

WORKFORCE**SOLUTIONS**

G R E A T E R D A L L A S

A proud partner of the AmericanJobCenter[®] network

NOVEMBER
2025

BOARD BRIEFING MATERIALS

Wednesday

November 5th, 2025 | 8:00 a.m.

Polsinelli

Old Parkland – Resolute Tower

4020 Maple Avenue, Suite 300,
Dallas, Texas 75219



www.wfsdallas.com

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- I. **CALL TO ORDER AND DECLARATION OF CONFLICT OF INTEREST, Harry Jones, Board Chair**
- II. **PUBLIC COMMENT**
- III. **CHAIRMAN'S COMMENTS, Harry Jones, Board Chair** Discussion/Action
- IV. **APPROVAL OF CONSENT AGENDA** Discussion/Action
- Minutes – October 15, 2025
- V. **CLOSED MEETING** Pursuant to §551.071 and 551.0172, **Texas Open Meetings Act** Discussion
- VI. **RESUME OPEN MEETING/TAKE ACTION BASED ON CLOSED MEETING DISCUSSION**
- VII. **FYI** Discussion/Action
- Upcoming Events
- VIII. **GENERAL DISCUSSION/OTHER BUSINESS** Discussion/Action
- IX. **ADJOURN (8:45 a.m.) All times are approximate.**

X.

XI.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations, should contact Workforce Solutions Greater Dallas at 214-290-1000, two (2) working days prior to the meeting, so we can make appropriate arrangements.

achieving competitive solutions ... for employers through quality people and for people through quality jobs.

Ross Tower, 500 N. Akard Street, Suite 3030 ■ Dallas, TX 75201 ■ www.wfsdallas.com ■ 214-290-1000 ■ Fax: 214-745-1110 ■ TDD 214-745-1054

BOARD OF DIRECTORS

WORKFORCE SOLUTIONS GREATER DALLAS

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BOARD OFFICERS



Chair
Harry Jones
Polsinelli
Shareholder



Vice Chair
Rebecca Acuña
AT&T
Assistant Vice President
of Communications



Treasurer
Bessie Gray
Texas Instruments
Vice President & Ethics
Director



Past Chair
Bill O'Dwyer
MIINC Mechanical
Consultant



J. Susie Upshaw Battie
**American Federation
of Teachers**
Teacher



William M. Behrendt
Behrendt Consulting
Principal Consultant



Jeffrey K. Caldwell
HHSC
Program Manager - Region 3



Joanne Caruso
Jacobs
Chief Legal &
Administrative Officer



Cristina Criado
Dunaway
Vice President and
Principal



Kym Shaw Day
**Help Me Grow North
Texas**
Co- Chair



Carolyn Dent
OMNI Dallas
Managing Director



Rolinda Duran
**Texas Workforce Commission,
Vocational Rehabilitation**
VR Manager



Lewis E. Fulbright
Dallas AFL-CIO
Political Director



Magda Hernandez
Irving ISD
Superintendent



Karen Hughes
Vogel Alcove
President



Terry Jones
BlackJack Pizza
Owner

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Dr. Justin H. Lonon
Dallas College
Chancellor



Ken S. Malcolmson
N. Dallas Chamber of Commerce
President & CEO



Dan Micciche
DISD
Trustee



Gunnar Rawlings
Trinity Public Affairs
Consultant



Crystal Sanders
Texas Workforce Commission
Integrated Service Area Manager



Grant Schmidt
The Human Impact
Board Chair



T. Dupree Scovell
Woodbine
Managing Partner



Lisa Sherrod
AT&T
Assistant Vice President



Miguel Solis
The Commit Partnership
President



Michelle R. Thomas
JPMorgan Chase & Co.
South Region Executive,
Global Philanthropy



Jason Villalba
Frost Brown Todd
Partner



John Votava
Kroger
Director, Corporate Affairs



Board Interim President
Ashlee Verner
WFSDallas
Interim President



Board Secretary
Connie Rash
WFSDallas
Senior Vice President

Typically, all meetings are held every third Wednesday of the month at 8:00 a.m. at the **Dallas Regional Chamber (500 N. Akard Street, Suite 2600, Dallas, Texas 75201)**. Please note upcoming meeting dates and locations may vary. Always refer to our website (www.wfsdallas.com) for more information.

2025 BOARD SCHEDULE

Dates	Agenda (Tentative) Action Highlights
November 13, 2025	Red, White and You! Statewide Hiring Fair (Attendance Optional) Gilley's Dallas 1135 Botham Jean Blvd. Dallas, TX 75215
December 3 - 5, 2025	28th Annual Texas Workforce Conference Hilliard Convention Center 1901 North Shoreline Blvd. Corpus Christi, TX 78401

2026 BOARD SCHEDULE

Dates	Agenda (Tentative) Action Highlights
January 21, 2026	Board Orientation / Training
February 18, 2026	Budget review/approval and auditor engagement
MARCH	No Meeting
April 15, 2026	Procurement and Leases
May 20, 2026	Review and Approval of Contracts
June 17, 2026	Procurement, Contracts and Policy
July	No Meeting
August 19, 2026	Presentation of the Audit, and Review of Risk Management/Insurance Coverage
September 16, 2026	Approval of Fiscal Year Contracts
October 21, 2026	Annual Workforce Awards, Year-end Performance, and Recognize Appointments of Board Directors
TBA	Red, White and You! Statewide Hiring Fair (Attendance Optional)
TBA	29th Annual Texas Workforce Conference - Location TBA

WORKFORCE SOLUTIONS GREATER DALLAS COMMITTEES

Harry Jones, Board Chair

Strategic Planning

Chair

Dan Micciche

J. Susie Upshaw Battie

Crystal Sanders

Jeffrey Caldwell

Rolinda Duran

Magda Hernandez

Karen Hughes

William Behrendt

John Votava

Executive Committee

Officers

Bessie Gray

Bill O'Dwyer

Rebecca Acuña

Directors

Dan Micciche

Joanne Caruso

Karen Hughes

Dupree Scovell

Ken Malcomson

Michelle Thomas

Achievement Alliance

Chair

Rebecca Acuña

Cristina Criado

Carolyn Dent

Lewis E. Fulbright

Bill O'Dwyer

Terry Jones

Bessie Gray

Gunnar Rawlings

Lisa Sherrod

Grant Schmidt

Governance

Chair

Joanne Caruso

Dr. Justin H. Lonon

Miguel Solis

Michelle R. Thomas

Ken Malcolmson

T. Dupree Scovell

Jason Villalba

Finance & Audit Committee

Chair

Bessie Gray

Cristina Criado

Dan Micciche

Terry Jones

Child Care Advisory Council

Chair

Karen Hughes

Grant Schmidt

Kym Shaw Day

Magda Hernandez

CHAIRMAN'S COMMENTS



APPROVAL OF CONSENT AGENDA

Review and Approval of Meeting Minutes

Directors Present	Directors Present (cont'd)	Directors Absent
Rebecca Acuña, Vice Chair J. Susie Upshaw Battie William Behrendt Cristina Criado Carolyn Dent Rolinda Duran Karen Hughes Harry Jones, Chair Terry Jones Ken Malcolmson	Daniel Micciche Bill O'Dwyer, Past Chair Gunnar Rawlings Crystal Sanders Michelle Thomas John Votava	Jeffrey Caldwell Joanne Caruso Kym Shaw Day Lewis Fulbright Bessie Gray, Treasurer Magda Hernandez Dr. Justin Lonon Grant Schmidt T. Dupree Scovell Lisa Sherrod Miguel Solis Jason Villalba

MINUTES

Chair, Harry Jones called the Board of Directors' meeting to order at 8:06 a.m. and welcomed everyone.

Conflict of Interest

Declaration of Conflict of Interest on any of the Action Items, Rolinda Duran, and Crystal Sanders on any Texas Workforce Commission (TWC) state matters and procurement. Dan Micciche and J. Susie Upshaw Battie with issues related to DISD. Rebecca Acuña on any ChildCareGroup issues.

Chairman's Comments

Chair, Harry Jones briefly reiterated his remarks from the previous board meeting, discussing the importance of compliance, securing funding, and building upon relationships, internally and externally.

Approval of Consent Agenda

Approval of September 17, 2025, Board Minutes

It was recommended that the Board review and approve September 17, 2025, minutes.

Policy – Adopting State Rule

No Local Flexibility (NLF) – Texas Workforce Commission issued policy as indicated on page 14 of the board packet.

It was recommended that the board give authorization to approve the TWC policies as described.

External Grants and Partnerships

Jobs for the Future, TWC Self-Sufficiency Grant, TWC Skills Development Grant, TWC – Pre-Apprenticeship, and TWC – Self-Sufficiency, as noted on page 14 of the board packet.

It was recommended that the Board give authorization to approve external grants as presented above, in addition to approval of all above recommendations under the consent agenda.

Bill O'Dwyer made the motion to accept the above recommendations. The motion passed with Dan Micciche seconding.

Committee Reports

Achievement Alliance Committee

Chair, Rebecca Acuña briefed the board on recent events, future apprenticeship training programs for hospitality, and social media growth.

Child Care Advisory Council

Chair, Karen Hughes briefed the board on programs and trainings provided through the partners that are included in the contract for quality funds for childcare. Staff is working on the Child Care Quality Plan that will be sent to TWC by October 30th.

Action Items

Contracts and Agreements

Executive Vice President, Demetria Robinson, briefed the board on five (5) total action items, as presented on page 17 of the board packet.

Adult Education & Literacy – Contract Amendment

It was recommended that the board authorization to amend the AEL Consortium partner contracts with Dallas College, Irving ISD, and Wilkinson Center.

Registered Apprenticeship Program – Contract

It was recommended that the board authorize to contract with Correlation One at cost not to exceed \$426,870 to deliver the training program services effective October 15, 2025.

Workforce System Operations – Contract Amendment

It was recommended that the board authorize to amend C2 Global Professional Services' existing contract.

Interim President to Amend Contracts with Additional Funding

It was recommended that the board authorize for the Interim President to execute necessary contracts and/or amendments to incorporate additional funding received prior to the next scheduled board meeting, with full board ratification at the next scheduled board meeting.

Ken Malcolmson made the motion to accept the above recommendations. The motion passed with Michelle Thomas seconding.

Executive Vice President, Demetria Robinson, continued to brief the board on the final action item, as presented on page 18 of the board packet.

FY2026 Child Care Local Match Partnership agreement – Update

It was recommended that the board authorize to accept the contribution for the Local Match agreement as specified on page 18 of the board packet as part of the CCG FY2026 contract to provide direct care for eligible children.

Ken Malcolmson made the motion to accept the above recommendations. The motion passed with Carolyn Dent seconding and one abstention from Rebecca Acuña.

Procurement

Senior Vice President, Connie Rash, briefed the board on procurement as shown on page 19 of the board packet for Annual Audit and Tax Services, and Office Furnishings.

It was recommended that the board authorize to purchase office furnishings with Business Interiors and a ratified amount will be presented at the next board meeting.

Ken Malcolmson made the motion to accept the above recommendation. The motion passed with Bill O'Dwyer seconding and two abstentions from Rolinda Duran and Crystal Sanders.

Senior Vice President, Connie Rash, continued with the final procurement as shown on page 19 of the board packet for Healthcare Insurance for a Small Group.

It was recommended that the board authorize to approve a new broker agreement with MarshMcLennan Agency to renew our health insurance at the best rate we can receive.

Ken Malcolmson made the motion to approve the above recommendation. The motion passed with Karen Hughes seconding and two abstentions from Rolinda Duran and Crystal Sanders.

Information Updates**Performance and Economic Snapshot**

Senior Data & Research Manager, Richard Perez briefed the board on the monthly performance report as shown on page 21 of the board packet and the economic snapshot as shown on page 41 of the board packet.

Quality Assurance and Oversight

Quality Manager/EO Officer, Rebecca Monnette provided a brief update on information indicated on page 43 of the board packet.

The board meeting adjourned at 8:45 a.m.

Recommendation: Board authorization to approve October 15, 2025, minutes.



FOR YOUR INFORMATION

ATTENTION **ALL** JOB SEEKERS STATEWIDE HIRING EVENT

THURSDAY
NOVEMBER 13, 2025
10:00A.M. - 2:00 P.M. CST
GILLEY'S DALLAS
1135 Botham Jean Blvd.,
Dallas, TX 75215



Join the Texas Workforce Commission, Workforce Solutions Greater Dallas, The Texas Medical Center, and Texas Veterans Commission for the 14th Annual Hiring Red, White & You! **THIS VETERAN JOB FAIR IS OPEN TO THE PUBLIC.** Multiple employers from various industries will be attending and ready to connect with you. RSVP to this event so that you can receive future updates.

*Remember to get registered on www.workintexas.com (WIT) prior to the event or if you already have a WIT, make sure it is updated and active.

**If you need assistance getting registered in WIT, contact your nearest Workforce Center, <https://www.wfsdallas.com/find-center>.



REGISTER
through the link or
scan the QR code

<https://HiringRedWhiteYouJobFair2025.eventbrite.com/>



TEXAS MEDICAL CENTER



A proud partner of the AmericanJobCenter® network

For State Fiscal Year 2025 (Sept. 1, 2024 - Aug. 31, 2025), TWC funds 100% of Hiring Red, White & You! activities from \$407,222 of Employment Services federal funds.

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 800-735-2989 (TTY) and 711 (Voice). twc.texas.gov

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ATENCIÓN A TODOS LOS BUSCADORES DE EMPLEO EVENTO DE CONTRATACIÓN A NIVEL ESTATAL

JUEVES

13 DE NOVIEMBRE DE 2025

10:00A.M. - 2:00 P.M. CST

GILLEY'S DALLAS

1135 Botham Jean Blvd.,

Dallas, TX 75215



Únase a la Comisión de la Fuerza Laboral de Texas, Workforce Solutions Greater Dallas, el Centro Médico de Texas y la Comisión de Veteranos de Texas en la 14.ª Feria Anual de Empleo Red, White & You. ¡ESTA FERIA DE EMPLEO PARA VETERANOS ESTÁ ABIERTO AL PÚBLICO! Asistirán múltiples empleadores de diversas industrias y estarán listos para conectarse con usted. Confirme su asistencia a este evento para recibir actualizaciones futuras.

*Recuerda registrarte en www.workintexas.com (WIT) antes del evento o, si ya tienes un WIT, asegúrate de que esté actualizado y activo.

**Si necesita ayuda para registrarse en WIT, comuníquese con su Centro de Empleo más cercano, <https://www.wfsdallas.com/find-center>.



REGÍSTRATE

a través del enlace o
escanea el código QR

<https://HiringRedWhiteYouJobFair2025.eventbrite.com/>



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