HANDOUT

President's Briefing

A. Partnership Agreement and Memorandums of Understanding

Workforce Solutions Greater Dallas received a finding from the U.S. Department of Labor (DOL) WIOA review, which identified that local one-stop partner Memorandums of Understanding (MOUs) were outdated or missing required signatures under 20 CFR § 678.500. On October 15, 2026, WFSDallas submitted a comprehensive Corrective Action Plan and Timeline to the Texas Workforce Commission (TWC).

To meet TWC's target implementation schedule and execute all partner agreements before January 29, 2027, the Board must take action on three foundational governance and policy items.

Item #	Governance Component	Purpose & Regulatory Basis	Proposed Board Action
1	Partnership Agreement Amendment	20 CFR § 678.500(b) & TWC WIOA Operations Guide (p. 16). Federal regulations require Chief Elected Officials (CEOs) to sign partner MOUs unless signatory authority is formally transferred to the Board. This amendment delegates MOU execution authority to the Board, streamlining execution across Dallas County and city entities.	Approve the proposed amendment to the local Partnership Agreement delegating MOU signatory authority to the Board President and CEO.
2	Written MOU Review & Renewal Policy	20 CFR § 678.500(b) & (d). DOL rules require formal review and renewal at least once every three years. This policy institutes annual internal reviews, mandatory three-year renewals, signatory update protocols, signature follow-up, and non-signatory impasse reporting (§ 678.510).	Adopt the new WFSDallas One-Stop Partner MOU Review and Renewal Policy as presented.
3	Umbrella MOU Form for current MOU's & Executive Delegation	20 CFR § 678.500. Replaces fragmented agreements with a single unified Umbrella MOU structure, individual partner exhibits, and Infrastructure Funding Agreements (IFAs), allowing electronic signatures and counterparts.	Approve the standard form of the Umbrella MOU and authorize the President and CEO to negotiate, finalize, and execute the MOU and IFAs upon partner review.

RECOMMENDATION: Board authorization to (1) approve the proposed amendment to the Partnership Agreement delegating MOU signatory authority from the Chief Elected Officials to the Board President and CEO; (2) adopt the WFSDallas MOU Review and Renewal Policy; and (3) approve the form of the Umbrella current MOU's and Infrastructure Funding Agreement, authorizing the President to negotiate, finalize, and execute all agreements upon resolution of partner negotiations.

Workforce Programs – It is anticipated that there will be implementation strategies and decisions to be made prior to the February Board of Directors' meeting as a result of receipt of new grants and/or lapsed funding and procurement outcomes. Staff requests Board authorization for the President to take action through February for authorization of contracts, policies and re-contracting issues for WIOA, child care quality, adult education & literacy, and other funding streams, as appropriate. These items will be discussed and brought back to the Board for approval and ratification.

RECOMMENDATION: Board action to authorize the President to contract and issue policy for WIOA, child care, quality, adult education & literacy, and other workforce funding streams as appropriate during this time. These items will be brought back to the Board in February for ratification.