

## Questions and Answers

### Child Care Quality Request for Proposals (RFP)

The questions below were submitted by potential respondents to the RFP as instructed. The supplied answers are neither an effort that alters the RFP, nor does the Q & A bind the Workforce Solutions Greater Dallas (WFSDallas) to further requirements before or after this process.

1. Is there a spending ceiling per provider we should be considering? We have a myriad of solutions, and would only want to propose those which would fit within what providers are allowed to request. I couldn't find that detail anywhere. **There is no specific "ceiling".**
2. There is a budget spreadsheet in the training section. I'm assuming that outside providers would not have to fill that out since all the costs of providing training would be included in the proposal. **Yes**
3. Page 2 of the RFP describes Professional Training Services as being conducted in workshop style settings with a maximum capacity of 50 participants per session.
  - a. Are virtual sessions allowed? **Yes, if this is productive and effective.**
  - b. Can the maximum capacity go beyond 50 participants if training is being delivered virtually or if the topic and session lend themselves to a larger group? **Yes, if the experience is productive and effective.**
4. Information on page 2 under Professional Development and Other Innovative Activities states "The cost of operations supplies and materials, and training costs necessary for the proposed training should be included and within the maximum award allowed".
  - a. Can you explain the "maximum award allowed"? **No maximum award has been determined for this RFP, but costs must be fully included in each proposal.**
  - b. Is this referencing the contracted amount set between the Board and entity awarded a contract, or is there a pre-set maximum amount that can be awarded to an entity? **It is the negotiated amount between the Board and the awarded entity.**
5. If we are proposing to deliver professional training services using procured subcontractors, how should we approach completing the information requested under #2, pages 21-23 of the RFP pertaining to qualifications and training topic specifics? **Describe the vendor, their qualifications and experience in the proposed training, the cost, and the attributes. The delivery of services by subcontractors is acceptable.**
  - a. Should we enter information for sample training currently offered, or include this information under other innovative activities section? **This category is specific to innovations in childcare quality.**
6. Professional Development and/or Other Innovative Activities Proposal (pages 25-26) has templates for 4 activities. If we have activities beyond 4, do we
  - a. address those in the same manner, or - **Yes, please continue copying the template.**
  - b. include cost information with details to be given during contract negotiation? **All costs must be included in your proposal and how costs were determined. Attachment C is also required.**
7. Is this RFP for just specific quality initiatives projects, or can it include the management of quality funding and staffing to implement the activities (recruitment, coordination of activities, data tracking), etc.? **Yes, this RFP is intended to be fully inclusive of all activities covered under our grant including recruitment, coordination, data, etc. The only activity not**

included is the ongoing management of childcare Mentors. That activity will remain with the current childcare services provider, ChildCareGroup.

8. Is there a word limit on responses in the text boxes for description, objective, and outcomes? There is no limit, but reviewers appreciate brevity.