

WORKFORCE SOLUTIONS

GREATER DALLAS

Policy Number: S0811	RE: WD Letter 20-16, Child Care Rules as Amended
Date Issued: 1/31/18	Effective Date: 1/31/18

Child Care Policies

Background

WFSDallas complies with TWC WD Letter 20-16 and the Child Care Rules, as amended.

Policy

- (1) How the Board determines that the parent is making progress towards successful completion of a job training or educational program as described in Section 809.2(1).** If an individual has not been placed on academic probation or intervention by the job training program, they are considered as meeting the activity participation and hour requirement.
- (2) Maintenance of a wait list.** Customers will update their status every 60 days to remain on the wait list to ensure that they continue to need child care services. The contractor will maintain and review the waitlist to ensure that those in need of child care remain on the list.
- (3) Provision of child care services to a child with disabilities under the age of 19 as described in Section 809.41(a)(1)(B).** The Board ensures that child care services are available to a child with disabilities under the age of 19.
- (4) Minimum activity requirements for parents as described in Section 809.43 and Section 809.50.** The Board establishes a minimum activity requirement policy requiring 25 hours for a single parent family or 50 hours for two-parent households.
- (5) Time limits for the provision of child care while the parent is attending an educational program as described in Section 809.41(b).** The Board establishes a two year or 65 credit hour limit on the duration of child care for education. If the participant is within 6 months of completion of the training, an extension to the time limit may be granted.
- (6) Board priority groups as described in Section 809.43(a).** The Board defines the third priority group as siblings of enrolled children (provided they are eligible, but reserves the right to negotiate with TWC to include children of WIOA trainees (0- kindergarten) when the parent enrolls in Two Gen and wrap-around services for head-start).
- (7) Transfer of a child from one provider to another as described in Section 809.71(3).** The Board will ensure that the contractor offers the parent opportunities to locate a new provider if a parent is requesting a transfer.
- (8) Providers charging the difference between their published rate and the Board's reimbursement rate as provided in Section 809.92(d).** The Board prohibits providers from charging the difference between the provider's published rate and the amount of the Board's reimbursement rate (inclusive of the assessed parent share of cost) to any parent eligible for child care services.
- (9) Procedures for Fraud Fact finding as provided in Section 809.111 and WD Letter 05-04.** The Board complies with Section 809.111 and WD 05-04 in reference to fraud fact finding and childcare recoupment. WFSDallas will exercise due diligence in attempting to collect funds due to fraud or ineligibility in accordance with CFR 98.60(i).
- (10) Policies and Procedures to ensure that appropriate corrective actions are taken against a provider or parent for violations of the automated attendance requirements as specified in Section 809.115(d) - (e).** The Board complies with automated attendance requirements specified in Section 809.115(d) - (e).

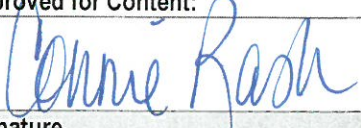
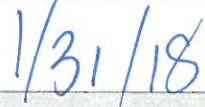
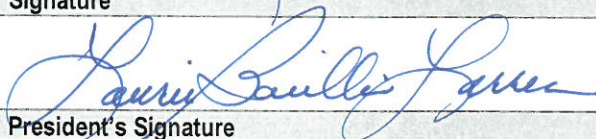
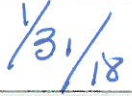
(11) Workforce Innovations and Opportunity Act childcare – Due to budget constraints, WFSDallas discontinued new enrollments effective November 16, 2016, except for existing customers and emergencies.

Action Required

This policy should be distributed to all affected staff, contractors, and other interested parties.

Contact

Inquiries regarding this policy should be directed to **Connie Rash, Senior Vice President, Resource Development and Deployment** at 214.290.1008.

Approved for Content:	
	
Signature	Date
	
President's Signature	Date