



Urban League of Greater Dallas Hosts Job Fest 2010

Dear Human Resources Partners:

The Urban League of Greater Dallas, Career Builder, Prudential Financial Services and El Centro College are hosting Job Fest 2010 on March 11, 2010 at the Bill J. Priest Institute, 1402 Corinth Street, Dallas, Texas 75215 from 9:00am – 2:00pm. The event is designed to reach out to all unemployed/underemployed job seekers with diverse educational backgrounds and work experience in an effort to address their employment needs.

Online Job Search Techniques (facilitated by Career Builders), Resume Review and Development and Professional Development/Interviewing Tips Workshops will be held during the event.

We are expecting over 500 or more job seekers to be present. This will allow company representatives to meet with an array of diverse professionals seeking employment opportunities. Our mass marketing campaign (i.e., radio, television, newspapers, job search websites, etc.) will begin February 12, 2010.

The cost to participate is \$150.00 and we will provide each company representative(s) with a table and two chairs (additional chairs if needed), access to copiers, continental breakfast, lunch and refreshments. If you register before February 12, 2010, the cost would be \$100.00.

Please complete the registration form to confirm your attendance and fax it to Ralph Adams @ 214-915-4601 by February 22, 2010 or email to radams@ulgdncctx.com. If paying by credit card, submit registration form via or fax, please sign document and give Madeline Neal, Senior Accountant, a call at (214) 915-4658. She will process credit card and mail the receipt. Otherwise mail checks to 4315 Lancaster Road, Dallas, Texas 75216 – Attention: Ralph Adams.

Registration will take place between 7:15am – 8:30am

Sincerely,

Ralph Adams
Director of Workforce Development
214-915-4683
radams@ulgdncctx.com





JOB FEST 2010 Registration Form

Empowering Communities,
Changing Lives

Company

Name of Representative

Address (number, street, suite)

Name of Representative

City, State, Zip

(____) _____
Phone Number

(____) _____
Fax Number

Email address

Website

Will a representative(s) be present on March 11, 2010? yes no

Would you like to be placed on our Job Fair mailing list? yes no

Do you currently have employment openings? yes no

If yes, please indicate job category: Information Technology Management Accounting
 Administrative/Clerical Sales Customer Service Marketing Healthcare
 Insurance Restaurant/Food Service Transportation Banking/Mortgage Warehouse
 Production Construction Maintenance Auto/Diesel Mechanics Machine Operators
 General Labor Other _____

Signature

Date

Method of payment: Credit Card Check Payment day of the event or invoice

Any special diet requirements: Vegetable plate No salt other _____

Please fax this form to Ralph Adams @ 214-915-4601 by February 22, 2010.

THANK YOU

