

Contracts and Procurement

A. PROCUREMENTS

I. Request for Quotations (RFQ) for Workforce Office Furnishings

WFSDallas released a procurement on August 27, 2019 for Request for Quotations for Workforce Office Furnishings. The deadline for proposals was September 16, 2019. WFSDallas received four proposals (Business Interiors, Interior Resources Group, Intelligent Interiors Inc. and Office Interiors Group, Inc.). Business Interiors had the lowest bid for cubicles/furnishings for Greenville at \$135,540. Business Interiors provided a partial bid for Redbird at \$152,441 excluding the cost for removal and relocation of cubicles. Other bidders ranged from \$28,000 to \$75,000 for this particular service. Even including the highest price for this service, Business Interiors is the lowest bid.

<p>RECOMMENDATION: Board authorization to approve Business Interiors for workforce office furnishings for both Greenville and Redbird. We will attempt to negotiate the removal and relocation services with them; or move to an alternate vendor.</p>

II. Request for Proposals (RFP) for Workflow Systems & Document Management System

WFSDallas released a Request for Proposals for Workflow Systems & Document Management System on August 27, 2019. The deadline for proposals was September 16, 2019. WFSDallas received five proposals (DocuNav Solutions, ImageSoft, Inc., Stellar Services, Inc., Global Solutions Group, Inc., and Gallion Consulting). The readers continue to review these sophisticated technology bids. We will probably conduct interviews with the top two scoring providers and return the scores to the board in October.