

HOW TO BECOME AN ELIGIBLE TRAINING PROVIDER

START HERE

The Training Provider contacts the local Workforce Development Board to request inclusion on the Eligible Training Provider (ETP) list. The Board then provides instructions for accessing EDvera, the online ETP portal.

The Training Provider submits provider, campus, and program details through EDvera portal with all required documentation.

Workforce Board reviews provider and program details for accuracy and completeness.

Training Provider submits the Student Data Report through EDvera, including verifiable performance data for all students.

Workforce Development Board forwards the provider and program information to the Texas Workforce Commission (TWC), pending submission of the Student Data Report (SDR).

TWC reviews program details and student data, requesting updates if needed before final approval.

After completing all reviews and approvals, TWC adds the provider's programs to the Statewide Eligible Training Provider List (ETPL) on its official platform.

For more information visit

<https://www.twc.texas.gov/agency/workforce-development-boards/eligible-training-providers>

Contact Us
To Get Started!



Phone
(214) 624-7444



Email
info@wfsdallas.com

**WFSDallas
Target
Occupations**



FAQs:

How long does the process take?

If all required documents are provided, approval to join the ETP list typically takes 4–6 weeks.

What licensing is required to get on the list?

Training providers must comply with Chapter 62 of the Texas Education Code and hold the appropriate authorization. Providers must meet one of the following criteria:

- Be an approved Texas Workforce Commission Career School OR
- Be an approved U.S. Department of Labor Registered Apprenticeship Program OR
- Qualify for an exemption under Chapter 132 of the Texas Education Code

What Training Programs will be funded by WIOA?

Each Workforce Development Board maintains a Targeted Occupation List of high-growth, high-demand occupations for its local area. Training programs aligned with these occupations are eligible for funding. For example, Workforce Solutions Dallas supports programs listed on its Targeted Occupation List.

Why is a Student Data Report required?

To be listed on the Statewide Eligible Training Provider List (ETPL), the Texas Workforce Commission (TWC) requires all Eligible Training Providers to submit verifiable performance data for all students in their programs. This requirement does not apply to Registered Apprenticeships. For new programs, the Student Data Report must be submitted before they can be added to the ETPL.