 15,970.00
Medical Administrative Assistant	5	4	80.00%	3	60.00%	\$ 5,403.00
Microsoft Certified Desktop Support Technician	2	2	100.00%	2	100.00%	\$ 3,916.00
Microsoft Certified Systems Administrator	12	3	25.00%	10	83.33%	\$ 6,443.00
Microsoft Office Specialist	1	0	0.00%	1	100.00%	\$ 9,553.00
Office Administrator	1	1	100.00%	1	100.00%	\$ 20,609.00
Oracle 10g DBA	1	0	0.00%	1	100.00%	\$ 2,220.00
Oracle9i DBA	6	4	66.67%	5	83.33%	\$ 11,826.00
Pharmacy Technician	8	5	62.50%	6	75.00%	\$ 6,228.00
Professional Bookkeeper Exam Preparation	5	3	60.00%	2	40.00%	\$ 9,704.00
Project Management Training Pckg	7	6	85.71%	6	85.71%	\$ 13,532.00
Trinity Valley Community-Kaufm	2	1	50.00%	2	100.00%	\$ 11,523.00
Associate Degree Nursing	1	1	100.00%	1	100.00%	\$ 13,961.00
Emergency Medical Services	1	0	0.00%	1	100.00%	\$ 9,086.00
Tri-State Semi Driver Training	118	100	84.75%	66	55.93%	\$ 11,434.00
Truck Driver Trainee -GTIII	118	100	84.75%	66	55.93%	\$ 11,434.00
Truck Driver Institute Inc.,	7	5	71.43%	5	71.43%	\$ 9,559.00
Custom Motor Carrier Driver	7	5	71.43%	5	71.43%	\$ 9,559.00
UTA @ Arlington	17	13	76.47%	12	70.59%	\$ 5,947.00
EKG Technician	6	4	66.67%	5	83.33%	\$ 6,794.00
Pharmacy Technician	4	4	100.00%	2	50.00%	\$ 8,820.00
Phlebotomy Technician	6	5	83.33%	4	66.67%	\$ 2,227.00

*Providers may be maintained on the list if it is determined that the provider did not have sufficient enrollment levels to adequately evaluate performance (5 or more enrollments).

Meeting/Exceeding Performance	
At-risk of Failing Performance	
Failing Performance	

President's Briefing February 15, 2011

A. Authorization of Contracts, Partnerships and Agreements

- I. Records Management Procurement – staff released procurement on January 25, 2011 for records management. This item will be presented as a hand-out in order to allow staff sufficient time to review responses. Page 35.
- II. Momentum Profit Matrix – This item will be presented as a hand-out. Page 35.
- III. ResCare – This contract amendment will absorb available ITA funds within the Workforce Investment Act Adult and Dislocated Worker grant funds. In addition, staff have requested \$200,000 in additional Trade Adjustment Act funds. This item will be presented as a hand-out. Page 35.
- IV. Child Care Local Match Partners- 2011 Fiscal Year total amount of local match required to access federal child care funds totaled \$2,873,555. Staff have secured the remaining required match of \$330,551 with the partners, City of Dallas and the Grand Prairie ISD. Page 35.

RECOMMENDATION: Board ratification to accept contributions for Local Match agreements with the City of Dallas and Grand Prairie ISD. In addition, staff requests to add these partners to the FY11 ChildCareGroup contract.

- B. Policy – Staff recommends the Complaint Process policy for approval as required by TWC WD letter 08-08. This policy complies with the policies and procedures outlined in Texas Administrative Code Chapter 823. Page 36.

RECOMMENDATION: Board authorization to approve the Complaint Process policy.

- C. Quality Assurance and Oversight – Staff reports on several monitoring visits including type/scope of review, issues noted and results. Page 37.
- D. Future Considerations – None at this time.

President's Briefing – Item A
Authorization of Contracts, Partnerships, and Agreements

I. Records Management Procurement

Staff issued an Invitation for Bids (IFB) on January 25, 2011, for the purpose of exploring competitive pricing for records management storage and services. In accordance with the Texas Workforce Commission Financial Manual for Grants and Contracts (FMGC), we are required to safeguard and maintain customer records, and supporting documentation for a period no less than three (3) years after the acceptance of the final audit report, unless any greater period which may be required by any specific funding source(s) or any litigation, audit or claim has begun before the expiration of the three-year period. In addition, we have responsibility to destroy/shred customer records after they have met the required records retention period.

The deadline date for proposals in response to the IFB was February 4, 2011. We will provide a hand-out on procurement results and staff recommendation at the Board meeting. Proposals received include: Armstrong Archives, Inc., Corporate Records Management, Inc. and Iron Mountain, Inc., with one proposal deemed non-responsive from SafeSite Inc.

II. Momentum Profit Matrix

Staff continues to negotiate the Transition Plan and Profit Matrix with Momentum! This item will be presented as a hand-out.

III. ResCare Contract Amendment

This contract amendment will absorb available ITA funds for Workforce Investment Act Adult and Dislocated Worker dollars. In addition, staff has requested an additional \$200,000 in Trade Adjustment Assistance Act funds from the Texas Workforce Commission. This item will be presented as a hand-out.

IV. Local Match Ratifications

The 2011 fiscal year total amount of local match required to access the federal child care funds is \$2,873,555. Staff secured agreements with the following partners for the remaining \$330,551 in local match funding for the 2011 fiscal year. The table below represents the total amount of local match funds secured from the listed partners:

Local Match Partners	Local Amount	Federal Amount
City of Dallas	\$200,000	\$438,713
Grand Prairie Independent School District	\$130,551	\$286,372
Total	\$330,551	\$725,085

RECOMMENDATION: Board ratification to accept contributions for Local Match agreements as specified above with City of Dallas and Grand Prairie ISD. In addition, staff requests to add these partners to the FY11 ChildCareGroup contract.

*President's Briefing Item—B
Policy*

Complaint Process -TWC WD-letter 08-08 requires boards to adopt policy regarding Integrated Complaints, Hearings, and Appeal Rules to establish uniform procedures and time frames for complaints and appeals processes for all Board-administered workforce services. The Board adopts the policy and procedure detailed in Texas Administrative Code Chapter 823.

RECOMMENDATION: Board authorization to approve complaint process policy.

Quality Assurance and Oversight, President's Briefing - Item C
WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS

Date / Contractor	Type and Scope of Review	Issues Noted	Results
January 2011 The ChildCareGroup	Program review of the American Recovery and Reinvestment Act Childcare Quality contract including: <ul style="list-style-type: none"> • Training sign-in sheets • Curriculum Outlines • Participant pre- and post-tests • Participant evaluations and provider on site evaluations 	None.	No response required.
January 2011 ResCare Workforce Services	Program review of Trade Adjustment Act and Trade and Globalization, Adjustment Assistance Act contract including: <ul style="list-style-type: none"> • Eligibility • Waiver • Assessment • Reemployment and Training Plan • Training • Case Management • Support Services • Denial of Training • Job Search Allowance • Relocation Services • Performance Outcome Tab • Employment Outcome Tab • TWIST Data Entry 	Made recommendations related to the following areas: <ul style="list-style-type: none"> • Eligibility • Waiver • Assessment • Reemployment and Training Plan (REP) • Training • Case Management • Support Services • Performance Outcome Tab • Employment Outcome Tab • TWIST Data Entry 	Contractor response received and forwarded to external monitor for review.
December 2010 Momentum! An Innis Company	Financial review of American Recovery and Reinvestment Act Rapid Response Contract. <ul style="list-style-type: none"> • Cash Management • Disbursements • Financial Reporting • Insurance 	Made recommendations related to the following areas: <ul style="list-style-type: none"> • Cash Management • Disbursements • Financial Reporting 	Contractor response received and forwarded to external monitor for review.
December 2010	Financial review of American Recovery and Reinvestment Act Rapid Response Contract.	Made recommendations related to the following areas: <ul style="list-style-type: none"> • Audit 	Contractor response received and forwarded to external monitor for review.

Shaded areas briefed in previous report

Quality Assurance and Oversight, President's Briefing - Item C
WORKFORCE SOLUTIONS GREATER DALLAS MONITORING RESULTS

Date / Contractor	Type and Scope of Review	Issues Noted	Results
Business ACCESS	<ul style="list-style-type: none"> • Audit • Cost Allocation • Disbursements • Financial Reporting 	<ul style="list-style-type: none"> • Cost Allocation • Disbursements • Financial Reporting 	
December 2010 LaunchAbility	Financial review of American Recovery and Reinvestment Act Rapid Response Contract. <ul style="list-style-type: none"> • Audit • Cash Management • Disbursements • Financial Reporting • Insurance • Property Management 	Made recommendations related to the following areas: <ul style="list-style-type: none"> • Cost Allocation - Indirect Costs • Disbursements 	Contractor response received and forwarded to external monitor for review.
November 2010 Executive Focus	Financial review of WIA Adult and Rapid Response contract including: <ul style="list-style-type: none"> • Accounting system Transaction Testing and Verification of Personnel and Non-Personnel Costs • Cash Management • Financial Reporting • Insurance, Bonding, and Collateral Agreements • Policies and Procedures 	Made recommendations related to: <ul style="list-style-type: none"> • Cash Management • Disbursements • Financial Reporting • Insurance • Policies and Procedures 	Contractor response forwarded to external monitor for review and Final determination Report including resolution of pending questioned costs.
March 2010 City of Dallas	Financial review of WIA and ARRA youth services contract including: <ul style="list-style-type: none"> • Accounting System Transactions Testing and Verification of Personnel and Non-Personnel Costs • Financial Reporting • Insurance. 	Made recommendations related to: <ul style="list-style-type: none"> • Disbursements of personnel and non-personnel costs • Financial reporting. 	Contractor response forwarded to external monitor for review and Final Determination Report and resolution of pending questioned costs.

Shaded areas briefed in previous report