



WORKFORCESOLUTIONS **GREATER DALLAS**

November Briefing Materials

November 16, 2016
7:30 A.M.

Ross Tower 500 N. Akard St., Suite 2600, Dallas, Texas 75201

www.wfsdallas.com 214-290-1000

BOARD OF DIRECTORS MEETING
November 16, 2016 – 7:30 a.m.
Continental Breakfast begins at 7:00 a.m.
Dallas Regional Chamber, 500 N. Akard St., Suite 2600, Dallas, Texas 75201

Call to Order — Ellen Torbert, Chair

2016 Annual Awards Ceremony

Public Comment

Declaration of Conflict of Interest

Chairman's Comments

Closed Session Meeting with Board Attorney; Closed Meeting Pursuant to §551.071 Texas Open Meetings Act

Report from the Finance Committee

Discussion/Action

Consent Agenda

Action

- A. Review and Approval of September 21, 2016 Meeting Minutes
- B. Approval of Training Providers and Vendors
- C. Contracts and Purchases
- D. Endorsement of External Grant Applications and Agreements

Means, Ends and Expectations

Discussion/Action

- A. Monthly Performance Analysis
- B. Monthly Financial Analysis
- C. Employer Engagement

President's Briefing

Discussion/Action

- A. Recommendations from Closed Session
- B. Authorization of Contracts, Partnerships, and Agreements
- C. Policy

General Discussion/Other Business

Adjourn

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations, should contact Workforce Solutions at 214-290-1000, two (2) working days prior to the meeting, so that appropriate arrangements can be made.

Board of Directors

Ellen Torbert, Southwest Airlines, **Chair**
Bill O'Dwyer, MIINC Mechanical, **Vice Chair**
Terrance F. Richardson, KPMG, **Treasurer**

Laurie Bouillion Larrea, **President**
Connie Rash, **Secretary**

Irma Allen, Health and Human Services Commission
Patrick J. Aulson, Aulson Enterprises, Inc., Principal
Tré Black, On-Target Supplies and Logistics
Cristina Criado, Criado and Associates
Rolinda Duran, Texas Workforce Solutions, VRS
Angela Farley, Dallas Regional Chamber
Niki Shah, Baylor Scott & White Health
Kevin Faulkner, Texas Workforce Commission
Gilbert Gerst, Bank of Texas
Susan Hoff, United Way of Metro. Dallas
Mark King, Micropac Industries, Inc.

Elaine Lantz, UAW Local 2320
Wendy Lopez, AECOM
Leonor Marquez, Los Barrios Unidos
Community Clinic
Dr. Joe May, DCCCD
Dr. Michael McFarland, Lancaster ISD
Kerry McGeath, Desoto Public Library
James Stubbs, Kroger Food Stores
Lee Ann Valerio, Region 10 ESC
Mark York, Dallas AFL-CIO
Gabriella Draney Zielke, Tech
Wildcatters

**Meetings are held at Ross Towers, 500 N. Akard St., Suite 2600, Dallas, Texas 75201 at 7:30 A.M., unless otherwise noted.*

2016 Monthly Meeting Schedule – Wednesday Meeting Dates

November 16, 2016	Awards Ceremony, Annual Meeting , Renewal of Staff Health Benefits, CEO Evaluation by the Full Board. and Welcome new & returning Board Directors
December 7-9, 2016	TWC 20 th Annual Conference, Houston, Texas (limited availability)

2017 Monthly Meeting Schedule – Wednesday Meeting Dates

February 15, 2017	Annual Budget and Engage Auditors
April 19, 2017	Procurement and Contracts
May 17, 2017	1 st Quarter Financial Report, Procurement
August 16, 2017	Mid-year review of contracts, Presentation and Acceptance of the Annual Audit
September 20, 2017	Approve Annual Contracts (Workforce, Childcare, Youth, Professional Services)
October 18, 2017	Welcome new & returning Board Directors, CEO Evaluation by the Full Board
November 9, 2017	Red, White and You! Statewide Hiring Fair (attendance optional)
TBA	Awards Ceremony, Annual Meeting, Election of Officers and Renewal of Staff Health Benefits
TBA	TWC 21 st Annual Conference (attendance optional)

Committee Members in Attendance

Terrance Richardson, WFS Greater Dallas Board Treasurer, Committee Chair

Committee Members: James Stubbs, Gabriella Draney Zielke and Elaine Lantz

Committee Members not in Attendance

Leonor Marquez

Dr. Michael McFarland

Staff Attending

Laurie Bouillion Larrea, President

Mike Purcell, Chief Financial Officer

I. Ratification of Health Insurance Renewal

The Committee considered work presented by our broker, **Don Marcontel** referencing quotes for continued or new health care coverage, effective January 1, 2017 from **Blue Cross/Blues Shield**, United Healthcare, Aetna, and Humana for employee's health and hospital insurance. Upon review of all proposals, the Committee recommends accepting the renewal from Blue Cross/Blue Shield. The 13.8% increase was the lowest price from all proposers. The motion was made by James Stubbs, seconded by Elaine Lantz. Motion passed unanimously.

The Committee added a caveat that we return to BCBS for a potential renegotiation. After discussions with our broker and a response from BCBS, it appears that our group (under 50 people) has little room for negotiation.

The Committee further reviewed Life Insurance with **MetLife** (a modest reduction in premiums for same coverage); and Dental coverage with MetLife (same price after broker negotiation). Other providers were shopped, but continued coverage for less was hard to beat. Motion to continue coverage was made by **Gabriella Draney Zielke**, and seconded by **James Stubbs**. Motion passed unanimously.

RECOMMENDATION: Finance Committee recommends acceptance of the continuation of Blue Cross/Blue Shield at the stated increase, and continuation of Life and Dental with MetLife beginning January 1, 2017.

II. Review of Bylaws

The Committee was presented with an opportunity to begin a review of the existing Bylaws for possible modification after the first of the year. They took up the charge with the suggestion of small "task force" meetings for special initiatives including Bylaws and Youth programs. The Committee suggested that we take volunteers and assemble working groups to fully review and affect change as recommended.

III. Governance Discussion

Ms. Larrea presented the current governance structure, adopted from the Carver Governance Model for review and comment. The Committee agreed that governance is critical and accepted that the existing is adequate. Staff will work to prepare a briefing/training on the existing model.

IV. Next Steps

The Committee set **January 30 at 8:00 a.m.** for their next meeting to review the Annual Budget.

Consent Item – A
Review and Approval of Meeting Minutes September 21, 2016

Directors Present	Directors Present(cont'd)	Directors Absent
Patrick J. Aulson, Past Chair	Leonor Marquez	Irma Allen
Tré Black	Kerry McGeath	Cristina Criado
Susan Hoff	Bill O'Dwyer, Vice Chair	Kevin Faulkner
Rolinda Duran	Dr. Joe May	Wendy Lopez
Angela Farley	Niki Shah	Dr. Michael McFarland
Gilbert Gerst	James Stubbs	Terrance Richardson, Treasurer
Mark King	Lee Ann Valerio	Ellen Torbert, Chair
Elaine Lantz		Mark York
		Gabriella Draney Zielke

MINUTES

Call To Order/Welcome

Vice Chair, Bill O'Dwyer called the Board of Directors' meeting to order at 7:40 a.m. and welcomed everyone in attendance. A quorum was present.

Public Comment – None

Chairman's Comments

Vice Chair, Bill O'Dwyer introduced new board director, Niki Shah – Corporate Vice President of Care Redesign, Equitable Care and Digital Health at Baylor Scott & White Health. Ms. Shah said she was looking forward to working on the board.

Angela Farley gave a review of the Tri Agency meeting that was held in Austin.

Declaration of Conflict of Interest - Dr. Joe May (DCCCD), and Lee Ann Valerio (Region 10) and Rolinda Duran (Texas Workforce Solutions Rehabilitation Commission).

Consent Agenda

A. Approval of August 17, 2016 Meeting Minutes and Ratification of Action taken in the August 2016 meeting.

It was recommended that the Board give authorization to approve August 17, 2016 Meeting Minutes and Ratification of Action from August.

B. Approval of Training Providers and Vendors

It was recommended that the Board authorize to add to the approved vendors' training programs as presented. Program not recommended are encouraged to resubmit, unless training program is not on the targeted occupations list.

C. Contracts and Purchases

It was recommended that the Board give authorization to award \$350,000 in WIOA Youth funds to ResCare's Youth contract effective immediately.

D. Endorsement of External Grants and Partnerships

It was recommended that the Board give authorization to support the grant application as presented and to contract Wagner Peyser grant funds to Lancaster ISD and JAG.

Mark King made the motion to approve staff's recommendations on the Consent Agenda. The motion passed with Dr. Joe May seconding.

Means, Ends, and Expectations

A. Monthly Performance Analysis – President, Laurie Larrea referenced Page 12 of the board packet. She mentioned the performance reports for July 2016 reflecting that WFSDallas continues to miss one measure – Youth Literacy/Numeracy Gains. All other measures are good.

Sr. Vice President, Connie Rash mentioned that the board received \$500,000 from Department of Labor (*LEAP Program*) to improve reentry outcomes for current, formerly incarcerated individuals. The board will partner with El Centro College and the Dallas County Sheriff Department to serve 225 individuals.

President Larrea invited Richard Perez, Manager-Resource Development to the podium. Mr. Perez reviewed Pages 15-18 of the board packet listing current performance of colleges and career schools accepting students and Individual Training Agreements (scholarships) for workforce preparation. Based on Board policy, staff conducts a Training Provider review annually. Training Programs that are missing two or more program goals are recommended for removal.

It was recommended, that the Board give authorization to remove Eastfield College – Business Office System & Support Executive Assistant Program and Mountain View College Management program.

Pat Aulson made the motion to accept the above recommendation. The motion passed with James Stubbs seconding.

B. Monthly Financial Analysis – President, Laurie Larrea referenced Pages 20-23 of the board packet no issues to discuss.

C. Employer/Community Engagement – President, Laurie Larrea invited Josiah Ball, Research Analyst to the podium to discuss Pages 23 and 24 of the Board packet. Linda Davis, Vice President/External Relations and Christie Meyers, Neighbor Up Dallas approached the podium. Ms. Davis continued with listing the upcoming events, partnering with Neighbor Up Dallas, starting the Workforce Week: Workforce Roadshow (*Find Your Career Pathway*) in three different areas in Dallas, D23 Goes to Work, Close It Summit and Red, White & You! Job fair which will be held at Gilley's Dallas. Ms. Meyers continued with a briefing of the Mayor's Initiative, Neighbor Up Dallas project.

President's Briefing

A. Authorization of Contracts, Partnerships, and Agreements

I. FY17 Arbor E&T, LLC. d.b.a. Rescare Workforce Services Contract (Workforce Operations)

ResCare's workforce operations contract ends on September 30th. On an annual basis, the services are reviewed for renewal. This is the fourth year of our procurement cycle for these services. The proposed budget is based upon existing pass-through training obligations, available grant funds, and maintaining proposed terms of their original contract indirect costs at 8% where funds are available. The final recommended contract is based upon the following recommendations for the contract beginning October 1, 2016 – September 30, 2017:

Grant	2016 Initial Budget	2017 Proposed Budget	Difference
Workforce Innovation and Opportunity Act - Adult 9 month budget	\$3,954,985	\$3,642,190	(\$312,795)
Workforce Innovation and Opportunity Act - Dislocated Worker -9 month budget	\$3,898,589	\$2,995,370	(\$903,219)
Temporary Assistant to Needy Families*	\$8,295,015	\$7,875,998	(\$419,017)
SNAP E&T/SNAP ABAWD*	\$1,752,106	\$1,633,283	(\$118,823)
Trade Adjustment Assistance*	\$1,075,690	TBD	
Non-Custodial Parent *	\$384,177	TBD	
Total Contract	\$19,360,562	\$16,146,841	(\$1,753,854)

* TAA and NCP grants have not been received, and will be contracted contingent upon receipt of grant.

The profit matrix is usually presented at this time; however, the performance targets are still being determined due to WIOA rules and being negotiated with Texas Workforce Commission. We will bring a negotiated profit matrix back to the Board.

It was recommended that the Board give authorization for the approval of the FY2017 amounts presented above to contract with Arbor E&T, LLC d.b.a. ResCare Workforce Services to provide management and operations of the workforce solutions offices, effective October 1, 2016.

James Stubbs made the motion to accept the above recommendation. The motion passed with Pat Aulson seconding and Rolinda Duran abstaining.

II. FY17 ChildCareGroup (Child Care Assistance) Contract

The Board's current contract with ChildCareGroup (CCG) will end October 31st as approved last month. However, new child care rules will be effective October 1st that are expected to increase direct care costs due to continuity of care where children will be eligible to receive services for 12 months. TWC anticipates that the changes required by the new rules (CCDBG Act) will have significant impact on both attrition rate and the anticipated level of CCDF enrollments; therefore a suspension of enrollments for new At-Risk child care was implemented on August 1, 2016. TWC held a statewide meeting with all Executive Directors to discuss the implications of the new rules and budget concerns on September 12th. An interim contract will be presented at the Board meeting to address the new rules.

III. WIOA Youth Services Contracts

The Board's contracts with current youth contractors listed below will expire September 30th. Staff recommended an annual contract with the existing contractors. The list below includes each contractor's initial 2016 budget amounts and the proposed budget effective October 1st:

Youth Services Contract	2016 Initial Budget	2017 Proposed Budget	Difference
ResCare Workforce Services	\$2,200,000	\$2,300,000	\$100,000
DCCCD-Richland College	\$1,100,000	\$500,000	(\$600,000)*
Gulf Coast Trades Center	\$75,000	\$150,000	\$75,000

*\$300,000 will be available to Richland for specialized ITAs via ResCare (see next item).

It was recommended that the Board give authorization to contract with the existing contractors above to provide youth services as presented above, effective October 1, 2016 through September 30, 2017.

IV. Special Projects for WIOA Youth

• **Infrastructure Sector Training**

According to a new survey by the Associated General Contractors of American, almost two-thirds of U.S. construction companies say they can't find the workers they need. The Dallas Morning News reports that, "Seventy-four percent of Texas construction companies say they are having a hard time finding enough workers to meet demand and almost 70 percent of Texas construction companies plan to hire hourly workers in next 12 months. Two training opportunities for young adult job seekers have been identified to help with the pipeline short. Richland College/Innecity Community Development Corporation (ICDC) and Construction Education Foundation have indicated they have the capacity to absorb additional students in their current programs. Staff recommended \$300,000 in WIOA Youth Funds for Individual Training Accounts to be used for infrastructure-related training at but not limited to Richland College/ICDC and Construction Education Foundation.

It was recommended that the Board give authorization to contract \$300,000 in WIOA youth funds to ResCare for infrastructure related training (ITAs) scholarships, as presented above.

• **Retail Sector Training**

Workforce Solutions Greater Dallas is a partner in **Innovate + Educate's Retail Plus** funded by a generous contribution of the WalMart Foundation. Partners include: AT&T, Pepsi, Frito-Lay, Kroger, Lowes, CVS, and Goodwill. Employers have helped Retail Plus develop skills assessments for entry and mid-skill workers that have led to the availability of online and in-classroom certification training. The work of Retail Plus has been adopted by DCCCD (North Lake and Cedar Valley College) and the National Retail Federation, offering certified training to secure retail entry level employment skills and the necessary skills to advance in the industry.

It was recommended that the Board authorize the obligation of \$300,000 currently contracted for ITAs (scholarships) within ResCare's WIOA funds for retail certification training supported by the work of Retail Plus.

Lee Ann Valerio made the motion to accept recommendations III and IV. The motion passed with Mark King seconding.

V. FY17 Professional Services Contracts

The Board's contracts with current contractors listed below will expire September 30th and requires us to elect new contracts. professional services contracts and the proposed cost for fiscal year 2017 (October 1, 2016 through September 30, 2017):

Professional Services Contractors	2016 Budget	2017 Proposed Budget	Difference
Christine H. Nguyen, CPA – Financial Monitor	\$147,960	\$162,565	\$14,605
Juanita Forbes & Associates – Program Compliance Monitor	\$172,880	\$177,710	\$4,830
QNet – Technology Services	\$314,021	\$369,817	\$55,796*

*QNet's cost increase includes salary increase for staff, computer refresh and facility costs.

It was recommended that the Board give authorization to contract with the above professional services contractors with the 2017 proposed budget amounts, effective October 1, 2016 through September 30, 2017.

VI. Other Services Contracts

Staff requests continued services with the following entities:

- Business Access to continue providing website hosting services October 1, 2016 through September 30, 2017 at cost not to exceed \$25,500 (\$2125 per month); and
- Social Impact Architects to continue facilitation services in the development and implementation of the Eco-System through June 30, 2017 with additional funds in the amount of \$10,000.

It was recommended that the Board give authorization to continue services with Business Access and Social Impact Architects as presented above.

James Stubbs made the motion to accept recommendations V and VI. The motion passed with Tre' Black seconding.

VII. Adult Education and Literacy

It is anticipated that the Texas Workforce Commission (TWC) will issue a Request for Proposals (RFP) for Adult Education and Literacy and Professional Development Services within the next two months. Staff recommends we submit a proposal for the Dallas County Adult Education and Literacy Consortium (Dallas County Community College District, Richardson ISD, Irving ISD, Richland College – Garland, ResCare Workforce Services and Wilkinson Center) including other necessary partners in response to TWC's RFP for AEL and Professional Development Services. Additional information was provided as a hand-out reflecting on past performance.

It was recommended that the board give authorization to continue as the fiscal agent and administrative entity of the Dallas County Adult Education and Literacy Consortium. WFSDallas will coordinate the Dallas Workforce Ecosystem responses to the upcoming procurements with the existing partners, and possible inclusion of additional partners, as necessary.

James Stubbs made the motion to approve the above recommendation. The motion passed with Mark King seconding and Lee Ann Valerio abstaining.

ChildCareGroup Contract Amendment

In August, the Board of Directors authorized a contract amendment to ChildCareGroup's existing contract for an extension through October 31, 2016 to continue operations and direct care services. After further review, it is necessary to add additional funds to cover costs of operations and direct services through October 31, 2016 in the amount of \$712,620. The \$712,620 consists of the following:

- \$205,000 for operations; and
- \$507,620 for direct care services.

It was recommended that the Board give authorization to amend ChildCareGroup's existing contract with additional funds as presented above to cover costs through October 31, 2016.

FY17 ChildCareGroup (Child Care Assistance) Contract

Staff requested a contract with ChildCareGroup to provide the management and operations of child care services for FY17. The proposed budget consists of operations and a portion of direct care funds in the amount of **\$37,877,389** for the contract beginning November 1, 2016 – September 30, 2017:

- \$3,363,000 for operations;
- \$34,514,389 for direct care services (at-risk partially subsidized child care and a nine budget of WIOA Adult, Dislocated Worker and Youth funding).

As a result of the new rules, TWC will issue multiple contracts to ensure care of children in our system are covered to comply with the new rules. TWC will examine over-enrollments monthly and determine distribution of additional at-risk funds to each Board. In addition, Boards will receive the FY2017 Texas Department of Family and Protective Services (DFPS) funds, which are an indefinite quantity/indefinite delivery contract. These pass through funds allow ChildCareGroup to provide services to DFPS children enrolled in childcare. As these funds come available, the board will bring the amounts back to the Board for ratification of CCG's contract. The FY17 performance target has been reduced to 9,710 from 9,915 for the average number of children served per day.

It was recommended that the Board give authorization to contract with the ChildCareGroup to provide child care assistance services as presented above, effective November 1, 2016 through September 30, 2017.

Approval of Child Care Local Match Partners

The 2017 fiscal year total amount of local match required to access the federal child care funds is \$4,084,530, over \$400,000 increase from FY16. Staff requested an agreement with Richardson ISD to secure a portion of local match funds in the amount of \$1,000,000 at this time. Staff continues to secure uncommitted funds and will bring additional partners for ratification in November. The table below represents the total amount of local match funds secured from the listed partner:

Local Match Partners	Local Amount	Federal Amount
Richardson ISD	\$1,000,000	\$1,831,517
Total	\$1,000,000	\$1,831,517

It was recommended that the Board give authorization to accept the contribution for the Local Match agreement as specified above with Richardson ISD as part of the CCG FY17 contract to provide direct care to eligible children in Dallas.

Gilbert Gerst made the motion that the board give authorization to approve the above three recommendations with Pat Aulson seconding. The motion passed.

President Larrea continued with a brief Adult Education and Literacy Performance Summary.

C. Policy

Modification in Board Policy S0508 due to Federal Poverty Guidelines updates effective October 1, 2016. Table provided from the Texas Workforce Commission policy guidance, WD 17-16.

Modification to Board Policy S0408, change 4, Parent Co-Payment for Child Care Services

According to the Texas Administrative Code, Title 40, Part 20, Chapter 809, Boards must establish a parent share of cost policy that assesses the parent share of cost. Parent share of cost is based on family size and gross family income.

This policy modification includes a slight increase of \$1.00 to the parent co-payment effective October 1, 2016 – September 30, 2017.

Parent Share of Cost shall:

- Be assessed to all parents, except in instances when an exemption applies (described below),
- Be an amount determined by a sliding fee scale based on the family's size and gross monthly income, and also may consider the number of children in care, and
- Not exceed the Board's maximum reimbursement rate or the provider's published rate, whichever is lower.

Parents who are one or more of the following are exempt from paying the parent share of cost:

- Parents participating in Choices
- Parents participating in Supplemental Nutrition Assistance Program (SNAP) Employment and Training
- Parents who have children who are receiving protective services child care authorized by the Texas Department of Family and Protective Services (DFPS), unless DFPS assesses the parent share of cost.

Current Parent Co-Payment									
	0% to 50%	51% - 75%	76% - 100%	101% - 125%	126% - 150%	151% - 175%	176% - 185%	186% - 200%	201% - 85%
1st	\$25.00	\$80.00	\$110.00	\$140.00	\$172.00	\$204.00	\$232.00	\$250.00	\$285.00
Each Additional Child	\$10.00	\$30.00	\$45.00	\$60.00	\$75.00	\$90.00	\$98.00	\$105.00	\$120.00

Recommended as of 10.1.2016									
	0% to 50%	51% - 75%	76% - 100%	101% - 125%	126% - 150%	151% - 175%	176% - 185%	186% - 200%	201% - 85%
1st	\$26.00	\$81.00	\$111.00	\$141.00	\$173.00	\$205.00	\$233.00	\$251.00	\$286.00
Each Additional Child	\$11.00	\$31.00	\$46.00	\$61.00	\$76.00	\$91.00	\$99.00	\$106.00	\$121.00

Increased each PSOC by \$1.00

It was recommended that the Board give authorization to approve the Board policies as presented.

Pat Aulson made the motion that to authorize the approval of the above recommendation with Gilbert Gerst seconding. The motion passed.

D. Leases

Irving Workforce Center

Staff recommended expanding the existing space at the Irving Workforce Center to include 2,750 more sq. ft. to the existing 11,609 sq. ft. The terms of the lease remain unchanged with an ending date of December 31, 2018 and same cost of \$15 per sq. ft.

It was recommended that the Board give authorization to approve the expansion of the Irving Workforce Center as indicated above.

Correction: Lease cost is \$13.50 per sq. ft. instead of \$15.00 per sq. ft.

Gilbert Gerst made the motion that the board give authorization to approve the above recommendation with Pat Aulson seconding. The motion passed with the correction.

President Larrea mentioned that the Board has reached an agreement and signed the lease to the old Library in Pleasant Grove. The board anticipate receiving a final executed lease in the next few days, and taking possession in January 2017.

D. Quality Assurance and Oversight – No issues to discuss.

E. Legislative Updates

General Discussion/Other Business – None to discuss.

The meeting adjourned at 10:00 a.m.

Consent Item – B
Approval of Training Providers and Vendors

I. Vendor Services' List

Staff issued new procurements (RFQs) for the availability of vendors' services (i.e., standard and specialty) for workforce system operations. Procurements remain open in efforts to continue to solicit vendors necessary for services. Staff evaluated responses to the RFQs and selected the vendors indicated below.

Carpet Cleaning

Stanley Steemer International, Inc.
Kiwi Services, Inc.

Courier

Dallas Best Courier (B&B Courier)
Reliable Couriers*

Electrician

Angiel Electric

Handyman

Handy Dan, The Handyman
Mr. Handyman
Handyman Matters, Dallas

HVAC

Venture Mechanical Incorporated (HVAC)
New Generation Mechanical, LLC (HVAC)

Interpreting/Translation

Language Line Solutions
Deaf Action Center
American Language Technologies, Inc.

Lawn Care

The Lawn Mowgul
JV Landscaping Services

Locksmith

911 Locksmith Services
Tackel's Keys

Mover

Daryl Flood Logistics, Inc.*
Premiere Install Movers, Inc.*

Painting

Crest Painting*

Pest Control

Terminix International
Orkin Commercial Services

Photography

James Edward

Plumbing

ARS Rescue Rooter
New Generation Mechanical, LLC

Printing

Marfield
Alphagraphics

Storage Rental

Uncle Bob's

Office Supplies

Preferred Business Solutions
Office Depot, Inc.
Advantage Supply*

Video Remote Interpreting

Language Line Solutions

*Pending additional information for files.

Not recommended due to cost or lack of information to determine cost reasonableness.

AHI Enterprises, LLC/Advantage Supply (Office Supplies)
Big D Quality Printers, LLC, (Printing Service)
Alamo Pest Control (Pest Control)
Purple Communications, Inc., (Video Remote Interpreting)

RECOMMENDATION: Board authorization of the above presented vendors for a 12-month period on the Vendors' list to provide services, on an as-needed basis, at fixed pricing.
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Consent Item –B
Approval of Training Providers and Vendors

II. Eligible Training Provider List

Training Provider	Program Name	Cost	Hours	Approved	Not Approved
Austin Career Institute	Advanced Electrical Technician Program	\$9,995	678	x	
Austin Career Institute	Entry-Level Electrical Technician Program	\$6,995	348	x	
Austin Career Institute	Residential and commercial heating, ventilation and air conditioning and commercial refrigeration	\$6,995	720	x	
Austin Career Institute	Residential Heating, Ventilation and Air Conditioning	\$6,995	340	x	
Dallas Career Institute	Medical Assistant Program	\$15,850	722		x
Dallas Career Institute	Pharmacy Technician Program	\$5,000	300		x
Faith Technical Institute, LLC	Heating Ventilation and Air Conditioning Technician	\$6,000	700		x
Lanecert Inc	CCNP Data Center Training	\$8,800	140	x	
Lanecert Inc	CCNP Routing & Switching Training	\$8,800	140	x	
Lanecert Inc	CCNP Security Training	\$8,800	140	x	
Savannah Career Institute, Inc	Certified Nurse Aide	\$650	100		x
Grahams Barber College	Barber Instructor	\$10,170	750		x

RECOMMENDATION: Board authorization to add the approve vendors' training programs as presented above.

Consent Agenda Item - C
Contracts and Purchases

I. FY16 ChildCareGroup Amendment

In August, the Board approved an extension to the FY16 contract with ChildCareGroup through October 31, 2016 for continued childcare services. It is necessary to add additional funds for children in care through October 31, 2016 through Department of Family and Protective Services (DFPS), Workforce Innovation and Opportunity Act (WIOA) and reprogram re-couped funds received from CCG. Staff request Board ratification to amend CCG's FY16 contract through October 31st with the following funds:

- **Additional DFPS funds** for direct care services totaling **\$2,653,559** (DFPS is an indefinite quantity/indefinite delivery contract);
- **Additional WIOA funds** for direct care services totaling **\$84,100** (WIOA Adult \$61,650 and WIOA Youth \$22,450); and
- **Recoupment** totaling **\$20,066**.

RECOMMENDATION: Board ratification to amend the FY16 CCG contract for closeout purposes, as presented above.

II. Approval of Child Care Local Match Partners

The 2017 fiscal year total amount of local match required to access the federal child care funds is \$4,084,530, over \$400,000 increase from FY16. Staff requests agreements with City of Dallas, Dallas ISD, Dallas County Community College District, and Irving ISD to secure a portion of local match funds in the amount of \$2,425,000 at this time. **Staff continues to identify \$659,530** (recommendations are appreciated) in uncommitted funds and will bring additional partners for ratification in February 2017. The table below represents the total amount of local match funds secured from the listed partners:

Local Match Partners	Local Amount	Federal Amount
City of Dallas	\$450,000	\$824,183
Dallas ISD	\$1,000,000	\$1,831,517
Dallas County Community College District	\$625,000	\$1,144,698
Irving ISD	\$350,000	\$641,031
Total	\$2,425,000	\$4,441,429

RECOMMENDATION: Board authorization to accept the contribution for the Local Match agreements, as specified above, with City of Dallas, Dallas ISD, DCCCD, and Irving ISD as part of the CCG FY17 contract to provide direct care to eligible children in Dallas.

III. Child Care Quality Contracts

The Board receives specific funding to assist child care providers in enhancing their skills and quality of services provided to children in care. The existing contracts with ChildCareGroup, DCCCD-Eastfield College and Camp Fire of Texas ended October 31, 2016. Staff request letting new contracts with our existing child care quality providers effective November 1, 2016 as follows:

- \$1,178,120 to ChildCareGroup
- \$320,421 to DCCCD-Eastfield College
- \$25,000 to Camp Fire of Texas

RECOMMENDATION: Board authorization to contract with ChildCareGroup, DCCCD-Eastfield College and Camp Fire of Texas as presented above, effective November 1, 2016.

IV. WIOA Fund Transfer

In April 2016, the Board approved a \$2,000,000 transfer from WIOA Dislocated Worker to WIOA Adult for Program Year 2016-2017 which included administration, center and program costs. ResCare workforce services didn't need the full transfer amount of \$2,000,000 and utilize \$1,700,000 of the transfer.

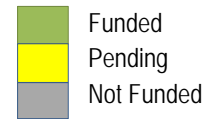
RECOMMENDATION: Board authorization to reduce the initial transfer from \$2,000,000 to \$1,700,000.

V. Pleasant Grove Workforce Center

We expect to open a workforce center in the Pleasant Grove neighborhood in January 2017. Staff is conducting procurement for cubicles, seating, and other furnishings necessary for the workforce center.

RECOMMENDATION: Board authorization to approve expenditures not to exceed \$250,000 for cubicles, seating, and furnishings for the Pleasant Grove Workforce Center with all procurements conducted.

Consent Item – D
Endorsement of External Grants and Partnerships



Federal and State external funding sources often require review and support from the local workforce development board. Board staff evaluates grants for cost reasonableness, appropriateness of program activities, employer demand, and quality outcomes. These applications occupationally request partnership and/or financial support. The following application is presented to the Board for endorsement.

Funding Source	Status	Program Overview
Texas Workforce Commission – Skills Development Fund	Pending	Cedar Valley College submitted an application for a 12-mnth Skills Development Fund grant project in the amount of \$1,101,294 to train 613 (54 new and 559 current workers) for Logistics and Manufacturing companies (Frozen Food, KLLM Transport Services, Syncreon, WNA Cups Illustrated Inc.
City of Dallas	Pending	Workforce Readiness, Placement and Retention Project- coordination of workforce services with selected partners dependent upon available resources and non-duplication of WFSDallas, and DCCCD services. <i>*Please see attached explanation.</i>
RECOMMENDATION: Board authorization to support the grant application, presented above.		

Previously Presented Pending Status

Funding Source/	Status	Program Overview
Texas Workforce Commission	Pending	North Lake College and Cardinal Financial Services are submitting this request for a 12-month Skills Development Fund (SDF) grant project in the amount of \$395,675 to train 107 new employees (\$2,969/trainee) a total of 100 percent (100%) new jobs.
City of Dallas	Funded	CitySquare proposes a 2 nd year supportive service grant for Rapid Rehousing for 60 homeless program participants. The goal of the \$130,000 requested in City of Dallas funds.
Texas Workforce Commission	Pending	Lone Star College in partnership with Dallas County Community College District will train 347 in the proposed Skills Development Application to the Texas Workforce Commission. \$749,244 skills development funds requested.
	Pending	North Lake College in partnership with Crawford Electrical Supply, Hegano Plastic, Owens & Minor. \$407,230 in TWC Skills Development funds requested.
	Pending	Richland College – Garland Campus in partnership with Real Page proposes to train 700 participants – requested \$1,328,635 in TWC Skills Development Funds.
	Pending	Irving ISD requested Dual Credit and Technical Education – Equipment Grant totaling \$250,000 to serve 500 unduplicated students.
	Pending	Cedar Valley College and Wilmer Hutchins ISD and DISD requested Dual Credit and Technical Education – Equipment Grant - \$157,591 for software, licenses and computer purchases.
	Not Funded	DCCCD is partnering with DISD to request a JET Grant - \$179,970 to serve 227 students.
	Not Funded	DCCCD is partnering with Irving ISD to request a JET Grant - \$126,920 to serve 715 students.
Housing and Urban Development (HUD)	Pending	DCCCD College Credit for Heroes - \$262,977
	Pending	DCCCD College Credit for Heroes - \$392,484
	Funded	CitySquare Destination Home Grant submitted a grant to HUD for \$1.56 million to serve 133 chronically homeless individuals.

*Consent Item-D

City of Dallas Workforce Readiness Retention Project.

Proposers selected by the City of Dallas under this procurement shall be considered for support from WFSDallas provided requirements, as stated below, are met on a case-by-case basis. Co-enrollment in the Texas Workforce System will be required for all coordination and tracking. It is our hope to engage the City of Dallas in utilizing the tracking services for all participants under this project.

Support will only be offered to proposers who meet the following:

Support is contingent upon demand by the employer/market place, availability of funds, non-duplication of existing services, and meeting eligibility guidelines, as certified by our Workforce Centers.

As stated in the June 20, 2016 Economic Development Council Committee briefing, *"the City of Dallas funding **cannot supplant** other available funding sources including workforce funds from Workforce Solutions Greater Dallas and the Dallas County Community College District. Funding for this project is only gap funding for service delivery."*

Workforce Solutions Greater Dallas supports efforts that benefit the Dallas community and transitions individuals to self-sufficient or living wage employment. We will advise all proposers that at this time, child care services are closed until further notice from the Texas Workforce Commission. Although enrollment may re-open this year, available resources will go towards priority groups on the existing waitlist (9,478, as of 11/11/16).

**MEANS, ENDS AND EXPECTATIONS
DETAIL EXPENDITURE REPORT
SEPTEMBER, 2016**

Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
WIOA-YOUTH-PROGRAM	0615WOY000	6/30/2017	\$ 4,364,184.00	\$ 2,944,910.91	67.48%	80.00%	\$ 958,981.67	\$ 3,903,892.58	89.45%
WIOA-YOUTH-ADMIN	0615WOY000	6/30/2017	\$ 484,909.00	\$ 201,468.58	41.55%	80.00%	\$	\$ 201,468.58	41.55%
TOTAL YOUTH			\$ 4,849,093.00	\$ 3,146,379.49	64.89%	80.00%	\$ 958,981.67	\$ 4,105,361.16	84.66%
WIOA-ADULT-PROGRAM	0615WOA000	6/30/2017	\$ 4,345,117.00	\$ 3,872,806.30	89.13%	80.00%	\$ 276,841.98	\$ 4,149,648.28	95.50%
WIOA-ADULT-ADMIN	0615WOA000	6/30/2017	\$ 482,790.00	\$ 267,946.22	55.50%	80.00%	\$	\$ 267,946.22	55.50%
TOTAL ADULT			\$ 4,827,907.00	\$ 4,140,752.52	85.77%	80.00%	\$ 276,841.98	\$ 4,417,594.50	91.50%
WIOA-DISLOCATED -PROGRAM	0615WOD000	6/30/2017	\$ 4,401,431.00	\$ 4,090,411.89	92.93%	80.00%	\$ 169,170.94	\$ 4,259,582.83	96.78%
WIOA-DISLOCATED-ADMIN	0615WOD000	6/30/2017	\$ 489,047.00	\$ 134,368.27	27.48%	80.00%	\$	\$ 134,368.27	27.48%
TOTAL DISLOCATED WORKER			\$ 4,890,478.00	\$ 4,224,780.16	86.39%	80.00%	\$ 169,170.94	\$ 4,393,951.10	89.85%
TOTALS			\$ 14,567,478.00	\$ 11,511,912.17	79.02%	80.00%	\$ 1,404,994.59	\$ 12,916,906.76	88.67%
WIOA-YOUTH-PROGRAM	0616WOY000	6/30/2018	\$ 3,799,116.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-YOUTH-ADMIN	0616WOY000	6/30/2018	\$ 422,123.00	\$ -	0.00%	25.00%	\$	\$ -	0.00%
TOTAL YOUTH			\$ 4,221,239.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-ADULT-PROGRAM	0616WOA000	6/30/2018	\$ 566,741.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-ADULT-ADMIN	0616WOA000	6/30/2018	\$ 62,971.00	\$ -	0.00%	25.00%	\$	\$ -	0.00%
TOTAL ADULT			\$ 629,712.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-DISLOCATED -PROGRAM	0616WOD000	6/30/2018	\$ 539,232.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-DISLOCATED-ADMIN	0616WOD000	6/30/2018	\$ 59,914.00	\$ -	0.00%	25.00%	\$	\$ -	0.00%
TOTAL DISLOCATED WORKER			\$ 599,146.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WIOA-Rapid Response	0616WOR000	6/30/2017	\$ 71,604.00	\$ 7,375.00	10.30%	25.00%	\$ -	\$ 7,375.00	10.30%
TOTALS			\$ 5,521,701.00	\$ 7,375.00	0.13%	25.00%	\$ -	\$ 7,375.00	0.13%

**MEANS, ENDS AND EXPECTATIONS
MONTHLY EXPENDITURE REPORT
SEPTEMBER, 2016**

Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
WORKFORCE INVESTMENT ACT									
WIOA FORMULA FUNDS	0615 WIOA FUNDS	6/30/2017	\$ 14,567,478.00	\$ 11,511,912.17	79.02%	80.00%	\$ 1,404,994.59	\$ 12,916,906.76	88.67%
WIOA FORMULA FUNDS	0616 WIOA FUNDS	6/30/2018	\$ 5,521,701.00	\$ 7,375.00	0.13%	25.00%	\$ -	\$ 7,375.00	0.13%
RESOURCE ADMINISTRATION	0616RAG000	9/30/2016	\$ 8,735.00	\$ 8,735.00	100.00%	100.00%	\$ -	\$ 8,735.00	100.00%
TRADE ACT SERCVICES-2016	0616TRA000	12/31/2016	\$ 1,175,316.00	\$ 838,175.48	71.31%	N/A	\$ 139,097.66	\$ 977,273.14	83.15%
BOARD SERVICE AWARD	0616BSA000	12/31/2016	\$ 30,000.00	\$ -	0.00%	75.00%	\$ 15,000.00	\$ 15,000.00	50.00%
RSC-INDUSTRY RECOGNIZED SKILLS CER	0615RSC000	12/31/2016	\$ 191,291.00	\$ 42,941.65	22.45%	N/A	\$ 130,782.00	\$ 173,723.65	90.82%
WIOA Statewide-Local Innovation Partnership	0615WIP000	7/31/2016	\$ 126,484.00	\$ 126,484.00	100.00%	N/A	\$ -	\$ 126,484.00	100.00%
Totals			\$ 21,621,005.00	\$ 12,535,623.30	57.98%		\$ 1,689,874.25	\$ 14,225,497.55	65.79%
WAGNER-PEYSER EMPLOYMENT SERVICE									
EMPLOYMENT SERVICES	0616WPA000	12/31/2016	\$ 494,172.00	\$ 428,911.19	86.79%	80.00%	\$ 2,457.93	\$ 431,369.12	87.29%
PERF.INCENTIVE-CLAIMANTREMPLOYMEN	0616PAA000	12/31/2016	\$ 30,000.00	\$ 1,124.13	3.75%	75.00%	\$ 13,875.87	\$ 15,000.00	50.00%
WCI -Leadership Academy	0616WCI000	9/30/2016	\$ 5,200.00	\$ 5,200.00	100.00%	100.00%	\$ -	\$ 5,200.00	100.00%
WCI -Texas Veterans Leadership Program	"	"	\$ 8,584.00	\$ 8,584.00	100.00%	100.00%	\$ -	\$ 8,584.00	100.00%
WCI -AEL Integration Events	"	"	\$ 30,000.00	\$ 10,100.23	33.67%	100.00%	\$ -	\$ 10,100.23	33.67%
WCI -Youth Career Fairs	"	"	\$ 35,000.00	\$ 22,528.59	64.37%	100.00%	\$ -	\$ 22,528.59	64.37%
WCI -Hiring Red, White and You!	"	"	\$ 60,000.00	\$ 58,256.03	97.09%	100.00%	\$ -	\$ 58,256.03	97.09%
WCI -Food Bank Initiative	"	"	\$ 50,000.00	\$ 34,728.09	69.46%	100.00%	\$ -	\$ 34,728.09	69.46%
WCI-Youth Career Fairs	0616WCI001-1	9/30/2017	\$ 50,000.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WCI-Labor Market & Career Information Supp	"	"	\$ 35,000.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
WCI- ES Accessibility Standards	"	"	\$ 43,381.00	\$ -	0.00%	25.00%	\$ -	\$ -	0.00%
Totals			\$ 841,337.00	\$ 569,432.26	67.68%		\$ 16,333.80	\$ 585,766.06	69.62%
FOOD STAMP EMPLOYMENT AND TRAINING									
Suppl. Nutrition Assistance Program	0616SNE000	9/30/2016	\$ 2,177,918.00	\$ 2,177,918.00	100.00%	100.00%	\$ -	\$ 2,177,918.00	100.00%
Totals			\$ 2,177,918.00	\$ 2,177,918.00	100.00%		\$ -	\$ 2,177,918.00	100.00%

**MEANS, ENDS AND EXPECTATIONS
MONTHLY EXPENDITURE REPORT
SEPTEMBER, 2016**

Contract Name	Contract #	End Date	Budget	Cumulative Expenses	% Expended	% Expected	Obligations	Total Expenses + Obligations	% Expenses Obligations
TEMPORARY ASSISTANCE FOR NEED FAMILIES									
NONCUSTODIAL PARENT CHOICES PRGM	0616NCP000	9/30/2016	\$ 466,893.00	\$ 466,893.00	100.00%	100.00%	\$ -	\$ 466,893.00	100.00%
NONCUSTODIAL PARENT CHOICES PRGM	0617NCP001	9/30/2017	\$ 466,893.00	\$ -	0.00%	7.69%	\$ -	\$ -	0.00%
TEMPORARY ASSISTANCE NEEDY FAMILII	0616TAN000	10/31/2016	\$ 9,742,549.00	\$ 9,160,845.77	94.03%	92.31%	\$ 347,990.20	\$ 9,508,835.97	97.60%
Totals			\$ 10,676,335.00	\$ 9,627,738.77	90.18%		\$ 347,990.20	\$ 9,975,728.97	93.44%
CHILD CARE SERVICES									
CCF CCMS CHILD CARE	0616CCF000	12/31/2016	\$ 43,103,366.00	\$ 42,604,330.08	98.84%	92.31%	\$ 446,181.00	\$ 43,050,511.08	99.88%
CHILD CARE ATTENDANCE AUTOMATION	1616CAA000	11/30/2016	\$ 430,902.00	\$ 415,046.98	96.32%	100.00%	\$ -	\$ 415,046.98	96.32%
CCM CCMS LOCAL INITIATIVE	0616CCM000	12/31/2016	\$ 6,925,983.00	\$ 2,003,041.59	28.92%	80.00%	\$ 4,846,985.83	\$ 6,850,027.42	98.90%
CHILD CARE DFPS	0616CCP000	12/31/2016	\$ 4,831,500.00	\$ 4,830,500.00	99.98%	100.00%	\$ 1,000.00	\$ 4,831,500.00	100.00%
CHILD CARE DFPS	0617CCP000	12/31/2017	\$ 4,348,350.00	\$ 425,625.58	9.79%	100.00%	\$ 3,922,724.42	\$ 4,348,350.00	100.00%
CHILD CARE QUALITY	0616CCQ000	10/31/2016	\$ 1,406,245.00	\$ 1,046,479.94	74.42%	92.31%	\$ 249,755.24	\$ 1,296,235.18	92.18%
CHILD CARE QUALITY INITIATIVES	0615CQI000	12/31/2016	\$ 799,349.00	\$ 421,270.19	52.70%	87.50%	\$ 226,233.23	\$ 647,503.42	81.00%
PERFORMANCE INCENTIVE-CHILD CARE C	0616PAQ000	12/31/2016	\$ 75,000.00	\$ 1,285.26	1.71%	75.00%	\$ 33,714.74	\$ 35,000.00	46.67%
Totals			\$ 61,920,695.00	\$ 51,747,579.62	83.57%		\$ 9,726,594.46	\$ 61,474,174.08	99.28%
STATE OF TEXAS									
ADULT EDUCATION AND LITERACY	0616AEL001	6/30/2017	\$ 6,791,458.00	\$ 1,359,766.10	20.02%	25.00%	\$ 4,620,136.06	\$ 5,979,902.16	88.05%
AEL-CAREER PATHWAY NAVIGATOR	0616AEL000	6/30/2017	\$ 132,921.00	\$ -	0.00%	47.06%	\$ 82,000.00	\$ 82,000.00	61.69%
Totals			\$ 6,924,379.00	\$ 1,359,766.10	19.64%		\$ 4,702,136.06	\$ 6,061,902.16	87.54%
GRAND TOTALS			\$ 104,161,669.00	\$ 78,018,058.05	74.90%		\$ 16,482,928.77	\$ 94,500,986.82	90.73%
PRIVATE									
TEXAS VETERANS COMMISSION	TVC	9/30/2016	\$ 126,000.00	\$ 110,520.26	87.71%	100.00%	\$ -	\$ 110,520.26	87.71%
AARP-BACK TO WORK +50	AARP	12/31/2016	\$ 25,000.00	\$ 6,688.30	26.75%	50.00%	\$ -	\$ 6,688.30	26.75%
HCA PARTNERSHIP INITIATIVE	0603WDR000	OPEN	\$ 431,833.04	\$ 382,095.58	88.48%	N/A	\$ -	\$ 382,095.58	88.48%
MOODY FOUNDATION		12/31/2016	\$ 175,000.00	\$ 175,000.00	100.00%	100.00%	\$ -	\$ 175,000.00	100.00%
Totals			\$ 757,833.04	\$ 674,304.14	88.98%		\$ -	\$ 674,304.14	88.98%

Workforce Solutions Greater Dallas

Statements of Activities (Unaudited)

Period ended September 30, 2016 and December 31, 2015

	09/30/2016	12/31/2015
	(Unaudited)	(Audited)
Revenues and other support:		
Revenues from grants and contracts	\$ 71,009,478	89,746,980
Other	114,058	98,176
Income from investments:		
Dividends & interest	7,112	13,335
Net realized/unrealized gain		(60,280)
Total revenues and other support	71,130,648	89,798,211
Expenses:		
Direct program services	68,777,358	86,510,449
Administration	2,346,178	3,344,212
Employee benefits		(60,280)
Total expenses	71,123,536	89,794,381
Change in unrestricted net assets	7,112	3,830
Net assets, beginning of year	247,351	243,521
Net Unrestricted assets, end of year	\$ 254,463	247,351

Workforce Solutions Greater Dallas

Statements of Financial Position (Unaudited)

September 30, 2016 and December 31, 2015

	09/30/2016	12/31/2015
	(Unaudited)	(Audited)
ASSETS		
Cash	\$ 1,608,683	2,633,454
Grants receivable	8,527,343	9,945,236
Advances and other receivables	622,884	31,245
Prepaid expenses	28,108	256,278
Investment	389,572	389,572
Equipment, net	1,626	1,626
Total assets	\$ 11,178,216	13,257,411
LIABILITIES AND NET ASSETS		
Accounts payable and accrued liabilities	\$ 10,531,990	12,613,297
Employee benefits payable	389,572	389,572
Deferred revenue	2,191	7,191
Total liabilities	10,923,753	13,010,060
Unrestricted net assets	254,463	247,351
Commitments and contingencies		
Total liabilities and net assets	\$ 11,178,216	13,257,411

BOARD SUMMARY REPORT - CONTRACTED MEASURES

BOARD NAME: **DALLAS**

BOARD CONTRACT YEAR 2016 YEAR END REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		4	4	1	88.89%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	MP	101.04%	56.50%	56.51%	57.09%	55.44%	52.26%	24,203	42,398	59.90%	56.33%	56.54%	55.37%	7/15	6/16
TWC	# of Employers Receiving Workforce Assistance	+P	111.42%	10,941	10,941	12,190	11,413	10,572	----	----	5,088	5,337	5,652	6,337	10/15	9/16

Common Measures - Outcomes

TWC	Staff Guided Entered Employment (State Reporting)	MP	102.50%	78.80%	78.80%	80.77%	76.08%	70.85%	9,812	12,148	77.00%	79.62%	82.20%	81.56%	10/14	9/15
LBB-NK	At Risk Employment Retention	+P	106.40%	78.00%	78.00%	82.99%	80.70%	79.04%	21,720	26,171	83.01%	82.65%	83.38%	82.98%	4/14	3/15
LBB-NK	Total Job Seekers Educational Achievement	+P	106.15%	75.50%	75.50%	80.14%	72.07%	74.89%	1,158	1,445	72.05%	80.69%	79.30%	88.81%	10/14	9/15
DOL-C	WIA/WIOA Youth Placement in Employment/Education	MP	103.71%	65.00%	65.00%	67.41%	61.56%	64.93%	422	626	64.77%	72.90%	66.89%	69.16%	10/14	9/15
DOL-C	WIA/WIOA Youth Literacy/Numeracy Gains	-P	66.59%	54.00%	54.00%	35.96%	57.28%	52.66%	155	431	37.58%	34.29%	42.72%	29.86%	7/15	6/16

Program Participation Measures

TWC	Choices Full Work Rate - All Family Total	MP	104.95%	43.60%	43.60%	45.76%	40.90%	35.68%	248	540	46.00%	39.35%	46.79%	50.90%	10/15	9/16
TWC	Avg # Children Served Per Day - Combined	+P	109.17%	9,915	9,915	10,824	10,384	10,990	2,835,798	262	10,662	10,938	11,379	10,325	10/15	9/16

WORKFORCESOLUTIONS

GREATER DALLAS

UNEMPLOYMENT IN DALLAS COUNTY



EMPLOYER RECRUITING

NEW ACCOUNTS ADDED:

3,153
(YTD 2015-2016)



EMPLOYERS SERVED:

11,456
(YTD 2015-2016)

EMPLOYER ATTENDANCE

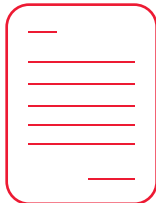
AT WORKFORCE

SPONSORED

JOB FAIRS

1,643

(Q3 2016)



JOB'S FILLED THROUGH WORK IN TEXAS

UP

2.3%
SINCE Q2 2016

(Q2 2016 - Q3 2016)



LAYOFFS IN DALLAS COUNTY

DOWN

80.1%

(YTD 2015 -2016)



SALES TAX REVENUES FROM NEW JOBS YEAR-TO-DATE



\$2.6M

NUMBER OF JOBS FILLED IN DALLAS WORKFORCE AREA

THROUGH

WORKINTEXAS
com

13,281

(YTD 2015 - 2016)



GETTING PARENTS BACK TO WORK BY PARTNERING WITH CHILDCARE GROUP

AVERAGE NUMBER OF CHILDREN
SERVED PER DAY
THROUGH PARTNERSHIP

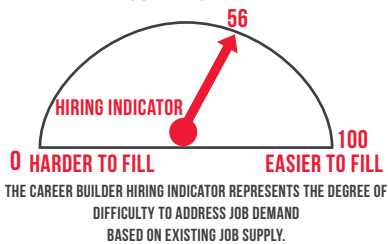


10,912
CURRENTLY

105.1%
OF TARGET

(YTD 2015 - 2016)

CAREER BUILDER SUPPLY & DEMAND



MIDDLE SKILLS OCCUPATIONS IN HIGH DEMAND

2016 - 2018
PROJECTED GROWTH RATE

3.7%

2015
AVERAGE WAGE

\$23.61

(Typical entry education level of High School Diploma)

CORPORATE EXPANSIONS & RELOCATIONS

COMPANY NAME	CITY	NEW JOBS	YEAR ANNOUNCED	LOCATION TYPE
Bassett Furniture	Grand Prairie	UD	2015	New Facility
Spirit Realty Capital, Inc.	Dallas	UD	2015	HQ Relocation
Facebook Inc.	Fort Worth	140	2015	New Facility
Medline Industries		UD	2015	New Facility
Thomson Reuters	Carrollton	250	2016	Expansion
Calcomp, Inc.	Fort Worth	35	2016	New Facility
Jamba Inc.	Frisco	100	2016	HQ Relocation
McKesson Corp	Irving	975	2016	Expansion
Wesco Aircraft Holdings Inc.	Northlake	UD	2016	Expansion
Pegasus Foods	Rockwall	325	2016	New Facility
Saatchi & Saatchi	Dallas	150	2016	New Facility
Galderma	Fort Worth	342	2016	Expansion
Sunoco LP	Dallas	UD	2016	HQ Relocation
JPMorgan Chase	Plano	UD	2016	New Facility
C&S Propeller	Fort Worth	12	2016	HQ Relocation
Revere Capital LLC.	Dallas	UD	2016	HQ Relocation
Uita	Dallas	UD	2016	New Facility
Misys	Plano	115	2016	Expansion
Triathlon Battery Solutions	Coppell	UD	2016	HQ Relocation
TierPoint LLC	Allen	UD	2016	Expansion
Sabre Corp		500	2016	HQ/Expansion
OKI Data Americas	Irving	100	2016	Expansion
AT&T	Dallas	1300	2016	New Facility

Total Jobs

2,671

* UD - UNDISCLOSED

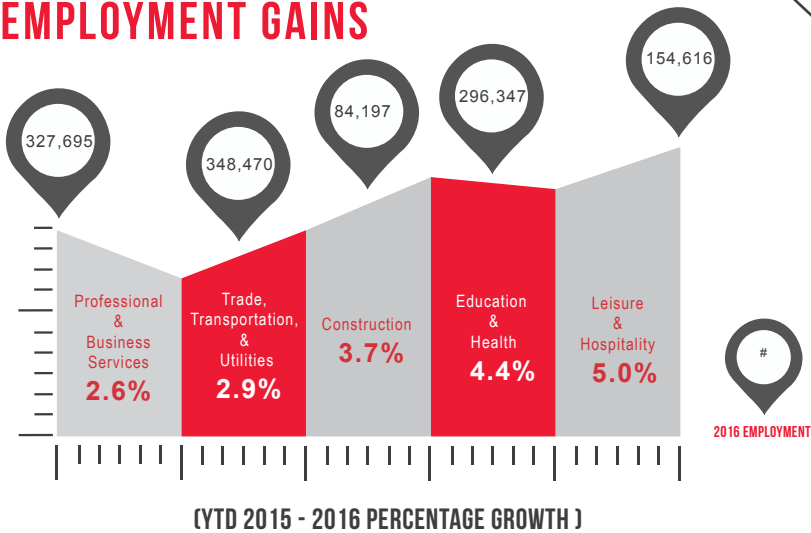
MEANS, ENDS, & EXPECTATIONS

MIDDLE SKILLS OCCUPATIONS IN HIGH DEMAND BY FORECASTED GROWTH

(2016 - 2018)

OCCUPATION	2016 -2018 % CHANGE	AVG. ANNUAL WAGE	TYPICAL ENTRY LEVEL EDUCATION
Subway and Streetcar Operators	14%	\$47,716	High school diploma or equivalent
Home Health Aides	13%	\$24,330	Less than high school
Diagnostic Medical Sonographers	9%	\$72,039	Associate's degree
Power Plant Operators	8%	\$70,864	High school diploma or equivalent
Dental Hygienists	8%	\$77,784	Associate's degree
Physical Therapist Aides	7%	\$26,502	High school diploma or equivalent
Physical Therapist Assistants	7%	\$74,253	Associate's degree
Veterinary Technologists and Technicians	7%	\$29,886	Associate's degree
Personal Care Aides	7%	\$17,869	Less than high school
Railroad Brake, Signal, and Switch Operators	6%	\$50,039	High school diploma or equivalent
Health Technologists and Technicians, All Other	6%	\$53,755	High school diploma or equivalent
Social Science Research Assistants	6%	\$42,658	Associate's degree
Healthcare Support Workers, All Other	6%	\$40,142	High school diploma or equivalent
Medical and Clinical Laboratory Technicians	6%	\$39,969	Associate's degree
Cardiovascular Technologists and Technicians	6%	\$56,545	Associate's degree
Teacher Assistants	6%	\$23,574	Some college, no degree
Medical Secretaries	6%	\$33,738	High school diploma or equivalent
Dietetic Technicians	5%	\$30,938	Associate's degree
Protective Service Workers, All Other	5%	\$28,897	High school diploma or equivalent
Occupational Therapy Assistants	5%	\$72,850	Associate's degree
Radiologic Technologists	5%	\$63,327	Associate's degree
Service Unit Operators, Oil, Gas, and Mining	5%	\$47,243	Less than high school
Registered Nurses	5%	\$73,771	Associate's degree
Rotary Drill Operators, Oil and Gas	5%	\$49,865	Less than high school
First-Line Supervisors of Protective Service Workers	5%	\$49,098	High school diploma or equivalent
Security Guards	5%	\$27,484	High school diploma or equivalent

EMPLOYMENT GAINS



“THANK YOU for all of your assistance. We had a fabulous turnout at our job fair we had soooo many people from the workforce show up! I will be coming back again next month and I am even going to bring a couple of managers to the job fair so they can hire on the spot. Again, thank you and I look forward to continuing our partnership.”

AMANDA CORDOVA
SENIOR HUMAN RESOURCES MANAGER
AMERICAN AIRLINES CENTER

CORPORATE EXPANSION & RELOCATIONS

(YTD 2015 - 2016 PERCENTAGE GROWTH) BY INDUSTRY

MANUFACTURING	FINANCIAL SERVICES	IT/HIGH TECH	TELCOM/DATA	HEALTH CARE
-53%	175%	-23%	829%	185%

APPROXIMATELY 36 CORPORATE EXPANSIONS & RELOCATIONS BETWEEN 2015 - 2016. GROWTH RATE PERCENTAGES WERE DERIVED FROM YEAR-OVER-YEAR TOTAL EMPLOYEE COUNT OF EACH INDUSTRY CLUSTER.

COMPANY LAYOFFS	CITY	NOTICE DATE	# AFFECTED
OneMain Financial	Irving	9/14/2016	29
Spectrum Brands - Manufacturing Co.	Garland	9/22/2016	71
TOTAL			96

**President's Briefing Item – A
Recommendations from Closed Session**

**President's Briefing Item – B
Authorization of Contracts, Partnerships, and Agreements**

I. Dallas LEAP2

As briefed to the Board in September, WFSDallas received \$500,000 from the Department of Labor to serve 225 pre-release and post-release individuals within Government Correctional Facilities in the Dallas Leap2 grant. WFSDallas partnered with Dallas Sherriff's Department and Dallas County Community College District, El Centro campus, to offer work readiness, job placement, case management, and many other services to avoid recidivism.

RECOMMENDATION: Board authorization to contract with the following grant partners for a two-year period: **Dallas County Sheriff's Department** not to exceed \$273,206, **Dallas County Community College District, El Centro College**, not to exceed \$84,532, and **ResCare Workforce Services** at a cost not to exceed \$92,262, pending receipt of grant from the U.S. Department of Labor.

II. National Emergency Grant (Oil and Gas)

As a result of recent lay-offs within the Oil and Gas industries, we partnered with the Texas Workforce Commission and other affected boards throughout the State. We identified affected individuals that could benefit from skills training. TWC awarded WFSDallas \$506,748, with an initial funding amount of \$413,022. ResCare Workforce Services will offer enhanced career and training services to 70 job seekers at a contract amount of \$375,454 (\$34,132 operations, \$341,322 direct training services).

RECOMMENDATION: Board authorization to contract with ResCare Workforce Services for an amount not to exceed \$375,454 pending the receipt of the contract from TWC. Additional authorization to contract a proportionate share when additional moneys are available.

III. Rename Southwest Office to Redbird Workforce Center

Peter Brodsky bought the Southwest Center Mall approximately one year ago. As part of the redevelopment vision for South Dallas, Southwest Mall will be renamed to its former identity Redbird Mall. Staff requests Board approval to re-name the workforce center once the Mall has been re-named for symmetry.

RECOMMENDATION: Board authorization to re-name Southwest Workforce Center to Redbird Workforce Center.

IV. ResCare Contract 2017 Workforce Center Contract

Grant	2016 Initial Contract Budget	2017 Initial Contract Budget 9-21-16	2017 Contract Budget Amended 11-16
Workforce Innovation and Opportunity Act - Adult 9 month budget/12-month operating	\$3,954,985	\$3,642,190	\$3,300,000
Workforce Innovation and Opportunity Act - Dislocated Worker -9 month budget/12-month operating	\$3,898,589	\$2,995,370	\$3,000,000
<i>WOO – Additional Assistance Program Funding – Dislocated Worker</i>			\$300,000
<i>Temporary Assistant to Needy Families</i>	\$8,295,015	\$7,875,998	\$7,800,000
<i>SNAP E&T/SNAP ABAWD</i>	\$1,752,106	\$1,633,283	\$1,600,000
<i>Trade Adjustment Assistance*</i>	\$1,075,690	TBD	\$1,300,000*
<i>Non-Custodial Parent *</i>	\$384,177	TBD	\$384,177*
Total Contract	\$19,360,562	\$16,146,841	\$17,684,177

*These funds were not available for contract in September.

In September, ResCare Workforce Center contract was presented and approved by the Board. After further review of the budget and new grant resources, staff requests modifications presented above. In direct comparison excluding new money, this represents a reduction of \$146,841 from the previously approved amount.

RECOMMENDATION: Board authorization to approve/amend initial budget based upon amounts presented above.

V. FY17 ChildCareGroup (Child Care Assistance) Contract

Grant	2017 Initial Budget	2017 Budget Amended 11-16	Difference
Child Care (<i>Operations</i>)	\$3,363,000	\$3,363,000	\$0
Child Care Development Fund (<i>direct care</i>)	\$33,643,584	\$33,643,584	\$0
WIOA Adult (<i>direct care</i>)	\$318,937	\$300,000	(\$18,937)
WIOA Dislocated Worker (<i>direct care</i>)	\$100,000	\$100,000	\$0
WIOA Youth (<i>direct care</i>)	\$451,868	\$400,000	(\$51,868)
Total	\$37,877,389	\$37,806,584	(\$70,805)

In September, the Board approved the contract with ChildCareGroup to provide the management and operations of child care services for FY17. The initial 11 month contract budget consists of operations and a portion of direct care funds. After further review of the budget, staff requests reductions in WIOA adult and youth funds presented above.

RECOMMENDATION: Board authorization to contract with the ChildCareGroup to provide child care assistance services as presented above, effective November 1, 2016 through September 30, 2017. Policies regarding WIOA – childcare supportive services will be amended accordingly.

***President's Briefing Item – C
Policy***

Staff recommends the attached summaries for implementation:

Child Care

- (1) How the Board determines that the parent is making progress towards successful completion of a job training or educational program as described in Section 809.2(1).*** If an individual has not been placed on academic probation or intervention by the job training program, they are considered as meeting the activity participation and hour requirement.
- (2) Maintenance of a wait list.*** Customers will update their status every 60 days to remain on the wait list to ensure that they continue to need child care services. The contractor will maintain and review the waitlist to ensure that those in need of child care remain on the list.
- (3) Provision of child care services to a child with disabilities under the age of 19 as described in Section 809.41(a)(1)(B).*** The Board will ensure that child care services are available to a child with disabilities under the age of 19.
- (4) Minimum activity requirements for parents as described in Section 809.43 and Section 809.50.*** The Board will establish a minimum activity requirement policy requiring 25 hours for a single parent family or 50 hours for two-parent households.
- (5) Time limits for the provision of child care while the parent is attending an educational program as described in Section 809.41(b).*** The Board will establish a two year or 65 credit hour limit on the duration of child care for education. If the participant is within 6 months of completion of the training, an extension to the time limit may be granted.
- (6) Board priority groups as described in Section 809.43(a).*** The Board initially defines the third priority group as siblings of enrolled children (provided they are eligible, but reserves the right to negotiate with TWC to include children of WIOA trainees (0- kindergarten) when the parent enrolls in Two Gen and wrap-around services for head-start).
- (7) Transfer of a child from one provider to another as described in Section 809.71(3).*** The Board will ensure that the contractor offers the parent opportunities to locate a new provider if a parent is requesting a transfer.
- (8) Providers charging the difference between their published rate and the Board's reimbursement rate as provided in Section 809.92(d).*** The Board prohibits providers from charging the difference between the provider's published rate and the amount of the Board's reimbursement rate (inclusive of the assessed parent share of cost) to any parent eligible for child care services.
- (9) Procedures for Fraud Fact finding as provided in Section 809.111.*** The Board will develop procedures in compliance with Section 809.111.

(10) Policies and Procedures to ensure that appropriate corrective actions are taken against a provider or parent for violations of the automated attendance requirements as specified in Section 809.115(d) - (e). The Board will develop policies and procedures that describe corrective actions to be taken against a provider or parent for violations to the automated attendance requirements specified in Section 809.115(d) - (e).

(11) Workforce Innovations and Opportunity Act childcare – Due to budget constraints, WFSDallas discontinued new enrollments effective November 16, 2016, except for existing customers and emergencies.

WIOA

Dislocated Worker and Adult

(1) As defined in Section 680.13(b)(3), unlikely to return to previous occupation

WFSDallas defines unlikely to return to previous occupation as not being on the targeted occupations list or customer attestation.

(2) Follow-up as defined in Section 680.150 (c) to clarify how the determination is made to provide follow-up services and consistent with WIOA Section 134 (c)(2)(xiii), which states that follow-up services are provided "as appropriate". Follow-up services are available to all participants for a minimum of 12 months unless the participant declines to receive follow-up or the participant cannot be located or contacted. This must be documented in the participant's file.

(3) Assessments

If a participant has received a recent assessment (within the past 24 months or completion of a post-secondary degree), no additional assessments are required. The recent assessment must be appropriate for the individual with documentation in the files to meet requirements and to make an eligibility determination for training services.

(4) Priority of Service.

WIOA and TWC guidelines outline priority of services to groups (1-5), with the last priority group being locally defined. 1. Eligible veterans and eligible spouses - as defined in WD Letter 25-15 - who are also recipients of public assistance, low income or basic skills deficient. 2. Foster youth and former foster youth, as defined in WD Letter 43-11, who are also recipients of public assistance, low income, or basic skills deficient. 3. All other recipients of public assistance, low-income or basic skills deficient. 4. All other eligible veterans and eligible spouses. 5. All other foster youth and former foster youth. 6. Local Board priority group: Individuals living in WIOA high poverty area by zip code of at least 20%, as defined and updated by the American Community Survey, US Census. *Zip codes with at least 20% poverty in Dallas County include: 75041, 75042, 75050, 75051, 75061, 75125, 75134, 75141, 75172, 75180, 75203, 75208, 75210, 75211, 75212, 75215, 75216, 75217, 75220, 75223, 75224, 75226, 75227, 75228, 75231, 75233, 75235, 75236, 75237, 75240, 75241, 75243, 75246, 75247, and 75253.*

Youth

Youth Eligibility and Requiring Additional Assistance. In keeping with TWC guidance, only 5% of in-school youth may qualify under this barrier. In compliance with Section 681.310, WFSDallas defines requiring "additional assistance to complete an educational program or to secure and hold employment" as an individual who: lacks employability skills to obtain/retain employment, or having one or more parents incarcerated, or youth whose parents have never attended post-secondary education, or demonstrated inability to hold a job for at least six months.

RECOMMENDATION: Board authorization to approve policy summaries as presented above.
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FYI



RefillWise™ Partners

The pharmacy discount card program that rewards nonprofit clients.



AVERAGE SAVINGS PER PRESCRIPTION CATEGORY

Anxiety (antianxiety agents)	53%
Depression (antidepressants)	42%
High blood pressure (antihypertensives)	42%
Cold, cough, allergy (antihistamines)	36%
High cholesterol (antihyperlipidemics)	32%
Cardiac arrhythmias (beta blockers)	25%
Liver and kidney disease (diuretics)	24%
Diabetes (antidiabetics)	22%

How It Works

Members sign up online — **for free** — at RefillWise.com or by texting **JOIN to 22822**. New members receive their card by email or text, or we can provide cards to partners to distribute to their clients.

Save Up to 80%

Members instantly save on their prescription drugs when using their RefillWise card. On average, members save 40% — about \$15 — on **each trip** to the pharmacy.

Earn Cash Rewards

On their first use of their RefillWise card, members earn a **\$5 gift card**. After that, members get a \$5 gift card for every ten prescriptions. Members can still earn rewards from their pharmacy as well.

ACCEPTED AT ALL MAJOR PHARMACIES



Who can join?

- Anyone living in the United States or Puerto Rico — even your clients' pets!

When is this card used?

- To fill any prescription — our price could beat an insurance copay
- When health insurance doesn't cover the prescription needed
- When uninsured or underinsured people need a prescription

Where is RefillWise accepted?

- At trusted pharmacies members choose — all major & some independent pharmacies

How?

- When members use their RefillWise card, their pharmacy pays us a small fee — like a credit card processor. **We only get paid when members use our savings card.**
- Part of our fee is rewarded back to members as our thank you for their loyalty.

Added benefits of a

co-branded partner solution:

- We can share insights about ZIP codes of pharmacies where prescriptions are filled
- We can advise how much money your clients saved using their partner-branded member cards
- We **NEVER** share member protected health information or sell any data to a third party; partners only receive anonymous aggregated information

Contact partners@refillwise.com for more information.