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- A. The Board has received a new grant from the Texas Workforce Commission to fund the **Non-Custodial Parent Choices Demonstration Project**. The purpose of this new grant is to serve the non-custodial parents of TANF children who are behind in their child support payments and have been required by the courts to participate in job readiness. Board staff recommends a contract amendment to the existing contract with Policy Studies Inc. (PSI) to provide management and operations of the Non-Custodial Parent Choices Demonstration Project.

Recommendation: Staff recommends that the Board of Directors authorize an amendment to PSI's existing contract for additional funds at cost not to exceed **\$270,000** to provide the management and operations of the Non-Custodial Parent Choices Demonstration Project, effective January 1, 2008 through September 30, 2008.

- B. Board staff requested voluntarily de-obligations from current contractors if they anticipated under-spending existing contract budgets by the end of the contract period. This process would allow us an opportunity to re-program funding in an attempt to meet state spending benchmarks. In response to the request, Policy Studies Inc. (PSI) reported that they will under-spend their current contract in WIA ITA funds by approximately \$160,038 in Adult and \$465,900 in Dislocated Worker.

Recommendation: Staff recommends that the Board of Directors authorize an amendment to PSI's existing contract to de-obligate WIA training funds in the amount of \$160,038 in Adult and \$465,900 in Dislocated Worker, effective January 16, 2008.

- C. With the return of PY07 WIA Training funds from PSI, we were prompted to review proposals previously submitted for our EEA program that allows employers to provide self-directed training for current workers. In order to use the money for this purpose, we must ask the board to re-designate a portion of these funds for Local Activities.

In addition to the voluntary de-obligation of PSI's contracted dollars, they will also return PY06 and 07 funding as a result of a final negotiated sum for the PSI Financial Monitoring Report. We expect PSI to return dollars to TANF, WIA Adult and WIA Dislocated Worker funds totaling between \$358,000 and \$660,000. These are all funds that were previously unanticipated, and will require immediate contracting to other entities. These funds must be redistributed immediately to forgo de-obligation from the state.

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Recommendation: Staff recommends that the Board of Directors authorize the President and staff to:

- 1) Re-designate approximately \$450,000 from Dislocated Workers WIA funds for the purpose of Local Activities.
- 2) Negotiate increases to existing contracts with Arbor (older youth – to adult), Richland (EEA), and B.J. Priest (EEA), Business Access (TANF) to provide quick and purposeful outcomes for our current performance year. All amendments will be presented for ratification in February, but will be effective as soon as possible.
- 3) Negotiate proposals previously submitted for EEA funding that met the 70 point threshold. We further recommend that contracts be reviewed for compliance with current state requirements for certifications and credentials, prior employer performance, and feasibility for completing the proposed programs prior to June 30, 2008. The only proposals recommended for negotiation are **Jefferson Physicians Group, Bent Tree Family Physicians, Interstate Batteries, Half Associates, Inc., Continental Cabinets Inc., and IBM Corporation.**
- 4) **Reallocate any and all lapsed funds within our immediate ability and documentation of proper procurement.**

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Encouraging Employer Advancement Evaluation Summary

Proposing Entity	Proposal Score	Program Summary
Jefferson Physicians Group	75.6	Medical Office, Practice Management, Insurance, Medical Certifications, etc.
Bent Tree Family Physicians	73.4	Electronic Practice Management, Medical Insurance, etc.
Interstate Batteries	73.4	Computer Software, GIS, Exchange Server, Microsoft Office, etc.
Half Associates, Inc.	72	TXDOT training, GIS Software, CAD, etc
Continental Cabinets, Inc.	71.6	Kaizen Event, Welding, Machine Operating, etc.
IBM Corporation	70.6	Advanced Computer Certifications
Dallas Joint Plumbers and Pipefitters Apprentice Fund	67	Orbital Welding
Turbomeca USA/Microturbo Inc.	64	Computer, Management, and Communication skills training
Selkirk Corporation	61	Computer programmer, system analysts
On-Target Supplies & Logistics, Ltd.	59	Forklift Operation
Frito-Lay	55	Route methods including HH4 software
David Sutherland Inc.	55	New hire, Customer Service, and High Technology training
Cedar Valley College/Texas Air Composites, Inc.	55.2	ASQ training, Microsoft Office, Metal training
Gatorade	54	Total Productive Manufacturing (TPM) and Manufacturing Analysis & Reporting System (MARS) training
United Parcel Service Inc.	45	New driver orientation and driver training
Air Systems Components, Inc.	43	Value Analysis/Engineering, Certification Programming and Project Management
CIGNA	43	Short & Long Term Claim Associates
PRC Southwest, LLC	38	Customer Service
Ford Motor Credit Company	33	Diversity in the workplace
Pratt & Whitney, Dallas Airfoil Repair Operations	30	Computer software training
Southwest Airlines		Not eligible due to conflict of interest
Catholic Charities of Dallas, Inc.		Non-responsive
CVS/pharmacy		Not eligible due to lay-offs in recent months
Dallas Woodcraft Company, LP		Not eligible due to lay-offs in recent months