

# **WORKFORCESOLUTIONS**

## **G R E A T E R D A L L A S**

Policy Number: CM0415	RE: TANF Deficit Reduction Act, TWC Rules and Regulations
Date Issued: 12-13-11	Effective Date: 11-15-11

### TANF and SNAP E&T

### Documentation of Participation Hours

#### **Background**

Prior to the implementation of the TANF Deficit Reduction Act, each job search contact counted as two hours of participation for the Supplemental Nutritional Assistance Program (SNAP), more commonly known as food stamps. The TANF Deficit Reduction Act legislation required actual hours to be recorded. This policy provides clear guidance for the documentation of participation hours.

#### **Policy**

The TANF Deficit Reduction Act legislation required actual hours to be recorded and this job search verification requirement (online job search or in-person) was adopted by TWC for implementation within the SNAP E&T program as well. The revised SNAP E&T Guide released on October 11, 2011 eliminated the verification requirements section and SNAP documentation requirements created as a result of the Temporary Assistance for Needy families Deficit Reduction Act, allowing Boards/contractors the flexibility to assign a standard set of hours for a SNAP E&T activity, instead of requiring the participant to calculate actual hours spend in the job search activity. Later the state issued additional guidance relaxing the verification requirements for TANF, allowing Boards to also designate a set number of hours for TANF activities.



This policy adopts two participation hours for each job search contact. The change in this policy will benefit prospective employers of SNAP and TANF recipients, by relaxing the job search verification requirements; and will no longer require the job seeker to reveal their SNAP status to potential employers; and eliminate the burden of individual job search contact verification for staff, allowing them to focus on quality matches and referrals to jobs.

#### **Action Required**

This policy should be distributed to all affected staff.

#### **Contact**

Inquiries regarding this policy should be directed to **Randal Wier**, Vice President, Quality Systems at 214.290.1046.

Approved for	
	
	12/14/11
President's Signature	